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Invoice: 23-11-01 (P3 - LUMA/GeneraPR)
Invoice Date: 2023-11-30

Bill To: **PR ELECTRIC POWER AUTHORITY,represented by its agent, PR PUBLIC-PRIVATE PARTNERSHIPS AUTHORITY**

Contract Num: 2024-PPP039

Operator (LUMA/ GENERA)	Project #	Professional Nam	Date	Hours	Hourly Rate	Description (detail)	Total
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARIELA QUIÑONES	11/2/2023	2	$ 160.00	Drafting questions and discussion of PREPA Operator Engagement Standard Operating Procedures Version 1. Written communication to P3A regarding status and clarifications of documents provided as per P3AA request. Phone discussion with P3A reply to our questions regarding missing documentation and clarification of instances. Preparation for next day meeting with P3A as requested by P3AA.	$ 320.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARIELA QUIÑONES	11/3/2023	3	$ 160.00	Prepared for discussion with P3AA issues with actionable outcomes according to request by P3AA to meet following agenda.	$ 480.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARIELA QUIÑONES	11/17/2023	3	$ 160.00	Working wih P3A, LUMA and Recoms drafting the last version of the PREPA Operator Engagement Standard Operating Procedures Version 1.	$ 480.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARIELA QUIÑONES	11/21/2023	2	$ 160.00	Power advocate follow-up. Work with Ruben Lugo following up on the packages that were going to be sent to us. Review of sent packages.	$ 320.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	MARIELA QUIÑONES	11/22/2023	4	$ 160.00	Analysis of Distribution Line procurement package. Prepared written communication to P3A and Luma related to document repositories. Working with Rubén Lugo from P3AA to discuss document control, RFP contracts and procurement packages.	$ 640.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARIELA QUIÑONES	11/28/2023	3	$ 160.00	PREPA Operator Engagement Standard Operating Procedures Version 1 discussion with Ruben Lugo (P3AA) and follow up email. Efforts to obtain Power advocate P3A access.	$ 480.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/3/2023	6	$ 105.00	Selecting the most appropriate communication channels for each department. Developing and implementing data storage and document structure as repository.	$ 630.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/7/2023	8	$ 105.00	Developed internal checklist of the necessary documents for the procurement process and RFP/BID packages. Implementing data storage policies and procedures within the Sharepoint and Teams Cloud system.	$ 840.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/8/2023	6	$ 105.00	Created document libraries and lists. Added users and groups to SharePoint and Teams. Assigned appropriate permissions based on roles and responsibilities.	$ 630.00

LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/9/2023	4	$ 105.00	Determined the structure of the Teams sites. Created plan for user permissions and access levels for the Distribution Line Construction RFP169581.	$ 420.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/10/2023	3	$ 105.00	Determined the structure of the Teams sites. Created plan for user permissions and access levels for the Transmission Line Construction IDIQ.	$ 315.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/13/2023	2	$ 105.00	Preparing design layout for letterheads and templates for all of the procurement process requirements in regards of certification letters and communication resposes.	$ 210.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/14/2023	8	$ 105.00	Worked with each user/head of department documents infrastucture, phase 1 procurement workflow.	$ 840.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/15/2023	5	$ 105.00	Adapting Team needs within the Sharepoint folder structure. Establish the Standard Operating Procedure (SOP) workflow for phases 1 to 4. Changing and configuring workflow for phase 1, 2, 3, 4.	$ 525.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/16/2023	2	$ 105.00	Adjusted 3PPO's layout for headers of templates.	$ 210.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/20/2023	4	$ 105.00	Worked related to document's infrastucture, phase 1, 2 and 3 procurement workflow.	$ 420.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/21/2023	4	$ 105.00	Collaborated for the receiving of first procurement packages sent by LUMA of Distribution and Transmission Line Construction RFPs.	$ 420.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FABIAN VELEZ	11/22/2023	4	$ 105.00	Worked with creatiing of the phase 4 of procurement process and contract management phase. Sorted first 2 packages sent by Luma and responded them with instructions for the new sharepoint encrypted folder.	$ 420.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	FABIAN VELEZ	11/28/2023	6	$ 105.00	Worked with the ongoing process of Procurement phases. Went over Distribution Line Procurement package from Luma and uploaded new encrypted folder so Hester Stuart from Luma could send us remaining Documents.	$ 630.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	FABIAN VELEZ	11/29/2023	5	$ 105.00	Managed new data (documents) received from Hester Stuart through the encrypted folder. Prepared a customization workflow for the Distirbution Line Construction package RFP169581.	$ 525.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	FABIAN VELEZ	11/30/2023	6	$ 105.00	Uploading and organizing over 22 different Attachment and Exhibits files from Distribution line RFPs.	$ 630.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	JOEL ROJAS	11/1/2023	2	$ 98.00	Generated procedures that complies with procurement process on the financial analyst workflow creating checklist for bidding packages (Pre-Award).	$ 196.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	JOEL ROJAS	11/2/2023	2	$ 98.00	Generated procedures that complies with procurement process on the financial analyst workflow creating checklist for bidding packages (Post-Award).	$ 196.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	JOEL ROJAS	11/6/2023	1	$ 98.00	Generated procedures that complies with procurement process on the financial analyst workflow for Pre and Post Awards checklist.	$ 98.00

LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	JOEL ROJAS	11/7/2023	8	$ 98.00	Developed guidelines that adhere to the procurement process in the financial analyst workflow. Establish procedures that align with the purchasing process in the financial analyst workflow.	$ 784.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	JOEL ROJAS	11/14/2023	8	$ 98.00	Work with PREPA Operator Engagement Standard Operating Procedures review and generate workflow Flowchart for procurement process. Work with digital folders and create department files for digital sharepoint	$ 784.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	JOEL ROJAS	11/15/2023	2	$ 98.00	Work with templates for document screening, checklists and validation process for Financial Analyst Team.	$ 196.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	JOEL ROJAS	11/21/2023	5	$ 98.00	Recommended additional internal documents/forms that would be required, specifying responsibilities for the financial department according to the PREPA Operator Engagement SOP sent by P3A. Also, summarized efforts on work performed generating tasks based on upcoming packages.	$ 490.00
LUMA	PW6099 FEMA P# 136271 DI# 206253 Island Wide Transmission Line System	JOEL ROJAS	11/21/2023	3	$ 98.00	Developed Initial Assessment on Transmission Line Construction IDIQ received, review ducomentation and identified missing data.	$ 294.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	JOEL ROJAS	11/28/2023	7	$ 98.00	Reviewed and analyze all the phases of the contract management PREPA Operator Engagement SOP sent by P3A from the Financial Analyst point of view. Consult teams answering questions and generating procedures that will create future tasks for upcoming packages.	$ 686.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	JOEL ROJAS	11/29/2023	4	$ 98.00	Reviewed and analyze all the phases of the contract management PREPA Operator Engagement SOP sent by P3A from the Financial Analyst point of view. Consult teams answering questions and generating procedures that will create future tasks for upcoming packages.	$ 392.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	LUIS MACHICOTE	11/6/2023	2	$ 84.00	Worked with establishing the Grants and Compliance duties and responsabilities looking forward for the future delivery of packages. Searched and integrated different types of documents concerning federal regulations and document checklist for review and compliance on the 3PPO project.	$ 168.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	LUIS MACHICOTE	11/7/2023	7	$ 84.00	Recommendations were submitted by the team adhering to the procurement process in the grants and compliance workflow. Established procedures that align with LUMA's Consolidated Procurement Manual in the scrutiny and review of all documentation submitted.	$ 588.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	LUIS MACHICOTE	11/9/2023	1	$ 84.00	Worked with the configuration of a Document and Process Checklist that will be used during the Procurement Process when packages are received.	$ 84.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	LUIS MACHICOTE	11/14/2023	6	$ 84.00	Collaborated with ensuring that all comments, requested changes, and clarifications were incorporated into each step/part. Identified additional internal documents/forms that would be required, specifying responsibilities for each department according to the SOP.	$ 504.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	LUIS MACHICOTE	11/21/2023	4.5	$ 84.00	Discussed and established responsibilities, reviewed the to-do list, and aimed to meet the internal SOP progress expectations for the upcoming week.	$ 378.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	LUIS MACHICOTE	11/28/2023	6.5	$ 84.00	Reviewed and analyzed all the phases of an internal contract management SOP (as per request of P3A) from the Legal, Compliance and Financial point of view. Addressed questions and generated procedures that will create future tasks for upcoming procurement packages.	$ 546.00

LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	LUIS MACHICOTE	11/29/2023	2	$ 84.00	Reviewing first 2 phases of procurement (Grants, Finance, Engineering and Data Management), established deadlines of procurement processes, and also provided Power Advocate Status to team and identified possible dates for trainings.	$ 168.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/1/2023	4	$ 165.00	Collaborated on the design of workflow to align with Procurement process & developed a comprehensive communication plan between departments.	$ 660.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/2/2023	4	$ 165.00	Developed of certification documents for the Engineering, Legal, Grants, and Finance departments, which will be utilized upon completion of the evaluation process.	$ 660.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/3/2023	6	$ 165.00	Developed the internal communication steps from all departments to be used on the communication flow chart. Selecting the most appropriate communication channels for each department.	$ 990.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/6/2023	1	$ 165.00	Collaborated in developing the evaluation criteria that each department must follow prior to submitting their evaluation certification, which will be an integral component of the procurement recommendation and eventual contract.	$ 165.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/7/2023	5	$ 165.00	Collaborated to develop an internal checklist of the necessary documents for the procurement process and RFP/BID packages. We also ensured compliance with federal requirements. Additionally, I facilitated discussions and provided an example of the engineering cost estimate format that should be incorporated into the RFP/BID, with the goal of simplifying the evaluation of federal funding and enhancing ease of use for invoicing and future contract management purposes.	$ 825.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/8/2023	2	$ 165.00	Developed a sample cost estimate form segmented by funds, designed to fulfill procurement requirements. This will serve as a template for vendors to submit their proposed costs.	$ 330.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/9/2023	4	$ 165.00	Collaborated to create folder and sub-folder names, organizing them in their designated locations. Additionally, uploaded document certifications and general documents to the specified folders.	$ 660.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/10/2023	2	$ 165.00	Drafted the initial project list request for LUMA to kickstart the procurement process. Explored additional technical resources to bolster support for the engineering department in work session the technical requirements of the project procurement.	$ 330.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/13/2023	1	$ 165.00	Worked with making changes to the process and planning for first project bundles task.	$ 165.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/14/2023	6	$ 165.00	Ensured that all comments, requested changes, and clarifications were incorporated into each step/part. Identified additional internal documents/forms that would be required, specifying responsibilities for each department according to the SOP. Revised the workflow/chart, aligning it with procurement steps from phase 1 to phase 4, including bid/RFP evaluation and contract processes. Discussed and established responsibilities, reviewed the to-do list, and aimed to meet the internal SOP progress expectations for the upcoming week.	$ 990.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/15/2023	5	$ 165.00	Worked with establishing the workflow for phases 1 to 4. This involved assigning a comprehensive list of documents to be managed at each step, aligning with departmental responsibilities, and adhering to COR 3 requirements and FEMA compliance.	$ 825.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/17/2023	3	$ 165.00	Reviewing our comments on the PREPA Standard Operating Procedure and prepared for the work session with client. Collaborated with review of the procurement Standard Operating Procedure (SOP) involving Luma and P3A from an Engineering perspective.	$ 495.00

LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	YOLANDA VELEZ	11/21/2023	6	$ 165.00	Collaborated on contract management responsibilities, gaining insight into the process upon receiving signed contracts. Analyzed specifics of work for each procurement phase, addressing and rectifying any necessary adjustments.	$ 990.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	YOLANDA VELEZ	11/28/2023	8	$ 165.00	Collaborated on the Distribution Line Request for Proposal (RFP) submitted by Luma. Engaged in the workflow review process spanning from phase 1 to phase 2, ensuring thorough examination of diverse document references to initiate the execution of the 3PPO task.	$ 1,320.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	YOLANDA VELEZ	11/29/2023	8	$ 165.00	Analyze all attachments and exhibits received from the Distribution Lines of RFP 169581. Reviewed the RFP Letter, identified documents requiring revision, and conducted department-specific reviews. Initiated independent research on material costs and estimated labor costs based on the scope outlined in the RFP. Worked with the segregation of documents to the respective folder destination and analysis of technical data and federal requirements along with data manager.	$ 1,320.00
LUMA	PW6099 FEMA P# 136271 DI# 206253 Island Wide Transmission Line System	YOLANDA VELEZ	11/30/2023	8	$ 165.00	Collaborated on analzing all attachments and exhibits received from the Transmission Lines. Reviewed the RFP Letter, identified documents requiring revision, and conducted department-specific reviews. Initiated independent research on material costs and estimated labor costs based on the scope outlined in the RFP. Worked with the segregation of documents to the respective folder destination and analysis of technical data and federal requirements.	$ 1,320.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	NAIHOMI SANTIAGO	11/1/2023	1	$ 42.00	Generated information related to identification of Vendors following the PREPA Operator Engagement SOP sent by P3A.	$ 42.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	NAIHOMI SANTIAGO	11/10/2023	0.5	$ 42.00	Arranged and chose team members responsibilities including their contributions to the P3A organizational chart in tune with the PREPA Operator Engagement SOP sent by P3A.	$ 21.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	NAIHOMI SANTIAGO	11/14/2023	4.5	$ 42.00	Worked with supplier engagement in tune with LUMA's requirements and PREPA Operator Engagement SOP sent by P3A.	$ 189.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	NAIHOMI SANTIAGO	11/22/2023	2.5	$ 42.00	Prepared documentation based on the terms agreements and work performed by ReComs Team regarding the roles and responsibilities of 3PPO following P3As requirements and expectations.	$ 105.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	NAIHOMI SANTIAGO	11/29/2023	4	$ 42.00	Made changes and notes to documentation related to Contract Management as per 3PPO agreement and work performed by ReComs Team with P3A.	$ 168.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/1/2023	3.5	$ 120.00	Verified roles and responsibilities for team members. Reviewed Luma's Procurement Manual(V3), Tool Kit OCIAMP and Mitigation Chart with procurement phases.	$ 420.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/2/2023	1	$ 120.00	Analyzing Luma's Procurement Manual and concerns sent to P3A regarding procurement manuals and PREPA Operator Engagement SOP.	$ 120.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/6/2023	2.5	$ 120.00	Establishing Grants Department roles and procurement process steps.	$ 300.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/7/2023	2	$ 120.00	Reviewed PREPA Operator Engagement Standard Operating Procedures Version 1, procurement process flowchart for the 3PPO, Procurement Package Documents (RFx) templates and documentation from the operators from Grants perspective.	$ 240.00

LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/8/2023	0.5	$ 120.00	Worked regarding the 3PPO flowchart, procurement manual and OCIAMP questions.	$ 60.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/9/2023	0.5	$ 120.00	Worked with Grants Department compliance checklist.	$ 60.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/14/2023	6	$ 120.00	Analyzed and identified roles jobs descriptions, documents filing, use of Teams and Sharepoint for communications and filing. Reviewed requirements, policies and regulations for the development of a procurement consolidated checklist.	$ 720.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/15/2023	3	$ 120.00	Working on the development of the Grants Departement flowchart and 3PPO checklist.	$ 360.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/16/2023	2.5	$ 120.00	Reviewed and analyzed Genera Procurement manual sent by P3A to establish grants requirements in the procurement process.	$ 300.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/20/2023	3.5	$ 120.00	Analyzed LUMA's OCIAMP, toolkit forms and Procurement Manual(V2) in order to develop Grants department requirements and steps in the procurement process flowchart.	$ 420.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/21/2023	3.5	$ 120.00	Reviewed procurement process, PREPA Operator Engagement Standard Operating Procedures Version 1, flowchart, process steps and contract management tasks.	$ 420.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/21/2023	2.5	$ 120.00	Reviewed final PREPA Operator Engagement Standard Operating Procedures Version 1 sent by P3AA and analyzed Grants departament intervention in the procurement process for further analysis and discussion with the 3PPO team.	$ 300.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	MARICARMEN WISCOVITCH	11/21/2023	2.5	$ 120.00	Reviewed and analyzed LUMA's Procurement Manual contract and policies exceptions. Searched and reviewed policies and regulations excepted.	$ 300.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	MARICARMEN WISCOVITCH	11/22/2023	3	$ 120.00	Reviewed first RFP packages sent by LUMA and P3A for Distribution Line Construction RFP because of possible conflict of interest. Analyzed funds, specifications, type of contracts to be awarded and documentation completeness.	$ 360.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	MARICARMEN WISCOVITCH	11/22/2023	2.5	$ 120.00	Went through the RFP packages received from LUMA for Distribution Line Construction RFP169581 and established type of federal funds, federal and state applicable regulations, including Stafford Act and CFR; type of contract to be awarded, indefinite delivery-indefinite quantity and the implications in the procurement process, conflict of interest mitigation and contract management.	$ 300.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	MARICARMEN WISCOVITCH	11/27/2023	5.5	$ 120.00	Performed analysis of federal requirements applicable to FEMA Public Assistance funded projects, including Stafford Act, Title 2 Code of Federal Regulations Part 200 (2 CFR 200). Reviewed FEMA PDAT Contract Provision Template. Legal research of other federal grants specified in the Distribution Line RFP169581 package received from LUMA.	$ 660.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	MARICARMEN WISCOVITCH	11/28/2023	4.5	$ 120.00	Analysis of the of the RFP's for Distribution Line RFP169581 by LUMA, including grants, vendors, timeline for the procurement process, cost estimates and evaluation criteria.	$ 540.00

LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	MARICARMEN WISCOVITCH	11/29/2023	2.5	$ 120.00	Review of phases 3 and 4 of the Distribution Line RFP169581 procurement process and flowchart, go-through the RFP package attachments sent by LUMA; analysis of contract awards, bidding process and task orders to awarded vendors.	$ 300.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/2/2023	4.5	$ 110.00	Incorporated and point out different questions and comments related to next day work session with P3AA Sheila Torres as per her request and towards the signing of the PREPA Operator Engagement Standard Operating Procedures Version 1.	$ 495.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/3/2023	4	$ 110.00	Compliance and document draft review creating process flow and manual with plan to monitor progress and accountability for Operations department based on preliminary OCIMP SOP.	$ 440.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/6/2023	5.75	$ 110.00	Communication Plan Development establishing parameters and channels of communications as well as frequency and tentative work session schedules. Initiated Process flow chart for Phase 1 of OCIMP, categorizing into 7 major steps and then breaking it down into actionable items.	$ 632.50
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/7/2023	7.5	$ 110.00	Implemented Work Flow Phase 1: Integrate Process flow chart in tune with Grants department requirements.	$ 825.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/8/2023	3	$ 110.00	Continued the Integration of the Process flow chart for Phase 1 of OCIMP in tune with Finance requirements.	$ 330.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/9/2023	4	$ 110.00	Integrated Process flow chart for Phase 2 of OCIMP to continue the development and setup of procurement review standards of LUMA's Organizational Conflict of Interest Mitigation Plan.	$ 440.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/10/2023	3	$ 110.00	Initiated Process flow chart for Phase 2 of OCIMP, categorizing into 7 major steps and then breaking it down into actionable items.	$ 330.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/13/2023	7	$ 110.00	Reviewed and included recommendations for the initial draft of the Process flow chart and continued assigning departamental responsibilities based on the OCI SOP.	$ 770.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/14/2023	8.5	$ 110.00	Continued the Integration of the Process flow chart for Phase 2 of OCIMP, with the corresponding department.	$ 935.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/15/2023	4.5	$ 110.00	Optimized the Grants and Finance internal SOP to make sure it complies with PREPA Operator Engagement SOP sent by P3A and Procurement tool kit attachments to be included in their process/responsabilities. Reviewed and recommended modifications to procurement processes and produced checklist.	$ 495.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/16/2023	3	$ 110.00	Defined Grants, Finance and Legal organizational roles and listed actionable and necesarry tasks for each department based on the requirements established in the OCIMP.	$ 330.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/17/2023	3	$ 110.00	Virtual meeting session with LUMA's team (Mike Shaw, Joe Adamski and Mariano Mier), P3AA (Odalys, Ruben Lugo, Odalys Navarro, Erin Greten and Gerardo Loran) and 3PPO (Mariela Quinones, Francisco Amill and Angel Velez. This work session was requested by LUMA's team. Resolution of comments and establishing final touches to the 3PPOs SOP, apporval and acknowledgements between stakeholders of resources and processes to be implemented.	$ 330.00

LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/20/2023	5.5	$ 110.00	Addressed document structure and repository inside Sharepoint and Microsoft Teams to effectively delegate work and keep all documents to implementation of 4 procurement phases: 1. Procurement Initiation and Prep 2. Publication and Eval 3. Contract Creation and Award 4. Contract Management	$ 605.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/21/2023	6.5	$ 110.00	Continued the Integration of the Process flow chart for Phase 3 of OCIMP, with Engineering and Legal department. Analyzing contract management and Procurement procedures (latest PREPA Operator Engagement Standard Operating Procedures Version 1as preparation to receive 2 packages from LUMA.	$ 715.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	GERARDO MECHALY	11/22/2023	3	$ 110.00	Continued the Integration of the Process flow chart for Phase 3 of OCIMP. Preparation of communication to be sent to LUMA as acknowledgement of documents received and establishing next steps to begin review of missing documentation from the Distribution Line Construction RFP to be requested to LUMA next week.	$ 330.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	GERARDO MECHALY	11/28/2023	6.5	$ 110.00	Team session to work with RFx requirements and performed completeness review of Distribution Line Construction documents received. Continued integration of the Process flow chart for Phase 3 of OCIMP, with Procurement Department and coordinated working session with grants and legal to incorporate and coordinate contract management roles in the pre-award and post award phases	$ 715.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/29/2023	5.5	$ 110.00	Continued assessment of documentation in the additional exhibits provided by LUMA with apparent OCIs. Developed Contract management SOP per request of P3AA. Addressed 3PPO's Contract management workflow and responsabilities.	$ 605.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	GERARDO MECHALY	11/30/2023	5	$ 110.00	Continued contract management process standardization and delineated Contract Management activities to be implemented in internal SOP as part of 3PPOs responsibilities under contract with P3AA. This included research and analysis of LUMA's Consolidated Procurement Manual, communication to be sent to Stuart Hester (LUMA's POC) and ammendments to internal SOPs in preparation of Contract Managament activities.	$ 550.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	VICENTE DIAZ	11/7/2023	5	$ 250.00	Created an internal checklist outlining the required documents for the procurement process and Request for Proposal (RFP) or Bidding (BID) packages. Assisted in crafting and refining the Standard Operating Procedures (SOPs) for the Legal Department. The focus was on streamlining the procurement process by establishing a checklist and contributing to the creation of standardized procedures within the Legal Department.	$ 1,250.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	VICENTE DIAZ	11/14/2023	8	$ 250.00	Planned and organized the necessary documentation system or structure required for the procurement process. Defined the initial steps and stages of the procurement process. Outlined specific actions or procedures that need to be followed. Identified pitfalls or mistakes to steer clear of during the procurement process. Ensured compliance with the Procurement Manual, the OCIMP, and the SOP (Standard Operating Procedures). Ensured alignment with relevant laws and regulations related to procurements. Collaborated with various department heads to strategize and plan the initial phase of the procurement process, ensuring adherence to standards, guidelines, and legal requirements while establishing a structured approach to documentation and workflow.	$ 2,000.00

LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	VICENTE DIAZ	11/20/2023	4	$ 250.00	Defined the necessary infrastructure for handling documents, ensuring efficiency, accessibility, and compliance within the procurement workflow for Phases 1, 2, and 3 of the procurement workflow.	$ 1,000.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	VICENTE DIAZ	11/21/2023	9	$ 250.00	Received and analyzed the first procurement RFP/Bid package sent by LUMA Energy, LLC. Additionally, additionally worked on developing an internal checklist of the necessary documents required for the procurement process (specific documents not included in the initial document handover).	$ 2,250.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	VICENTE DIAZ	11/22/2023	6	$ 250.00	Conceptualized and defined Phase 4 of the Procurement Process, outlining the specific tasks, actions, and considerations for this stage. Focused on the establishment and structuring of the contract management phase, defining protocols, procedures, and strategies to efficiently handle contracts once they are secured through the procurement process. Collaborated in advancing the procurement process by defining this essential phase and enhancing contract management strategies, ensuring a more structured and efficient workflow in managing procurement activities and contracts within the organization. Collaborated in the drafting of a "Certification Request for Document Verification" and a "Certification of Agreement to Contract Terms and Initialing of Contract Draft Pages".	$ 1,500.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	VICENTE DIAZ	11/28/2023	8	$ 250.00	Worked with the ongoing process of Procurement Phases, identifying the Legal Department required interventions. Went through the first 2 phases of the Dsitribution Line procurement processes (Grants, Finance, Engineering and Data Management) and collaborated in establishing deadlines of procurement processes.	$ 2,000.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	VICENTE DIAZ	11/29/2023	8	$ 250.00	Review (from Legal standpoint) of LUMA's re-submittal of RFP/Bid packages (from Stuart Hester) with more than 10 new attachments of Distribution Line Construction RFP169581 and validated previous documentation going against RFP159581. Worked together with the Project Managers and the Legal Department of the 3PPO on the development and conconceptualization of Phase 4 of the Procurement Process.	$ 2,000.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	VICENTE DIAZ	11/30/2023	1	$ 250.00	Creation and drafting of a comprehensive outreach letter aimed at inviting vendors to participate in the Request for Proposal (RFP) process. The letter included details outlining the project scope, objectives, submission guidelines, and other pertinent information to encourage vendor engagement.	$ 250.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/1/2023	2	$ 189.00	Working with the modification of the procurement process according to the regulations and requirements on the financial point of view.	$ 378.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/2/2023	2	$ 189.00	Worked with the process of evaluation on bid's package according to financial point of view. Made the corrections on documents reveived.	$ 378.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/3/2023	4	$ 189.00	Gathering information about the Federal Regulations that should be included in each bid' package. Equal Employment Opportunity, Deparment and Suspension and Byrd Anti Lobbing Act amonth others Develop an Organization Flow Chart.	$ 756.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/6/2023	3	$ 189.00	Generates procedures that complies with procurement process on the Financial analyst workflow. Add steps in the process including post adjudication evaluation of bids.	$ 567.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/7/2023	8	$ 189.00	Develop a set of rules that comply with the procurement process in the financial analyst workflow. Establish protocols that match the purchasing process in the finance area workflow.	$ 1,512.00

LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/14/2023	6	$ 189.00	Working with Flowchart Standard Operating Procedures, internal SOP, document structure, roles and job description for each member of the team and assigments and expectations.	$ 1,134.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/15/2023	8	$ 189.00	Developed a check list for Finance and Grants area and assign it within the SOP Flowchart.	$ 1,512.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/21/2023	7	$ 189.00	Worked with the final review of PREPA Operator Engagement Standard Operating Procedures Version 1 Recommend additional internal documents/forms that would be required, specifying responsibilities for the financial department according to the SOP. Also summarize efforts on work performed generating tasks based on upcoming packages. Develop Initial Assessment on Transmission Package received, review ducomentation, identify missing data and consult team on RFI.	$ 1,323.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/22/2023	5	$ 189.00	Worked with set up PREPA Operator Engagement Standard Operating Procedures Version 1. Analized and review the Dsitribution Line Construction RFP package received, identified if all the documents and exhibit were included in the package. Review the vendors list included.	$ 945.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/28/2023	7	$ 189.00	Worked with PREPA Operator Engagement Standard Operating Procedures Version 1. Review and analyze all the phases of the contract management SOP on the Financial Analyst point of view. Consult teams answering questions and generating procedures that will create future tasks for upcoming packages.	$ 1,323.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/29/2023	4	$ 189.00	Worked with PREPA Operator Engagement Standard Operating Procedures Version 1. Review and analyze all the phases of the contract management SOP on the Financial Analyst point of view. Consult teams answering questions and generating procedures that will create future tasks for upcoming packages.Develop Initial Assessment on Distribution Package received, review ducomentation, identify missing data and consult team on possible RFI.	$ 756.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	IVETTE ARROCHO/SR FINANCIAL ANALYST	11/30/2023	4	$ 189.00	Analyze the LUMA's Checklist to ensure compliance with the evaluation of the bids. Understanding all the clauses should be including depending the amount and scope of work on each bid.	$ 756.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/01/203	2	$ 110.00	Worked with reviews of 3PPO procurement processes documentation and toolkit provided by P3AA as part of preparation of procurement activities. Also, reviewed and incorporated wording related to Quarterly Reporting as per requirement of contractual responsabilities by ReComS with P3AA with progress of activities and submitted for review.	$ 220.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/2/2023	4.5	$ 110.00	Worked to incorporate and point out different questions and comments related to next day work session with P3AA Sheila Torres as per her request and towards the signing of the PREPA Operator Engagement Standard Operating Procedures Version 1.	$ 495.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/3/2023	6.5	$ 110.00	Identified and agree on more than 10 different comments and clarifications of the 3PPO Procurement SOP as preparation of in-person work session with Sheila Torres from P3AA. Worked with Gerardo Loran (Chief Officer of AAFAF), Sheila Torres (AAFAF), Odalys (AAFAF), Ruben (AAFAF), Mariela Quinones (RECOMS) and Francisco Amil (RECOMS)per request of P3AA to discuss final comments and discussions of 3PPO Procurement SOP working to finalize the signing of the SOP.	$ 715.00

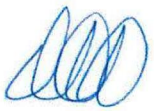
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/6/2023	6	$ 110.00	Developed the evaluation criteria that each department must follow prior to submitting their evaluation certification, which will be an integral component of the procurement recommendation and eventual contract. Review the procedures that complies with procurement process on the financial analyst workflow. Created draft letter of Kick-off work session with LUMA to be discuss in next day work session with key staff as per request of 3PA verbal go ahead to begin reaching out to LUMA to commence works.	$ 660.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/7/2023	8	$ 110.00	Generate different topics including the kick-off work session draf letter, local procurement standards to strategize on eventual workload scenarios, Finance SOP and Grants SOP, among other things with Legal and Engineering in addition to the aforementioned departments. Started draft of standard knowledge and thresholds (including DR4339 and DR4671) in benefit of all staff to have in hand to save time and less effort of finding information.	$ 880.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/8/2023	6	$ 110.00	Develop internal SOPs of all Procurement Processes and Legal staff to discuss the Kick-off work session letter as revised by them in preparation of submission to LUMA's Mariano Mier. Made the analysis, color coded and added owner and document repository to the LUMA's Organizational Conflict of Interest Mitigation Plan in order to have a better understanding of the Procurement Processes. This will serve as guidelines for internal flowcharts to make sure those guidelines are in tune with the operating procedures are met.	$ 660.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/9/2023	6	$ 110.00	Continue to develop and setup of procurement review standards of LUMA's Organizational Conflict of Interest Mitigation Plan. Worked coordinating and identifying next Tuesday's team agenda to develop a structured session and To-Do list of documents to be drafted and completed.	$ 660.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/10/2023	5.75	$ 110.00	Created First Projects Discussion and File Sharing letter to be sent to LUMA regarding invitation to sit down and discuss Procurement process SOP and 3PPO responsibilities with the purpose of opening communication channels with LUMA staff to seek for information of LUMA's projects and priorities. Also, did a contract management SOP summary that will be sent to Legal to be reviewed and revised to include the 2nd part of RECOMs responsibilites of providing procurement and contract management transparency to the procees while an aparent or imminent OCI.	$ 632.50
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/13/2023	5.25	$ 110.00	Worked with the 3PPO workflow structures including specific tasks and responsibilities of each department to complete internal controls and processes of 3 key phases of initiation, review and post award. Established and addressed comments from LUMA to the PREPA Operator Engagement SOP sent by P3A.	$ 577.50
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/14/2023	8	$ 110.00	Worked with multiple topics including first projects, file sharing from LUMA, complete addressing comments and changes to 3PPO SOP according to LUMA's feedback, short term work plans and contract management, among other things. Working with reviewing the SOP of Contrat Magamement in preparation of additional assignments to the 3PPO and Contract Management Guidelines.	$ 880.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/15/2023	5	$ 110.00	Optimization of Grants and Finance internal SOPs to be implemented for all procurement processes to be received by 3PPO. This included review of checklists and requirements.	$ 550.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/16/2023	2	$ 110.00	Worked with making updated 3PPO Org Chart and resources lists with names, emails, phone numbers as per request of P3AA to Mariela Quinones.	$ 220.00

LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/17/2023	5	$ 110.00	Preparation and integratation of comments and resolutions worked, and gathered into notes to discuss and resolve between all stakeholders (LUMA, P3AA and 3PPO) for 11:00am work session as per request of LUMA's team. Virtual work session with LUMA's team (Mike Shaw, Joe Adamski and Mariano Mier), P3AA (Odalys, Ruben Lugo, Odalys Navarro, Erin Greten and Gerardo Loran) and 3PPO (Mariela Quinones, Francisco Amill and Gerardo Mechaly). This work session was requested by LUMA's team. Resolution of comments and establishing final touches to the 3PPOs SOP, apporval and acknowledgements between stakeholders of resources and processes to be implemented.	$ 550.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/20/2023	4	$ 110.00	Coordinating efforts of email reminder to LUMA for 2 packages that were supposed to be received by Friday 11.17.2023. Also, worked with document structure and repository strategies to implement on the 4 phases of the procurement process inside Sharepoint and Teams to effectively delegate work and keep all documents.	$ 440.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	ANGEL VELEZ-PROJECT MANAGER	11/21/2023	8.5	$ 110.00	Go-through of Contract Management and Procurement procedures (latest SOP received from Mariela Quinones by P3A on Monday 11.20.2023) as preparation to receive 2 packages from LUMA. Receival of 2 Procurement Packages from LUMA. Repository arrengements and reviews of documentation from Distribution Line and Transmission Line procurements. This included reading and analyzing Distribution Line RFP169581.	$ 935.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	ANGEL VELEZ-PROJECT MANAGER	11/22/2023	4.5	$ 110.00	Coordination disecting the Distribution Line Construction RFP169581 documents received. This included going through FRP exhibits and checking for any missing documents, Indefinite Delivery Indefinite Quantity contracts eligibility for Federal Funds, explanation of contract provisions for Stafford and Davis Bacon Act, and delegating assignments, as well as, getting familiarized with all internal processes withing the 4 phases as part of all the procurement process to avoid OCIs. Preparation of communication to be sent to LUMA as acknowledgement of documents received and establishing next steps to begin review of missing documentation to be requested to LUMA next week.	$ 495.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	ANGEL VELEZ-PROJECT MANAGER	11/27/2023	7	$ 110.00	Worked with analysis and review of multiple documents including Distribution Line Construction RFP169581 of more than 60 pages, review of federal requirements 2CFR Uniform Rules. Coordinated efforts of staff workshop that included multiple topics of Distribution and Transmission's Line RFPs, Contract Management, Packages rundown, next week goals, etc.	$ 770.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	ANGEL VELEZ-PROJECT MANAGER	11/28/2023	8	$ 110.00	Review of LUMA's response to 3PPOs acknowledgement assist on requirements to perform secure encrypted files as repository for Distribution Line Construction RFP169581 missing documents. Work with first 2 phases of procurement (Grants, Finance, Engineering and Data Management), established deadlines of procurement processes, and also provided Power Advocate Status to team and identified possible dates for trainings.	$ 880.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	ANGEL VELEZ-PROJECT MANAGER	11/29/2023	8	$ 110.00	Review of LUMA's re-submissioned packages (from Stuart Hester) with now included approx. over 10 new attachments of Distribution Line Construction RFP169581 and validated previous documentation going against RFP159581. Work with the implementation of strategies related to all documentation received from LUMA including the review of 20+ attachmanets and exhibits included on encrypted file by Stuart Hester (LUMA) of the Distribution Line Construction RFP169581. This discussion included the segregation of documents to the respective folder destination and analysis of technical data and federal requirements.	$ 880.00

