REGULATORY COMPLIANCE SERVICE
1509 CALLE LOPEZ LANDRON
PH
SAN JUAN PR 00911
787-300-6483

Invoice: 25-03-01-L (P3 - LUMA)
Invoice Date: 2025-03-31

Bill To: **PR ELECTRIC POWER AUTHORITY,represented by its agent, PR PUBLIC-PRIVATE PARTNERSHIPS AUTHORITY**
Contract Num: 2025-PPP021

		HOURS		TOTAL
2	3PPO-1123-02-TL-02	0	$	-
3	3PPO-1123-01-DL-02	6	$	1,008.75
4	3PPO-1212-03-EM-02	0.5	$	66.25
6	3PPO-0517-10-VCM-02	16.66	$	2,025.80
7	3PPO-0328-08-DP-02	20.08	$	3,203.15
8	3PPO-0708-13-MSA	81.58	$	12,752.15
9	3PPO-0703-11-SUB2	8.25	$	1,031.25
1a	3PPO-01-04-01-LCM-02	50.89	$	5,597.90
5a	3PPO-0412-09-SUB-02	31	$	4,349.50
11	(11) 3PPO-1017-15-RPO	0	$	-
12	(12) 3PPO-0909-14-WA	72.83	$	12,818.90
13	3PPO-1101-16-SC	31.83	$	3,612.15
15	3PPO-0120-18-HELI	22.83	$	2,867.15
17	3PPO-0312-19-TL25	90.25	$	12,452.25
		432.7	**$**	**61,785.20**

We certify under penalty of nullity that no public servant of the Puerto Rico Electric Power Authority, the Puerto Rico Public-Private Partnerships Authority or the Operators, as defined in the Professional Services Agreement, will derive or obtain any benefit or profit of any kind from the contractual relationship which is the basis of this invoice. If such benefit or profit exists, the required waiver has been obtained prior to entering into the Agreement. The only consideration to be received in exchange for the delivery of goods or for the Services provided is the agreed-upon price that has been negotiated with an authorized representative of Puerto Rico Public-Private Partnerships Authority. The total amount shown on this invoice *25-03-01-L(P3 -LUMA) on March 31, 2025* ***is true and correct. The Services have been rendered, and no payment has been received in respect thereof".***



Contractor's Signature

REGULATORY COMPLIANCE SERVICE
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Invoice: 25-03-01-L (P3 - LUMA)
Invoice Date: 2025-03-31

Bill To: **PR ELECTRIC POWER AUTHORITY,represented by its agent, PR PUBLIC-PRIVATE PARTNERSHIPS AUTHORITY**
Contract Num: 2025-PPP021

Operator	Work Order #	Project #	WBS Task Name	LUMA Account	Professional Name	Labor Cat	Date	Hours	HR/RATE	Description (detail)	Total
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Daniela Santiago	Administative Support	3/17/2025	1	$ 42.00	Outreach to (12) potential bidders via email for the Transmission Line RFP, stating soon to launch RFP event, informing of initial deadlines and required documentation.	$ 42.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Daniela Santiago	Administative Support	3/18/2025	3	$ 42.00	Outreach to (26) potential bidders via email for the Transmission Line RFP, stating soon to launch RFP event, informing of initial deadlines and required documentation.	$ 126.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Daniela Santiago	Administative Support	3/19/2025	2	$ 42.00	Outreach to (17) potential bidders via email for the Transmission Line RFP, stating soon to launch RFP event, informing of initial deadlines and required documentation.	$ 84.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Daniela Santiago	Administative Support	3/20/2025	2	$ 42.00	Outreach to (23) potential bidders via email for the Transmission Line RFP, stating soon to launch RFP event, informing of initial deadlines and required documentation.	$ 84.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Daniela Santiago	Administative Support	3/24/2025	1	$ 42.00	Performed a review and cleanup of the merged vendor list for Transmission Line, identifying and eliminating duplicate entries. Verified and updated contact information to ensure accuracy and consistency across records for outreaching purposes.	$ 42.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Daniela Santiago	Administative Support	3/25/2025	1.5	$ 42.00	Outreach to (10) potential bidders via email for the Relaunch of Transmission Lines, outlining the project objectives, such as enhancing operational and technical team support, along with submission deadlines and required documentation	$ 63.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Daniela Santiago	Administative Support	3/26/2025	1	$ 42.00	Outreach to (10) potential bidders via email for the Relaunch of Transmission Lines, outlining the project objectives, such as enhancing operational and technical team support, along with submission deadlines and required documentation	$ 42.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Daniela Santiago	Administative Support	3/27/2025	1	$ 42.00	Outreach to (10) potential bidders via email for the Relaunch of Transmission Lines, outlining the project objectives, such as enhancing operational and technical team support, along with submission deadlines and required documentation	$ 42.00
								12.5			**$ 525.00**

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/3/2025	0.5	$ 105.00	**Supplier Request Management:** Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. **Power Advocate System Monitoring:** Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. **Documentation Submission Updates:** Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/3/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/3/2025	0.5	$ 105.00	**Supplier Request Management:** Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. **Power Advocate System Monitoring:** Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. **Documentation Submission Updates:** Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/3/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/3/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/3/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/3/2025	1.5	$ 105.00	Conducted a comprehensive re-evaluation and verification of all submitted documentation and proposals from post-bid suppliers. Implemented data management and document control protocols to ensure accuracy, compliance, and consistency across all records. Performed systematic reviews to validate data integrity and adherence to procurement requirements.	$ 157.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/3/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Fabian Velez	IT/Data Specialist	3/3/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/3/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	**Supplier Request Management:** Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. **Power Advocate System Monitoring:** Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. **Documentation Submission Updates:** Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	**Supplier Request Management:** Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. **Power Advocate System Monitoring:** Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. **Documentation Submission Updates:** Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	**Supplier Request Management:** Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. **Power Advocate System Monitoring:** Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. **Documentation Submission Updates:** Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	**Supplier Request Management:** Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. **Power Advocate System Monitoring:** Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. **Documentation Submission Updates:** Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	**Supplier Request Management:** Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. **Power Advocate System Monitoring:** Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. **Documentation Submission Updates:** Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	4	(4) Emergency Restoration 3PPO-1212-03-EM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/4/2025	0.25	$ 105.00	Managed the revised Quanta contract, ensuring proper version control and documentation. Archived the finalized contract in the designated repository and implemented access permissions for the Recoms Contract Management team, adhering to data management and document control protocols. Maintained compliance and traceability throughout the process.	$ 26.25
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/5/2025	0.5	$ 105.00	**Supplier Request Management:** Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. **Power Advocate System Monitoring:** Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. **Documentation Submission Updates:** Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/5/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/6/2025	0.5	$ 105.00	**Supplier Request Management:** Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. **Power Advocate System Monitoring:** Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. **Documentation Submission Updates:** Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/6/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/6/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/6/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/6/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/6/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/6/2025	1	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 105.00

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/7/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/7/2025	1	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 105.00
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Fabian Velez	IT/Data Specialist	3/7/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00

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LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/7/2025	1	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 105.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/7/2025	0.75	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 78.75
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/7/2025	0.75	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 78.75
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/7/2025	0.75	$ 105.00	Managed and maintained organizational documentation related to the P3 cancellation letter, ensuring proper document control, versioning, and secure storage in accordance with data management protocols. Facilitated the accurate tracking, retrieval, and dissemination of the cancellation letter as required for organizational compliance and record-keeping.	$ 78.75
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/7/2025	0.75	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 78.75

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LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering-T0212		Fabian Velez	IT/Data Specialist	3/7/2025	0.75	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 78.75
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering-T0212		Fabian Velez	IT/Data Specialist	3/7/2025	1	$ 105.00	Managed the Request for Information (RFI) process by drafting, issuing, and tracking RFI letters to suppliers through the Power Advocate platform. Ensured proper documentation control, versioning, and secure storage of all correspondence, maintaining compliance with organizational data management protocols and facilitating timely supplier responses.	$ 105.00
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering-T0212		Fabian Velez	IT/Data Specialist	3/10/2025	0.5	$ 105.00	Addenda Management and Publishing: Edited and standardized the formatting of Addenda , ensuring compliance with document style guidelines and incorporating required logos. Converted the finalized document to PDF format to maintain consistency and integrity. Uploaded the document to Power Advocate and published it to ensure timely and accurate distribution to all suppliers.	$ 52.50

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/10/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/10/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/10/2025	0.5	$ 105.00	Managed the receipt, tracking, and documentation of Requests for Information (RFIs) from proponents. Archived all RFI-related documents in the designated SharePoint repository, ensuring proper version control and secure storage. Granted access permissions to the Recoms team, facilitating collaboration and compliance with data management and document control protocols.	$ 52.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/10/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/10/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/10/2025	1	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 105.00

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/10/2025	1	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 105.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/10/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/10/2025	1	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 105.00

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/11/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/11/2025	0.25	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Antonio Pavía to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 26.25
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/11/2025	0.25	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Antonio Pavía to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 26.25
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/11/2025	0.25	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Antonio Pavía to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 26.25
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/11/2025	0.25	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Antonio Pavía to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 26.25
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/11/2025	0.25	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Antonio Pavía to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 26.25

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/11/2025	0.25	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Antonio Pavía to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 26.25
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/11/2025	0.25	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Antonio Pavía to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 26.25
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/11/2025	0.25	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Antonio Pavía to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 26.25
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/11/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.75	$ 105.00	Managed the end-to-end documentation and tracking of all dispute letters received from suppliers, along with corresponding responses from 3PPO. Ensured proper version control, secure storage, and organization of documents by uploading them to the designated shared folder. Granted access permissions to Rubén Lugo and Gerardo Lorán P3, maintaining compliance with data management and document control protocols while facilitating seamless collaboration.	$ 78.75
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Managed the preparation, organization, and documentation of the preliminary report. Uploaded the finalized document to the designated shared folder, ensuring proper version control and secure storage. Granted access permissions to Rubén Lugo and Gerardo Lorán P3, maintaining compliance with data management and document control protocols while enabling efficient collaboration.	$ 52.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Managed the preparation, documentation, and tracking of the EPC Batch #1 Alternative Contracting Strategies letter. Uploaded the finalized document to the designated shared folder, ensuring proper version control and secure storage. Granted access permissions to Rubén Lugo and Gerardo Lorán P3, maintaining compliance with data management and document control protocols while facilitating streamlined collaboration.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Managed the preparation, documentation, and tracking of the Substations MSA - Time Compression of 1 Week letter. Uploaded the finalized document to the designated shared folder, ensuring proper version control and secure storage. Granted access permissions to Rubén Lugo and Gerardo Lorán P3, maintaining compliance with data management and document control protocols while enabling efficient collaboration.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Managed the preparation, documentation, and tracking of the EPC Sub Batch 2 - Timeline Compression of 3 Weeks letter. Uploaded the finalized document to the designated shared folder, ensuring proper version control and secure storage. Granted access permissions to Rubén Lugo and Gerardo Lorán P3, maintaining compliance with data management and document control protocols while facilitating efficient collaboration.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/12/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/13/2025	1	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 105.00

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/13/2025	1	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 105.00
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/13/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/13/2025	0.5	$ 105.00	Managed the preparation, documentation, and tracking of the Response to MasterLink 3rd Reconsideration Request. Uploaded the finalized document to the designated shared folder, ensuring proper version control and secure storage. Granted access permissions to Rubén Lugo and Gerardo Lorán P3, maintaining compliance with data management and document control protocols while enabling efficient collaboration.	$ 52.50

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/13/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/13/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/13/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/13/2025	0.5	$ 105.00	Managed the preparation, documentation, and tracking of the Dry & Wet Helicopter – Timeline Compression of 1 Week letter. Uploaded the finalized document to the designated shared folder, ensuring proper version control and secure storage. Granted access permissions to Rubén Lugo and Gerardo Lorán P3, maintaining compliance with data management and document control protocols while facilitating efficient collaboration.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/13/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/14/2025	0.5	$ 105.00	Managed the preparation, documentation, and tracking of the draft contract for Quanta. Uploaded the document to the designated shared folder, ensuring proper version control and secure storage. Granted access permissions to Quanta, maintaining compliance with data management and document control protocols while enabling efficient collaboration and review.	$ 52.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/14/2025	1	$ 105.00	Conducted outreach to all suppliers via the Power Advocate platform, issuing the RFP Cancellation Notice for the Event. Subsequently, canceled the event within Power Advocate, ensuring proper documentation, communication, and compliance with procurement and data management protocols. Maintained accurate records of all actions for audit and reporting purposes.	$ 105.00

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/14/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/14/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/14/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/14/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/14/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/14/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.5	$ 105.00	Q&A Response Management & Secure Document Transfer: Document Collection & Validation: Retrieved supplier Q&A responses from the LUMA-managed shared folder (submitted by Yadira Lugo) and conducted an integrity check to ensure completeness and compliance with RFP guidelines. Secure Migration & Access Control: Transferred finalized Q&A documents to the designated SharePoint repository, applying metadata tagging for searchability and version control.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.75	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 78.75
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	2	$ 105.00	RFP Document Management & Compliance Review: Attachment & Exhibit Consolidation: Managed the integration of new attachments and exhibits into the updated RFP package, ensuring alignment with legacy formatting standards for consistency and compliance. Quality Control & Standardization: Performed formatting remediation to harmonize new documents with the existing RFP package structure, adhering to organizational templates and branding guidelines. Secure Repository Deployment: Compiled, indexed, and uploaded the finalized RFP package (attachments/exhibits) to the designated shared folder. Implemented access controls to grant Yadira Lugo (LUMA) restricted permissions, maintaining data governance protocols.	$ 210.00
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/17/2025	0.25	$ 105.00	Dispute Response Documentation Management: Dispute Resolution Oversight: Processed and finalized the 3rd dispute response letter, ensuring accuracy and compliance with contractual and regulatory requirements. Secure System Upload: Uploaded the validated dispute response documentation to Power Advocate, maintaining version control and auditability within the designated procurement platform.	$ 26.25
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/18/2025	0.5	$ 105.00	Evaluation Document Management & Secure Dissemination Document Consolidation: Systematically compiled all evaluation materials (technical/financial scoring sheets, committee notes, compliance certifications) into a standardized file structure. Format Standardization: Converted deliverables to PDF/A format to ensure version integrity, accessibility compliance), and non-editable preservation. Controlled Distribution: Uploaded finalized packet to encrypted shared folder, applying granular permissions to grant LUMA stakeholders role-based access.	$ 52.50

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/18/2025	2	$ 105.00	Document Control Summary: Created the Final Package for Power Advocate, ensuring compliance with platform requirements. Managed the formatting and standardization of all attachments and exhibits, aligning with prescribed templates. Organized and uploaded all documentation into the designated Power Advocate structure, maintaining version control and audit readiness. Implemented metadata tagging for efficient retrieval and granted access to authorized stakeholders per protocol. Key Actions: Formatted and validated all supporting documents (exhibits, appendices) Structured submission package per Power Advocate guidelines Verified document integrity before final upload Maintained revision log for tracking purposes Package marked as FINAL in accordance with document control procedures.	$ 210.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/18/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/18/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/18/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	3/18/2025	0.5	$ 105.00	Document Control Summary: Managed the preparation, approval, and distribution of Addendum 4, ensuring compliance with procurement protocols. Published the finalized addendum to the Power Advocate platform and executed systematic notification to all suppliers associated with the event. Key Actions: Verified document accuracy and version control prior to release Uploaded addendum to the designated event in Power Advocate Issued automated and manual notifications to all participating suppliers Updated tracking logs and maintained audit-ready records	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	3/18/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/18/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/18/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/18/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/19/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/19/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	3/19/2025	0.5	$ 105.00	Document Control & Procurement Support Summary Q&A Management: Curated and validated 23 supplier questions through Power Advocate platform Coordinated with technical teams to prepare accurate, compliant responses Formatted all answers per SOP-305 (Bid Communications) standards Platform Administration: Published finalized Q&A set to Power Advocate event portal Applied version control [V2_Responses_MMDDYYYY] Triggered automated notifications to all registered suppliers Compliance Actions: Maintained audit log of all Q&A modifications Archived source questions and response drafts in /Procurement/Event_QA/	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	3/19/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

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LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/19/2025	0.33	$ 105.00	Document Control & Evaluation Management Summary Evaluation Documentation Handling: Collected and validated 12 evaluation scorecards from technical review team Consolidated 3 preliminary assessment reports with executive summaries Applied standardized naming convention: [EVAL_ProjectID_MMDDYYYY_Version#] Secure Distribution: Uploaded finalized documents to restricted-access /Evaluation_Reports/ folder Implemented granular permissions for: ✓ Ruben Lugo (Edit rights) ✓ Gerardo Loran P3 (View/Comment rights) Maintained encrypted backup in	$ 34.65
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/19/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/19/2025	1	$ 105.00	Final Package Compilation: Consolidated all attachments/exhibits for Power Advocate submission Verified version control and completeness per RFP requirements Uploaded final package to P3 Shared Folder Granted Ruben Lugo review access with edit permissions	$ 105.00

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/20/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/20/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/20/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	3/20/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	3/20/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	3/20/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/20/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/20/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/20/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/21/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/21/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/21/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/21/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/21/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/21/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Fabian Velez	IT/Data Specialist	3/21/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	1	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 105.00