LUMA	PW6099 FEMA P# 136271 DI# 206253 Island Wide Transmission Line System	ANGEL VELEZ-PROJECT MANAGER	11/30/2023	8	$ 110.00	Work with the implementation of strategies related to all documentation received from LUMA including the review of 22+ attachmanets included on encrypted file by Stuart Hester (LUMA) of the Transmission Line Construction RFP. This discussion included the segregation of documents to the respective folder destination and analysis of technical data and federal requirements. Also worked with communication to Stuart Hester (LUMA's POC) with missing documents from initial review including Attachment X of Projects Estimated Costs, Exhibit CC discrepancies, request of map with Distribution and Transmission Lines, among other things. Delineating Contract Management activities to be implemented in SOP as part of 3PPOs responsibilities under contract with P3AA. This included research and analysis of LUMA's Consolidated Procurement Manual, communication to be sent to Stuart Hester (LUMA's POC) and ammendments to internal SOPs in preparation of Contract Managament activities.	$ 880.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/1/2023	4	$ 189.00	Worked on Procurement manual of Operators and its relationship with federal guidelines. Prep work for discussion with P3A on 6 action items related to 3PPO deployment. Worked on legal brief for discussion to be held on the 3rd of November with P3A. Communication with Gerardo Loran on key points of the November 3rd workshop.	$ 756.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/2/2023	5	$ 189.00	Review of PREPA Operator Engagement Standard Operating Procedures Version 1. Drafted executive summary on procedure of P3A delegating from the OCIMP and Federal Policy.	$ 945.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/3/2023	5	$ 189.00	Analysis of LUMA's procurement toolkit, contractual and policy templates looking for proper inclusion in internal procedures for the 3PPO. Meeting session with the P3A, Gerardo Loran, Sheila Torres, Angel Velez and Mariela Quinonez in P3A offices.	$ 945.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/6/2023	5	$ 189.00	As per P3A request, developed a Vendors Organizational Conflict of Interest statement and acknowledgement document that includes sworn statement of non OCI and acceptance of Disbarment if non-compliant. The document was presented to 3PPO team on the 7th of November.	$ 945.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/7/2023	6	$ 189.00	Worked with the PREPA Operator Engagement Standard Operating Procedures (SOP) Version 1 and a Non-Conflict of Interest statement for Vendors.	$ 1,134.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/8/2023	3	$ 189.00	Worked on communications efforts towards an efficient way to produce procurement department work with LUMA.	$ 567.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/9/2023	5	$ 189.00	Developed Contract Management SOP and Executive summary on Contract Management from LUMA and Genera PR Procurement Manual.	$ 945.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/10/2023	4	$ 189.00	Continued contract management assessment, redaction and submittal of legal provisions as requested.	$ 756.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/13/2023	5	$ 189.00	Executive Summary Operational Engagement SOP LUMA. Reviewed the PREPA Operator Engagement Standard Operating Procedures Version 1 with LUMA comments.	$ 945.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/14/2023	6	$ 189.00	Work with SOP circulated by P3A with LUMA comments. Short term work plan and preparation session for November 17th work session with P3A, Baker Donaldson. LUMA and 3PPO.	$ 1,134.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/15/2023	3	$ 189.00	Request of Gerardo Mechaly (PM) Legal opinion on the 8815 2016 Regulations pertaining to Energy Commission Procurement methodology and its relevance with 3PPO OCI mitigation Plan.	$ 567.00

LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/17/2023	8	$ 189.00	Briefing discussion on work session with P3A, Baker Donaldson, LUMA and 3PPO. 3 hour session with P3A Baker Donaldson, LUMA and 3PPO (attendees for 3PPO Angel Velez Yolanda Velez, Mariela Quinoinez and Francisco Amill), work session discussion on the outcome of the work sessions and next steps since SOP final revision was accepted by all parties.	$ 1,512.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/20/2023	3	$ 189.00	Procedural and compliance methodology for the first to Procurement Packges that will be sent by LUMA.	$ 567.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	FRANCISCO AMILL	11/21/2023	5	$ 189.00	Work on the first procurement package (Distribution Line Construction IDIQ RFP 169581 sent by LUMA and integration with Standard SOP and internal SOP of 3PPO. Also, assist on share filing and our E- Platform.	$ 945.00
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/22/2023	5	$ 189.00	Legal and procedure analysis of Procurement Packages sent by LUMA. Assessment on documents sent and notification to team (PM) of missing or incomplete information from documents received.	$ 945.00
LUMA	PW6099 FEMA P# 136271 DI# 250081 Island Wide DistributionLines System	FRANCISCO AMILL	11/27/2023	3.5	$ 189.00	Legal and procedure analysis of Procurement Packages (Distribution Line Construction IDIQ RFP 169581) sent by LUMA. Assessment on documents sent and notification to team (PM) of missing or incomplete information from documents received.	$ 661.50
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/28/2023	4.5	$ 189.00	Work with Phase 2 of internal procedures also commenced Phase 2 Legal inception on internal procedure.	$ 850.50
LUMA	PW1294 FEMA P# 83182 PREPA Management Costs	FRANCISCO AMILL	11/29/2023	6	$ 189.00	Continuation Work with Phase 2 of internal procedures also commenced Phase 2 Legal inception on internal procedure. Also work with the step by step integration of pertaining policy on each Phase.	$ 1,134.00
						Subtotal	$ 98,383.50
						Sales tax	$ -
						Total Invoice Amount	**$ 98,383.50**

"We certify under penalty of nullity that no public servant of the Puerto Rico Electric Power Authority, the Puerto Rico Public-Private Partnerships Authority or the Operators, as defined in the Professional Services Agreement, will derive or obtain any benefit or profit of any kind from the contractual relationship which is the basis of this invoice. If such benefit or profit exists, the required waiver has been obtained prior to entering into the Agreement. The only consideration to be received in exchange for the delivery of goods or for the Services provided is the agreed-upon price that has been negotiated with an authorized representative of Puerto Rico Public-Private Partnerships Authority. The total amount shown on this invoice 23-11-01 (P3 - LUMA/GeneraPR)-A on November 30, 2023, is true and correct. The Services have been rendered, and no payment has been received in respect thereof".



Contractor's Signature