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LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	1	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 105.00
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.08	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Gerardo Mechaly to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.08	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Gerardo Mechaly to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.08	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Gerardo Mechaly to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.08	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Gerardo Mechaly to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.08	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda Vélez, Rubén Lugo, Mariela Quiñones and Gerardo Mechaly to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/25/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Document Control Summary – Timeline Compression Letter Document Management: Processed and finalized the Timeline Compression Letter, ensuring version control and compliance with project standards. Secure Transfer: Uploaded to the designated P3 Shared Folder with proper metadata tagging. Access Provisioning: Granted P3 Team appropriate permissions (view/edit as required).	$ 52.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	2	$ 105.00	Procurement Document Control Summary Proposal Management: Received and validated all supplier submissions Categorized proposals by technical/commercial sections Created backup copies in secure archive Tracking & Access: Updated supplier tracking with submission metrics Granted evaluation team secure access with permissions.	$ 210.00
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/26/2025	0.33	$ 105.00	Document Control & Procurement Update Q&A Management: Processed and validated additional Q&A responses from Jadira Lugo (LUMA) Uploaded finalized documents to SharePoint with version control Granted Procurement Team & Recoms access with appropriate permissions Addendum Administration: Published Addendum 10 in Power Advocate Executed system-wide notification to all registered suppliers Updated procurement tracker with dissemination details	$ 34.65

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/27/2025	2	$ 105.00	Proposal Processing: Received and validated all supplier proposal submissions Organized and categorized supporting documentation (technical, commercial, certifications) Standardized file naming and folder structure for consistency Document Management: Compiled complete proposal packages with all required attachments Created searchable metadata tags for easy retrieval Archived master copies in secure repository Quality Assurance: Verified proposal completeness against RFP requirements Maintained version control throughout evaluation cycle Generated audit trail of all document access	$ 210.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Fabian Velez	IT/Data Specialist	3/27/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/27/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/27/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/27/2025	1	$ 105.00	vProject Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 105.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/27/2025	1	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 105.00

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/27/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/27/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/27/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/27/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/27/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/28/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/28/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/28/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/28/2025	0.5	$ 105.00	Document Control Update - Addendum 1 Processed and validated Addendum 1 content Formatted per Power Advocate specifications Published to platform Triggered automated notifications to all registered suppliers	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	1	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 105.00

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LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	1	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 105.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	1	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 105.00

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	1	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 105.00
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	1	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 105.00

LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	0.5	$ 105.00	Supplier Request Management: Designed and maintained an optimized workflow for handling supplier requests, specifically for event access. Leveraged structured data management practices to ensure timely updates and precise tracking. Automated the onboarding process by deploying standardized welcome messages and clear guidelines for NDA submissions, significantly improving supplier compliance and operational efficiency. Power Advocate System Monitoring: Consistently monitored and updated the status of the Power Advocate messaging system through a data-driven methodology. Established real-time tracking and reporting mechanisms to ensure smooth communication flow and prompt resolution of issues. Documentation Submission Updates: Systematically organized and maintained the documentation submission folder by applying data management best practices. Ensured all records were accurately categorized, regularly updated, and stored to enable seamless data access, retrieval, and robust version control.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	0.5	$ 105.00	Project Tracker Management: Managed and maintained the project tracker in Excel, ensuring precise logging and real-time tracking of all documentation uploaded from Power Advocate. Utilized data validation rules and structured formatting to enhance data accuracy, consistency, and reporting efficiency, aligning with data management best practices. Document Facilitation for Recommendations Team: Optimized the organization and distribution of documents to the recommendations team by establishing a centralized repository. Implemented clear version control protocols and access management to ensure seamless data retrieval, delivery, and compliance with document control standards.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Fabian Velez	IT/Data Specialist	3/31/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Executed the secure migration of supplier-submitted documentation, including NDAs, Intent to Bid forms, and Q&A records, from Power Advocate to SharePoint. Employed comprehensive data backup protocols to ensure document integrity, version control, and centralized accessibility, aligning with data management and document control standards. Power Advocate Data Management: Performed systematic downloading, backup, and re-uploading of all project-related documents from Power Advocate to SharePoint. Ensured data accuracy, consistency, and traceability through meticulous version control, synchronization, and adherence to data governance frameworks. Categorization and Permissions Management: Developed and implemented a structured document categorization and tagging system to enhance retrieval efficiency and usability. Conducted regular audits of user permissions, applied corrective measures, and enforced access control policies to maintain secure data governance and compliance with organizational standards.	$ 52.50
								122.31			**$ 12,842.55**
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Francisco Amill	Legal Advisor	3/31/2025	**1**	$ 189.00	Addressed a legal inquiry raised by PM Yolanda Vélez regarding appropriate communication protocols with a potential vendor in connection with the Transmission Line RFP and the applicable LUMA procurement procedures. Conducted a legal and compliance analysis to determine whether direct engagement was permissible under the existing procurement framework and conflict-of-interest safeguards.	$ 189.00

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Francisco Amill	Legal Advisor	3/31/2025	**1**	$ 189.00	Discussed and provided a legal opinion with PM Yolanda Velez, on a potential Organizational Conflict of Interest (OCI) related to the Microgrid RFP. Assessed the implications of a possible OCI scenario and advised on the proper procedural safeguards and due process requirements in the event an OCI is identified or triggered. Outlined the necessary steps for disclosure, evaluation, and mitigation in accordance with applicable procurement standards and the governing conflict of interest policies. Recommended documentation protocols, communication guidelines, and procedural fairness measures to ensure transparency and regulatory compliance throughout the RFP process.	$ 189.00
								2			**$ 378.00**
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/3/2025	6	$ 110.00	Conducted thorough review and validation of invoice documentation, ensuring compliance with contract terms, accuracy of deliverables, and alignment with funding requirements.	$ 660.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	PO Prep - T0214		Gerardo Mechaly	Project Manager	3/4/2025	8.72	$ 110.00	Performed detailed review of invoice documentation, verifying compliance with contract terms, accuracy of deliverables, and alignment with funding requirements.	$ 959.20
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	PO Prep - T0214		Gerardo Mechaly	Project Manager	3/5/2025	3	$ 110.00	Executed comprehensive review of invoice documentation to confirm compliance with contract terms, accuracy of deliverables, and alignment with funding requirements.	$ 330.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	PO Prep - T0214		Gerardo Mechaly	Project Manager	3/6/2025	2	$ 110.00	Conducted detailed analysis to achieve 90% threshold for rebaseline consideration, ensuring integration with updated contract terms for the barge scope.	$ 220.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	PO Prep - T0214		Gerardo Mechaly	Project Manager	3/7/2025	2	$ 110.00	Facilitated usage reconciliation against available burn data, flagging tasks exceeding 80% threshold for rebaseline consideration.	$ 220.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/10/2025	0.75	$ 110.00	Updated resource records to ensure accurate personnel assignments within project documentation,	$ 82.50
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	PO Prep - T0214		Gerardo Mechaly	Project Manager	3/10/2025	0.42	$ 110.00	Supported resource Marcellino Garcia (RECOMS), ensuring that the cost rate is validated, the Harvest system is updated, and that accurate resource allocation is made based on the available burn data. In addition, briefed on OCIMP Updated SOPs.	$ 46.20
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/10/2025	1	$ 110.00	Continued detailed usage reconciliation against available burn data, working with flagged task order and identify available funds to transfer from other Task Orders.	$ 110.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/11/2025	1	$ 110.00	Conducted detailed scope review and resource effort validation to confirm sufficiency of current budget and funding stability under potential operational changes.	$ 110.00

LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/12/2025	1	$ 110.00	Drafted contract amendment documentation reflecting updates to scope, value, and key provisions, ensuring alignment with customization requirements for Exhibits E and F, pending stakeholder review.	$ 110.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/14/2025	2	$ 110.00	Reviewed and updated resource allocation and task order burn revisions, identifying rebaselines and developing an action plan for master spreadsheet updates.	$ 220.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	PO Prep - T0214		Gerardo Mechaly	Project Manager	3/14/2025	1	$ 110.00	Prepared and reviewed project requirements, ensuring resource allocation and task order burn revisions are accurately documented in the master spreadsheet.	$ 110.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Planning - T0211		Gerardo Mechaly	Project Manager	3/18/2025	2	$ 110.00	Drafted and finalized increase request revisions based on workload and financial forecasting, ensuring alignment with project requirements.	$ 220.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/20/2025	2	$ 110.00	In response to updated task order conditions and evolving project requirements, I have reviewed and adjusted the resource workload. This adjustment resulted in the realization of budget reductions and additions for all task orders. Consequently, resource availability has been maintained at a healthy level for future projects.	$ 220.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	PO Prep - T0214		Gerardo Mechaly	Project Manager	3/21/2025	1.5	$ 110.00	Prepared and reviewed change order drafts for identified task orders based on workload adjustments and project expectations for 2 of 15 that needed to be revised.n	$ 165.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/21/2025	0.5	$ 110.00	Revised drafted and finalized increase request revisions based on workload and financial forecasting that was recently updated. Prepared for signature and dellvery..	$ 55.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/24/2025	2	$ 110.00	Reviewed and adjusted resource workload in response to updated task order conditions and evolving project requirements and applied modifications to budget revision request. 4 of 15 change orders completed.	$ 220.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/24/2025	2.5	$ 110.00	presented and received approval of finalized increase request revisions based on workload and financial forecasting.	$ 275.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/24/2025	4	$ 110.00	Executed task order rebaseline to align budget, resource burn, and scope against actual project metrics and anticipated changes. Refreshed actuals and was forced to change and rebaseline the 15 task orders again.	$ 440.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/24/2025	3	$ 110.00	Executed change order to 5 task orders justifying the rebaseline and budget alignment, resource burn, and scope as well as other anticipated changes. 10 of 15 competed.	$ 330.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	Contract Development - T0213		Gerardo Mechaly	Project Manager	3/24/2025	1.5	$ 110.00	Reviewed and submitted Amendment Revision V.5, incorporating changes identified during discussion with Ruben Lugo from P3.	$ 165.00

LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	PO Prep - T0214		Gerardo Mechaly	Project Manager	3/24/2025	1	$ 110.00	Continued drafting change orders and new task orders to support rebaseline planning and ensure alignment with execution strategy. 12 of 15	$ 110.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM 02	PO Prep - T0214		Gerardo Mechaly	Project Manager	3/24/2025	3	$ 110.00	Finalized drafting change orders and new task orders to support rebaseline planning and ensure alignment with execution strategy. 15 of 15	$ 330.00
								51.89			**$ 5,707.90**
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Isabel Rodriguez	Technical Specialist / Engineer	3/6/2025	2	$ 165.00	Met with 3PPO engineering team members Yolanda Velez and Miguel Garcia to discuss the result of the Independent Cost Estimate (ICE) for the Sabana Llana TC. The team reviewed the data and established a clear path forward for completing the ICE in a timely manner, providing a solid baseline for evaluating vendor proposals and supporting internal budget approvals.	$ 330.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Isabel Rodriguez	Technical Specialist / Engineer	3/14/2025	2	$ 165.00	Review the Transmission Line Construction Request for Proposal (RFP) to evaluate and identify any necessary modifications that will better align the document with the updated evaluation scorecard. This included assessing whether the current RFP structure adequately reflects the revised scoring criteria, such as technical qualifications, project experience, safety performance, cost competitiveness, schedule adherence, and diversity or sustainability initiatives. Paying close attention to areas where additional clarity or detail may be needed to ensure consistency with the new evaluation framework. The goal of this task was to ensure that the RFP clearly communicates expectations and allows for a fair, transparent, and objective comparison of proposals based on the updated scorecard.	$ 330.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Isabel Rodriguez	Technical Specialist / Engineer	3/28/2025	1	$ 165.00	Meet with Miguel Garcia from the Engineering department to develop a comprehensive plan for evaluating the Substation Master Services Agreement (MSA) Request for Proposal (RFP). The objective of this meeting was to align on the scope and requirements outlined in the RFP and determine the roles and responsibilities of each team member involved in the review process. The discussion should covered the proposed timeline, key milestones, and coordination with other departments such as Procurement and Legal.	$ 165.00

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LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Isabel Rodriguez	Technical Specialist / Engineer	3/31/2025	2	$ 165.00	Work session with members of the Evaluation Committee, including Ivette Arocho from the Finance Department, Miguel Garcia from the Engineering Department, and Vicente Diaz from the Legal Department, to review and discuss the proposals submitted in response to the RFP MSA. The Committee evaluated the legal status of one of the proponents, the requirements applicable to their joint venture, and the information to be requested through RFIs. The discussion also covered pricing considerations, the extension of the Scope of Work, and key contractual elements required for the IDIQ contract. Additionally, the Committee examined the proponents' relevant project experience and their submitted statements of qualifications."	$ 330.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Isabel Rodriguez	Technical Specialist / Engineer	3/31/2025	2	$ 165.00	Evaluated documents from Agap vendor for preparation for evaluation. Evaluation of the legal status of the proponent, the requirements applicable to their joint venture, and the information to be requested through RFIs.pricing considerations, the extension of the Scope of Work, and key contractual elements required for the IDIQ contract.	$ 330.00
								9			**$ 1,485.00**
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/3/2025	3	$ 189.00	Conducting a full evaluation of The Beatles' proposal, including but not limited to a detailed review of the company's Financial Statements, Organizational Documents, Exhibit H – Bid Bond, Exhibit G – References, and OSHA Forms from the past three years. This assessment aims to ensure full compliance with federal requirements, verify the financial stability and health of the company, and confirm that all necessary documentation aligns with regulatory and contractual obligations. Additionally, the review will assess the company's ability to meet performance expectations, maintain workplace safety standards, and demonstrate a strong financial position to support the successful execution of the proposed project.	$ 567.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/4/2025	4	$ 189.00	Conducted a working session with Miguel Garcia (Engineering Department) and Vicente Diaz (Legal Department) to finalize the Workforce Augmentation RFP scorecard for proponents representing Metallica, The Doors, and The Beatles. The session included a detailed evaluation of each proponent's proposal based on predefined selection criteria, such as technical capabilities, past performance, resource qualifications, cost structure, and alignment with project objectives. Additionally, we reviewed and assessed contract terms and redlines, focusing on proposed modifications, potential risks, and compliance with organizational policies. Time was dedicated to ensuring that contractual terms align with regulatory requirements and do not introduce undue risk to the P3 Authority	$ 756.00

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/5/2025	3	$ 189.00	Collaborating closely with Miguel Garcia from the Engineering Department to systematically evaluate each section of the new scorecard and begin assigning scores to each proponent. This process thoroughly reviews all relevant criteria, ensuring a fair and accurate assessment. Additionally, engaging in in-depth discussions regarding the red-lined sections of the contract to determine whether any specific points will have a direct impact on a proponent's overall score. If certain contractual concerns do not warrant a score adjustment but still require attention, they will be documented as notes in the Final Report for further advisement and consideration.	$ 567.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/6/2025	4	$ 189.00	Working in close collaboration with Vicente Diaz from the Legal Department and Miguel Garcia from the Engineering Department to finalize the scoring process for each proponent based on the established evaluation criteria. Once the scoring is completed, we will proceed with drafting the preliminary report, ensuring that it accurately reflects the results outlined in the scorecard. This report will provide a clear summary of the assessment, highlighting key findings, observations, and any relevant notes for further review or consideration.	$ 756.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/7/2025	3	$ 189.00	Reviewed, alongside the Evaluation Committee, Vicente Diaz from the Legal Department, and Miguel García from the Engineering Department, as requested by the Project Manager, Yolanda Vélez, the mandatory documents still pending submission by the proponents of the RFP 3PPO-0909-14-WA. Following this review, we promptly recommended issuing the corresponding RFIs to ensure timely compliance with the required documentation. Discussed with the Evaluation Committee the latest revisions and comments on the draft of the Memorandum of Comments and Recommendations for the proponents of the RFP 3PPO-0909-14-WA. This discussion aimed to finalize the document, ensuring clarity, accuracy, and alignment with the project's evaluation criteria before its official issuance.	$ 567.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/10/2025	1.5	$ 189.00	Conducting a complete review of the preliminary report related to RFP 3PPO-0909-14-WA to verify compliance with applicable regulations, ensure alignment with the defined scope of work, and identify any necessary revisions or clarifications."	$ 283.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/10/2025	1.5	$ 189.00	Collaborating with Miguel Garcia from the Engineering Department to review the report on Alternative Contracting Strategies, refining the wording for improved clarity, and making necessary corrections to the table outlining various alternatives. Additionally, identifying and addressing the excessive costs proposed by proponents that LUMA must reassess."	$ 283.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/12/2025	2	$ 189.00	A collaborative working session involving all departments—Program Management, Project Management, Grants, Finance, Legal, and Engineering—to enhance strategic evaluation processes. The session will focus on reviewing key milestones and deliverables across teams. As part of the Finance Department, particular emphasis will be placed on financial considerations and overall financial health.	$ 378.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/12/2025	2	$ 189.00	A collaborative working session with Yolanda Velez, Program Manager, will be held to review Exhibit K – Proposal Submission Instructions and ensure compliance with the RFP requirements.	$ 378.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/13/2025	2.5	$ 189.00	The revised Exhibit K – Proposal Submission Instructions ensure alignment with RFP requirements, incorporate key relevant points, and eliminate any non-applicable provisions. Additionally, a cross-reference with Attachment A – Scope of Work is included for consistency and completeness.	$ 472.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/14/2025	2.5	$ 189.00	Collaborating with Yolanda Velez, Program Manager, to review Exhibit K, discuss the new scorecard, and ensure full compliance and alignment with the RFP requirements	$ 472.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/17/2025	1	$ 189.00	Verify and analyze the Proponent Reference Questionnaire to be sent to the references listed in Exhibit G, ensuring it effectively assesses compliance with service fulfillment in the projects they were responsible for.	$ 189.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/17/2025	2	$ 189.00	Collaborating with Yolanda Velez, Program Manager, on the final review of the RFP before publication, ensuring full compliance with all requirements	$ 378.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/17/2025	1.5	$ 189.00	Evaluate the Summary of Proposal Evaluation Concerns and Considerations to ensure all identified observations are clearly defined, facilitating better decision-making for the most favorable outcome	$ 283.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/18/2025	2	$ 189.00	Review the latest addenda along with the Question & Answer folder from proponents related to the RFP, highlighting key points that require attention during the evaluation process.	$ 378.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/19/2025	3	$ 189.00	Review and analyze RFP 3PPO-0708-13-MSA, including all requirements and the scope of work, ensuring Additionally, review the Evaluation Criteria Scorecard and incorporate any criteria mentioned in the RFP.alignment with the proposals to be evaluated.	$ 567.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/19/2025	1.5	$ 189.00	Collaborating with Yolanda Velez, Program Manager, to review the RFP and make necessary changes to align it with the scope of work and the Evaluation Criteria Scorecard.	$ 283.50

LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/25/2025	1	$ 189.00	A working session with Yolanda Velez, the program manager, and Mariela Quinones will be held to discuss the final report of RFP 3PPO-0328-08-DP-02, focusing on the Folklorico proposal. The discussion will address why it was ranked fourth on the scorecard despite having significantly higher prices compared to other proponents.	$ 189.00
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/25/2025	2.5	$ 189.00	Revised the scorecard and the notes in the Final Report from the Folklorico proposal to ensure the information is accurate and aligned with the evaluation process, as discussed with the Evaluator Committee.	$ 472.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/27/2025	3	$ 189.00	Revise RFP 3PPO-0328-08-DP-02 and Exhibit A – Proposal Submission Requirement Checklist to address LUMA's questions regarding the 5% Bid Bond requirements—Cross-reference with the RFP requirements to ensure compliance.	$ 567.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/28/2025	1.5	$ 189.00	Revise the Preliminary Report, including the Summary of Proposal Evaluation Concerns and Considerations, to ensure it is prepared for the upcoming working session with P3.	$ 283.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/28/2025	3	$ 189.00	Conducting a complete evaluation of the Agap proposal, which includes but is not limited to a detailed review of the company's Financial Statements for the years ended 2020, 2021, 2022, and 2023, Organizational Documents, Exhibit H – Bid Bond, Exhibit G – References, and OSHA Forms. This assessment aims to ensure full compliance with federal requirements, verify the financial stability and health of the company, and confirm that all necessary documentation aligns with regulatory and contractual obligations. Additionally, the review will assess the company's ability to meet performance expectations, maintain workplace safety standards, and demonstrate a strong financial position to support the successful execution of the proposed project.	$ 567.00

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LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/31/2025	2.5	$ 189.00	Participated in a work session with members of the Evaluation Committee, including Vicente Diaz (Legal Department), Miguel Garcia and Isabel Rodriguez (Engineering Department), and Ivette Arocho (Finance Department), to review and discuss the proposals submitted in response to RFP MSA. The Committee assessed the legal status of one of the proponents, the applicable requirements for their joint venture, and the additional information needed through RFIs. Discussions also covered pricing considerations, potential extensions to the Scope of Work, and key contractual elements required for the IDIQ contract. Additionally, the Committee evaluated the proponents' relevant project experience and their submitted statements of qualifications. As part of the due diligence process, we conducted a thorough review with the Department of State to verify the existence and legal standing of the joint venture. To ensure that the entity was properly registered, compliant with all regulatory requirements, and authorized to engage in contractual agreements. Any discrepancies or concerns identified during this verification were documented and addressed in the evaluation report.	$ 472.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Ivette Arocho	Sr. Financial Analyst	3/31/2025	3.5	$ 189.00	Conducting an in-depth assessment of RAKKAUS's proposal, including a detailed review of the company's financial statements, organizational documents, Exhibit H – Bid Bond, Exhibit G – References, and OSHA Forms from the past three years. This assessment ensures compliance with federal requirements, verifies the company's financial stability, and confirms adherence to all regulatory and contractual obligations. Additionally, the review evaluates the company's capacity to meet performance expectations, uphold workplace safety standards, and maintain a strong financial position to support the successful execution of the proposed project.	$ 661.50
								57			**$ 10,773.00**
LUMA	7	(7) Distribution	Tendering - T0212		Mariela Quiñones	Program Manager	3/5/2025	1	$ 160.00	Call with Mariano Mier from the compliance team of Luma and Yolanda Vèlez engineer from Recoms. We discussed communications presented by proponents, asking clarifications on the evaluation process and the award letter.	$ 160.00
LUMA	7	(7) Distribution	Tendering - T0212		Mariela Quiñones	Program Manager	3/5/2025	0.25	$ 160.00	Call with Joe Adamski from procurement department of Luma and Yolanda Vèlez engineer from Recoms. We discussed communication sent by one of the proponents that was not selected on the distribution poles RFP. We decided to reach out to compliance and Luma.	$ 40.00
LUMA	17	(17) Transmiss	Planning - T0211		Mariela Quiñones	Program Manager	3/5/2025	1	$ 160.00	Discussion with Juan Rogers (Luma Procurement), Joe Adamski (Luma Counsel), and the 3ppo team regarding the status of the cancellation of the Request for Proposal (RFP) process and the subsequent decision to reissue an RFP. Additionally, we discussed the biweekly meeting reports.	$ 160.00

LUMA	5a	(5a) EPC Subst	Tendering - T0212	Mariela Quiñones	Program Manager	3/11/2025	1	$ 160.00	Discussion with Yolanda Vèlez engineer for Recoms and Ruben Lugo in regards to the concern of the EIPC Contracts. We determined to send a letter and possibly provoca meeting.	$	160.00
LUMA	17	(17) Transmiss	Planning - T0211	Mariela Quiñones	Program Manager	3/18/2025	0.25	$ 160.00	Working with Yolanda Vèlez I was told that the RFP documents were ready to launch, but apparently wanted to amend several of the technical conditions.	$	40.00
LUMA	17	(17) Transmiss	Planning - T0211	Mariela Quiñones	Program Manager	3/21/2025	0.5	$ 160.00	Conversations with Ruben Lugo regarding the agreement with the Union. Sent email to LUMA	$	80.00
LUMA	17	(17) Transmiss	Planning - T0211	Mariela Quiñones	Program Manager	3/25/2025	0.25	$ 160.00	Discussion with Luma team, Ruben Lugo from P3 A, Yolanda Vèlez engineer from Recoms, Gerard Mechaly, project manager. We discussed the cancellation and the remission of the RFP.	$	40.00
LUMA	4	(4) Emergency	Contract Developn	Mariela Quiñones	Program Manager	3/25/2025	0.25	$ 160.00	Discussion with Luma team, Ruben Lugo from P3A, Yolanda Vèlez engineer from Recoms, Gerardo Mechali manager from Recoms. We discussed the status of the contract.	$	40.00
LUMA	8	(8) Substation	Tendering - T0212	Mariela Quiñones	Program Manager	3/27/2025	0.25	$ 160.00	Collaborating with Fabian Velez, the Data Manager for Recommendations, regarding the submission of a proponent who violated naming conventions.	$	40.00
							4.75			**$**	**760.00**
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Contract Development - T0213		Joel Rojas	Financial Analyst	3/14/2025	4	$ 98.00	Review and edit of all exhibits (A through K) and attachments (A through FF) associated with RFP-3PPO-0312-19-TL25 Transmission Lines. Also verify that all information and data presented within the exhibits and attachments accurately aligns with the requirements, specifications, and details outlined in the original RFP document. Ensure complete consistency between the RFP and all supporting documentation.	$	392.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Contract Development - T0213		Joel Rojas	Financial Analyst	3/27/2025	6	$ 98.00	Examine the submitted documents for Proponents for Substation MSA 3PPO-0708-MSA. Utilize the submission tracker and proposal checklist to confirm that all received documents meet the evaluation criteria also identify any missing documents and document location on sharepoint.	$	588.00
								10			**$**	**980.00**
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	3/4/2025	4	$ 110.00	Conducted a working session with Ivette Arocho (recoms Sr. Fin Analyst) and Vicente Diaz (Recoms Sr. Legal Advisor) to finalize the Workforce Augmentation RFP scorecard for proponents representing Metallica, The Doors, and The Beatles. The session included a detailed evaluation of each proponent's proposal based on predefined selection criteria, such as technical capabilities, past performance, resource qualifications, cost structure, and alignment with project objectives. Additionally, we reviewed and assessed contract terms and redlines, focusing on proposed modifications, potential risks, and compliance with organizational policies. Time was dedicated to ensuring that contractual terms align with regulatory requirements and do not introduce undue risk to the P3 Authority.	$	440.00

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	3/4/2025	3	$ 110.00	Initiated and developed the written draft of the Work Augmentation RFP Evaluation document, including a comprehensive review of proponent submissions, evaluation of qualification criteria, and technical assessment of proposals. Conducted a detailed analysis to ensure compliance with procurement standards, assessed key deliverables, and documented findings to support the selection process.	$ 330.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	3/5/2025	2	$ 110.00	Conducted a working session with the Evaluation Committee, including Ivette Arocho and Vicente Diaz, to determine the Requests for Information (RFIs) to be sent to proponents. This session focused on identifying critical areas requiring clarification, verifying any missing financial documentation, and ensuring all necessary project-related information was available for a comprehensive evaluation. Additionally, coordinated efforts to cross-check active projects and financial records with the Oficina del Contralor de Puerto Rico to confirm compliance, validate proponent qualifications, and ensure alignment with procurement and regulatory requirements.	$ 220.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	3/6/2025	4	$ 110.00	Collaborated with the Evaluation Committee, including Ivette Arocho and Vicente Diaz, on the development and refinement of the Workforce Evaluation document for Metallica, The Beatles, and The Doors. This process involved a comprehensive review of assessment criteria, integrating feedback from committee members to enhance the accuracy and effectiveness of the evaluation. Ensured the document aligned with procurement policies and evaluation standards while conducting an in-depth analysis of workforce qualifications, technical capabilities, and compliance requirements. Additionally, contributed to structuring the evaluation framework to facilitate objective decision-making and support the selection process with clear, well-documented justifications.	$ 440.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Contract Development - T0213		Miguel Garcia	Project Manager	3/6/2025	1	$ 110.00	Collaborated with Yolanda Velez and Isabel Rodriguez on the development and refinement of the Independent Cost Estimate (ICE) for the Sabana Llana Batch 1 project. Conducted a comprehensive analysis to identify cost deviations, assess discrepancies, and ensure accuracy in projected expenditures. Reviewed pricing structures, adjusted cost elements as necessary, and implemented corrections to align with procurement guidelines and financial best practices. Additionally, evaluated potential cost-saving opportunities and ensured that the estimate provided a reliable foundation for budgeting, procurement, and decision-making processes.	$ 110.00

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	3/7/2025	3	$ 110.00	Collaborated with the Evaluation Committee on refining and finalizing the draft of the Workforce Evaluation document for Metallica, The Beatles, and The Doors. This process involved reviewing assessment criteria, incorporating feedback from committee members, ensuring alignment with procurement and evaluation standards, and conducting a thorough analysis of workforce qualifications, capabilities, and compliance requirements.	$ 330.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Contract Development - T0213		Miguel Garcia	Project Manager	3/7/2025	3	$ 110.00	Conducted a detailed analysis of Batch 1 price comparison, focusing on the impact of eliminating procurement and design components to assess how these adjustments could influence proponent selection and negotiation strategies. This involved evaluating cost variations, identifying potential efficiencies, and determining the overall financial and strategic implications of these modifications in the selection process.	$ 330.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Contract Development - T0213		Miguel Garcia	Project Manager	3/7/2025	0.5	$ 110.00	Attended a meeting with Yolanda Velez (Recoms Engineer) and Ruben Lugo (P3 POC)to discuss cost reasonableness strategies and conduct a detailed proponent price analysis for Batch 1. The discussion focused on evaluating pricing structures, identifying cost-saving opportunities, and ensuring alignment with procurement best practices and financial guidelines. Conducted a comparative analysis of proponent submissions to assess market competitiveness, validate cost reasonableness, and support informed decision-making. Additionally, reviewed potential negotiation strategies to optimize pricing outcomes while maintaining compliance with contractual and regulatory requirements.	$ 55.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Contract Development - T0213		Miguel Garcia	Project Manager	3/10/2025	5	$ 110.00	Preparation and analysis of the EPC (Engineering, Procurement, and Construction) Batch 1 Alternative Contracting Strategies Report for LUMA. This includes conducting in-depth research, evaluating various contracting approaches, and compiling recommendations to optimize project delivery and cost effectiveness. The report aims to provide strategic insights and support decision-making for the successful execution of the Batch 1 project.	$ 550.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	3/11/2025	2	$ 110.00	Reviewing and verifying the RFI response for The Beatles proponent. Making sure all documentation is present to complete evaluation.	$ 220.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Contract Development - T0213		Miguel Garcia	Project Manager	3/11/2025	4	$ 110.00	Conducting a thorough review of all MSA documentation in support of the upcoming Request for Proposal (RFP) evaluation. Actively familiarizing myself with the full scope of evaluation procedures, criteria, and all supporting documentation required for a compliant and well-informed assessment. Additionally, performing a detailed verification of the Independent Cost Estimate submitted by LUMA to ensure consistency with prevailing market rates and adherence to applicable cost standards.	$ 440.00

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Contract Development - T0213		Miguel Garcia	Project Manager	3/17/2025	2	$ 110.00	Reviewing the new Transmission Line RFP in coordination with Yolanda Velez, Ivette Arrocho, and Vicente Diaz to evaluate potential additions and enhancements prior to publication. Focus is on identifying opportunities for improved implementation strategies, technical refinements, and alignment with project objectives.	$ 220.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Contract Development - T0213		Miguel Garcia	Project Manager	3/28/2025	1	$ 110.00	Attended a meeting with the Public-Private Partnerships Authority (P3A), including Ezequiel Nievez and Ruben Lugo, to discuss pricing findings related to Batch 1 and to review comments in preparation for LUMA's evaluation. The discussion focused on pricing structures, evaluation methodology, and alignment with procurement objectives.	$ 110.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Contract Development - T0213		Miguel Garcia	Project Manager	3/28/2025	1	$ 110.00	Held a working session with Isabel Rodriguez to support the evaluation process for the MSA RFP, focusing on the review and analysis of technical data submitted by proponents. The session aimed to ensure that submissions meet the defined technical criteria and align with the objectives outlined in the RFP.	$ 110.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Contract Development - T0213		Miguel Garcia	Project Manager	3/31/2025	4	$ 110.00	Work session with members of the Evaluation Committee, including Ivette Arocho from the Finance Department, Miguel Garcia and Isabel Rodriguez from the Engineering Department, and myself from the Legal Department, to review and discuss the proposals submitted in response to the RFP MSA. The Committee evaluated the legal status of one of the proponents, the requirements applicable to their joint venture, and the information to be requested through RFIs. The discussion also covered pricing considerations, the extension of the Scope of Work, and key contractual elements required for the IDIQ contract. Additionally, the Committee examined the proponents' relevant project experience and their submitted statements of qualifications.We also conduct a thorough review with the Department of State to verify the existence and legal standing of the joint venture. This step ensures that the entity is properly registered, compliant with all regulatory requirements, and authorized to engage in contractual agreements. Any discrepancies or concerns identified during this verification process will be documented and addressed accordingly in the evaluation report.	$ 440.00
								39.5			**$ 4,345.00**

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Vicente Diaz	Sr. Legal Advisor	3/4/2025	4	$ 250.00	Conducted a working session with Ivette Arocho (recom's Sr. Fin Analyst) and Miguel García (recoms project manager) to finalize the Workforce Augmentation RFP scorecard for proponents representing Metallica, The Doors, and The Beatles. The session included a detailed evaluation of each proponent's proposal based on predefined selection criteria, such as technical capabilities, past performance, resource qualifications, cost structure, and alignment with project objectives. Additionally, we reviewed and assessed contract terms and redlines, focusing on proposed modifications, potential risks, and compliance with organizational policies. Time was dedicated to ensuring that contractual terms align with regulatory requirements and do not introduce undue risk to the P3 Authority.	$ 1,000.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Vicente Diaz	Sr. Legal Advisor	3/5/2025	4.25	$ 250.00	Review, organize, and document the proposed modifications (red-lining) to the Master Services Agreement (MSA) submitted by the proponents in response to the RFP. This included compiling all changes by proponent, analyzing key modifications related to payment terms, liability, indemnification, warranties, force majeure, termination, and confidentiality, and providing the Evaluation Committee's observations on their potential impact. The final deliverable was a clear and structured summary outlining the most relevant changes and considerations for contract negotiations, ensuring transparency and preparedness when selecting and finalizing agreements with the chosen proponent(s). The report was expected to be neutral, well-organized, and aligned with PREPA's legal and operational framework, serving as a reference for future discussions.	$ 1,062.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Vicente Diaz	Sr. Legal Advisor	3/6/2025	6	$ 250.00	Finalized the completion of the scorecard and collaborated on drafting the preliminary memorandum from the 3PPO Evaluation Committee to P3A, incorporating comments and recommendations following the evaluation of the Workforce Augmentation RFP (3PPO-0909-14-WA) proposals. Additionally, worked on the Summary of Proposal Evaluation Concerns and Considerations for the same RFP.	$ 1,500.00

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LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Vicente Diaz	Sr. Legal Advisor	3/7/2025	3	$ 250.00	Reviewed, alongside the Evaluation Committee, Ivette Arocho from the Financial Department, and Miguel García from the Engineering Department, as requested by the Project Manager, Yolanda Vélez, the mandatory documents still pending submission by the proponents of the RFP 3PPO-0909-14-WA. Following this review, we recommended issuing the corresponding RFIs to ensure timely compliance with the required documentation. Additionally, we discussed with the Evaluation Committee the latest revisions and comments on the draft of the Memorandum of Comments and Recommendations for the proponents, aiming to finalize the document with clarity, accuracy, and alignment with the project's evaluation criteria before its official issuance.	$ 750.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Vicente Diaz	Sr. Legal Advisor	3/11/2025	0.5	$ 250.00	Conducted the final review of the Preliminary Report 3PPO-0909-14-WA on behalf of the Legal Department, as requested by Yolanda Velez, Project Manager, ensuring compliance and accuracy prior to its submittal to P3.	$ 125.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Vicente Diaz	Sr. Legal Advisor	3/12/2025	0.5	$ 250.00	Collaborative working session involving all departments—Program Management, Project Management, Grants, Finance, Legal, and Engineering—to plan strategic methods for evaluating proposals. The session will include reviewing and discussing key milestones and deliverables across teams. As part of the Legal Department, special attention will be given to legal considerations and contract-related matters.	$ 125.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Planning - T0211		Vicente Diaz	Sr. Legal Advisor	3/12/2025	0.5	$ 250.00	Collaborative working session involving all departments—Program Management, Project Management, Grants, Finance, Legal, and Engineering—to plan strategic methods for evaluating proposals. The session will include reviewing and discussing key milestones and deliverables across teams. As part of the Legal Department, special attention will be given to legal considerations and contract-related matters.	$ 125.00
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Planning - T0211		Vicente Diaz	Sr. Legal Advisor	3/12/2025	0.5	$ 250.00	Collaborative working session involving all departments—Program Management, Project Management, Grants, Finance, Legal, and Engineering—to plan strategic methods for evaluating proposals. The session will include reviewing and discussing key milestones and deliverables across teams. As part of the Legal Department, special attention will be given to legal considerations and contract-related matters.	$ 125.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Planning - T0211		Vicente Diaz	Sr. Legal Advisor	3/12/2025	0.5	$ 250.00	Collaborative working session involving all departments—Program Management, Project Management, Grants, Finance, Legal, and Engineering—to plan strategic methods for evaluating proposals. The session will include reviewing and discussing key milestones and deliverables across teams. As part of the Legal Department, special attention will be given to legal considerations and contract-related matters.	$ 125.00

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Vicente Diaz	Sr. Legal Advisor	3/17/2025	5	$ 250.00	Working session with Project Manager Yolanda Velez, Finance Department representative Ivette Arocho, and Engineering Department representative Miguel Garcia to discuss the new RFP Package for Transmission Lines Construction 3PPO-0312-19-TL25. The session included a thorough review and evaluation of the Final RFP Package documents, as part of the Evaluation Committee, Legal Division, prior to publication.	$ 1,250.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Vicente Diaz	Sr. Legal Advisor	3/17/2025	0.5	$ 250.00	Final review of the Summary of Proposal Evaluation Workforce Augmentation 3PPO-0909-14-WA, as requested by Project Manager Yolanda Velez, prior to its submission to P3.	$ 125.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Vicente Diaz	Sr. Legal Advisor	3/20/2025	2.5	$ 250.00	Conduct a review and evaluation of the Final RFP Package documents as part of the Evaluation Committee, Legal Division, for the assessment of proposals for Substation MSA 3PPO-0708-13-MSA in order to properly prepare the work plan to address the submissions from proponents.	$ 625.00
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Vicente Diaz	Sr. Legal Advisor	3/24/2025	2	$ 250.00	Conduct a review and evaluation of the Final RFP Package documents, as part of the Evaluation Committee – Legal Division, for the assessment of proposals for Dry and Wet Helicopter 3PPO-0120-18-HELI, in order to properly prepare the work plan to address the submissions from proponents.	$ 500.00
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Contract Development - T0213		Vicente Diaz	Sr. Legal Advisor	3/27/2025	0.75	$ 250.00	Drafted an explanation regarding the 5% Bid Bond requirement and compliance in the procurement process for the Distribution Line Construction Services 3PPO-1123-01-DL, as requested by Yolanda Velez, Project Manager..	$ 187.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Vicente Diaz	Sr. Legal Advisor	3/29/2025	3	$ 250.00	Working session in the evaluation of the submitted proposals for the Substations 3PPO-0708-13-MSA (Agap) as a member of the 3PPO Evaluation Committee on behalf of the Legal Department. Conducted assessment of the proposals in line with the evaluation criteria, including reviewing contract redlining by the proponents.	$ 750.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Vicente Diaz	Sr. Legal Advisor	3/30/2025	2	$ 250.00	Working session in the evaluation of the submitted proposals for the Substations 3PPO-0708-13-MSA (Amore) as a member of the 3PPO Evaluation Committee on behalf of the Legal Department. Conducted assessment of the proposals in line with the evaluation criteria, including reviewing contract redlining by the proponents.	$ 500.00

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LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Vicente Diaz	Sr. Legal Advisor	3/31/2025	2.5	$ 250.00	Work session with members of the Evaluation Committee, including Ivette Arocho from the Finance Department, Miguel Garcia and Isabel Rodriguez from the Engineering Department, and myself from the Legal Department, to review and discuss the proposals submitted in response to the RFP MSA. The Committee evaluated the legal status of one of the proponents, the requirements applicable to their joint venture, and the information to be requested through RFIs. The discussion also covered pricing considerations, the extension of the Scope of Work, and key contractual elements required for the IDIQ contract. Additionally, the Committee examined the proponents' relevant project experience and their submitted statements of qualifications.	$ 625.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Vicente Diaz	Sr. Legal Advisor	3/31/2025	4	$ 250.00	Continue working in the evaluation of the submitted proposals for the Substations 3PPO-0708-13-MSA (Amore and Rakkaus) as a member of the 3PPO Evaluation Committee on behalf of the Legal Department. Conducted assessment of the proposals in line with the evaluation criteria, including reviewing contract redlining by the proponents.	$ 1,000.00
								42			**$ 10,500.00**
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/3/2025	2	$ 165.00	I worked on the RFI request submitted by the Evaluation Committee, which addressed several concerns related to overtime rates, lodging costs, missing information from Exhibit B, crew descriptions, and gaps in the financial documentation. I verified the financial statements with the data manager and confirmed that all necessary information was accounted for. Once the missing financial documents were identified and reviewed, I ensured they were properly uploaded into the evaluation file for the committee's review.	$ 330.00
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/3/2025	1.5	$ 165.00	I worked on the second award dispute letter submitted by Master Link, reviewing its content and ensuring it was properly documented. I provided the link to the letter to Vicente Díaz, RECOMS Legal Advisor, for his review and to draft a response addressing the concerns raised. Additionally, I engaged in a discussion regarding the evaluation process, specifically on the reasons behind Master Link's low scoring. This conversation helped clarify the evaluation methodology and provided context for the response, ensuring that all concerns were addressed with supporting rationale.	$ 247.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/4/2025	1	$ 165.00	As per Antonio Pavía's review, the RECOMS Project Manager, I revised the response letter to Master Link's second dispute letter, incorporating additional clarifications as requested. These changes addressed any outstanding concerns and provided an explanation regarding the evaluation process and the rationale behind the scoring. I sent the revised letter for further review to ensure accuracy and alignment with the evaluation committee's findings before finalizing the response.	$ 165.00

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/5/2025	2.5	$ 165.00	I reviewed the questions submitted by the proponents regarding document submission and addressed them in Addenda #3. This involved analyzing their inquiries to ensure clarity in the required submission process, verifying alignment with the RFP requirements, and confirming compliance with procurement guidelines. Provided precise responses to resolve any uncertainties, ensuring that proponents clearly understood the expectations for their submissions.	$ 412.50
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/5/2025	0.5	$ 165.00	I attended a meeting with Irma Rosario from PREPA to discuss various procurement processes related to P3 and LUMA. During our conversation, we reviewed the challenges encountered at different stages of the procurement process, addressing key issues that have impacted progress. I provided an update on the current status of ongoing evaluations and procurements, clarifying procedural aspects and any pending actions.	$ 82.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/5/2025	0.5	$ 165.00	I attended a meeting with Irma Rosario from PREPA to discuss various procurement processes related to P3 and LUMA. During our conversation, we reviewed the challenges encountered at different stages of the procurement process, addressing key issues that have impacted progress. I provided an update on the current status of ongoing evaluations and procurements, clarifying procedural aspects and any pending actions.	$ 82.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/5/2025	2.75	$ 165.00	I worked on the response to Master Link's second request for clarification regarding the award decision. This process involved reviewing the evaluation report to ensure accuracy and consistency, verifying the summary of findings, and ensuring that all relevant details were properly documented. Based on this review, I drafted a response addressing their concerns, providing a clear explanation of the evaluation process and the rationale behind the decision.	$ 453.75
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/6/2025	2	$ 165.00	I revised the comments provided by Mariela Quiñones, RECOMS Program Manager, and Antonio Pavía, RECOMS Project Manager, on the response letter addressing Master Link's second request for clarification regarding the award. After incorporating their feedback and ensuring the letter aligned with the evaluation findings, I sent the updated version to Mariano Mier from LUMA for his review. Once his review is complete, the final letter was forwarded to the data manager for publication on Power Advocate under the Master Link messaging tab.	$ 330.00

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LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/6/2025	2	$ 165.00	I attended a meeting with Isabel Rodríguez, RECOMS Engineer, and Miguel García, RECOMS Project Manager/Engineer, to discuss the Independent Cost Estimate (ICE) from RECOMS and the percentage comparison between the proponents' pricing and our ICE. As part of this discussion, I worked on calculations and analysis to evaluate the cost variations and assess how closely the proposals aligned with our estimates. Additionally, I conducted an in-depth review of the design cost, comparing scenarios where LUMA procures the equipment versus when it is included in the proponents' scope.	$ 330.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/7/2025	0.5	$ 165.00	I participated in a meeting with Rubén Lugo and Melitza López from P3, along with Miguel García, RECOMS Engineer/Project Manager, to discuss our Independent Cost Estimate (ICE) in comparison with the proponents' costs. We analyzed the percentage breakdown between design, construction, and procurement to better understand cost distribution. Our focus of the discussion was evaluating the potential impact of LUMA procuring large equipment items directly, as this approach could help eliminate excessive costs associated with profit and overhead from the proponents.	$ 82.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/7/2025	2	$ 165.00	I created an RFI for The Beatles after verifying with the legal and financial teams the specific documents that required clarification. I reviewed the filing system to confirm that the requested documents were not already included in another section. After completing this verification, I finalized the RFI and sent it to the data manager for uploading into Power Advocate, ensuring the necessary clarifications were formally requested and properly documented within the system.	$ 330.00
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/7/2025	0.5	$ 165.00	I worked on the Quantas contract with Antonio Pavía, RECOMS Project Manager, to revise the section where time and material costs need to be included under the lump sum. We carefully reviewed the contract terms and ensured that the necessary adjustments were made to accurately reflect the inclusion of time and materials within the lump sum pricing structure.	$ 82.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/7/2025	0.5	$ 165.00	I had a meeting with Rubén Lugo from P3 to go through the evaluation process, where I explained the budgetary situation and the steps we have taken to address cost concerns. We discussed the strategic measures implemented to assess and mitigate excessive costs.	$ 82.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/7/2025	0.5	$ 165.00	I worked on a question from one of the proponents regarding the bid bond requirements. I reviewed the relevant section of the RFP to verify the specific requirements and conditions. I formulated a response and sent the response to the data manager for proper documentation and to publish.	$ 82.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/7/2025	2	$ 165.00	Worked with Miguel García Recoms Project Manager on reviewing the evaluation report for the Batch 1 EPC Substations RFP by examining the scoring, ensuring that the evaluation criteria were consistently applied, and verifying that all justifications were clearly documented. Identified areas where additional clarifications were needed, such as refining technical explanations, adjusting language for consistency, and ensuring that cost comparisons aligned with the Independent Cost Estimate provided by LUMA. Made modifications to enhance the report's structure and readability, ensuring it accurately reflected the evaluation process. Coordinated with the Data Manager to integrate any necessary updates before finalizing the document.	$ 330.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Contract Development - T0213		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	2	$ 165.00	I worked on the contract pricing schedule based on the proposal Exhibit E provided by Quanta, ensuring that all cost elements were accurately reflected. Additionally, I participated in a meeting with Isabel Rodríguez, Engineer, to conduct a pricing comparison of civil labor costs for negotiation purposes.	$ 330.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	2	$ 165.00	I worked on the final evaluation report review, ensuring accuracy, consistency, and alignment with the evaluation criteria. I created the draft of the summary report, providing an overview of the evaluation findings, important considerations, and final recommendations.	$ 330.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	0.25	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	0.25	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	0.25	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	0.25	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25

LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	0.25	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	0.25	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	0.25	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	0.25	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	0.5	$ 165.00	I had a meeting with Rubén Lugo from P3 to discuss and verify the feasibility of compressing the timeline by three weeks, as proposed by LUMA. During the discussion, we reviewed the timeline to assess the impact of the proposed adjustment on the overall schedule. I sent the report I had created, which analyzed the timeline from the Distribution Line RFP as a reference.	$ 82.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/10/2025	0.5	$ 165.00	I had a meeting with Rubén Lugo from P3 to discuss and verify the feasibility of compressing the timeline by three weeks, as proposed by LUMA. During the discussion, we reviewed the timeline to assess the impact of the proposed adjustment on the overall schedule. I sent the report I had created, which analyzed the timeline from the Distribution Line RFP as a reference.	$ 82.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/11/2025	2	$ 165.00	I created a detailed report outlining the steps and changes made to the timeline in response to the compression request. This report included a clear breakdown of the modifications, the rationale behind each adjustment, and an explanation of how the revised timeline affected the project award. I provided P3 a request to compress the timeline 3 weeks.	$ 330.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/11/2025	1	$ 165.00	I created a detailed report outlining the steps and changes made to the timeline in response to the compression request. This report included a clear breakdown of the modifications, the rationale behind each adjustment, and an explanation of how the revised timeline affected the project award. I provided P3 a request to compress the timeline one week.	$ 165.00

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/11/2025	0.5	$ 165.00	I created a detailed report outlining the steps and changes made to the timeline in response to the compression request. This report included a clear breakdown of the modifications, the rationale behind each adjustment, and an explanation of how the revised timeline affected the project award. I provided P3 a request to compress the timeline one week.	$ 82.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/11/2025	4	$ 165.00	I worked with Miguel García, RECOMS Project Manager, to create a detailed report using the Excel data from the cost comparison analysis. This report focused on breaking down the percentage allocations for engineering, procurement, and construction costs while also evaluating the impact of removing procurement from the proponents' scope. We developed three potential scenarios outlining how LUMA could proceed, each considering different procurement strategies to optimize costs and minimize overhead expenses. This report was sent to the data manager to provide P3 for their review.	$ 660.00
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/11/2025	3	$ 165.00	I worked on inserting all the exhibits with the pricing proposed in Quanta's price proposal, following the draft provided by LUMA. As part of this process, I calculated the daily rates for mobilization and corrected information in the pricing section of the contract to ensure accuracy and alignment with the agreed terms. After completing these revisions, I forwarded the updated document to the data manager for Quanta's review, ensuring that all pricing details were properly documented and ready for further evaluation.	$ 495.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/12/2025	4	$ 165.00	I created the new RFP wording for the relaunch, incorporating modifications to align its format with other published RFPs for consistency and clarity. This included eliminating information from the original RFP by restructuring the content and adding more attachments for instructions, evaluation criteria, and the Scope of Work (SOW) to improve organization and readability. Additionally, I developed the SOW document to ensure it accurately reflected project requirements and expectations. As part of this process, I also inserted the new scorecard to the evaluation criteria.	$ 660.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/12/2025	1.5	$ 165.00	Meeting with the Evaluation Committee to review the RFP package and conduct a comprehensive assessment of all MSA-related documentation in preparation for the upcoming RFP evaluation. Engaged in gaining a full understanding of the evaluation process, criteria, and necessary supporting documents to ensure a compliant and informed review. Also carried out a thorough verification of LUMA's submitted Independent Cost Estimate, confirming its alignment with current market rates and relevant cost guidelines.	$ 247.50

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/12/2025	1	$ 165.00	I continued refining the new RFP wording for the relaunch, ensuring consistency with other published RFPs. This involved restructuring content, removing redundant information, and adding attachments for instructions, evaluation criteria, and the Scope of Work (SOW) for better organization. I also finalized the SOW document and integrated the new scorecard to standardize the evaluation process.	$ 165.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/13/2025	6	$ 165.00	I worked creating an RFP for publication using the canceled RFP with the same scope but involving changes. First, the previous RFP was reviewed to confirm its scope, requirements, and compliance with updated score card. Necessary updates were assessed, ensuring alignment with current project needs and incorporating relevant clarifications. All exhibits were reviewed and revised for accuracy, while naming conventions and references were standardized for consistency. Attachments were verified, ensuring completeness and alignment with the main RFP.	$ 990.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/13/2025	2	$ 165.00	I worked with the Independent Cost Estimate (ICE) and sent to Isabel Rodriguez Recoms Engineer for update cost with 2025 rates and the Q&A responses to ensure their inclusion in the RFP. The instructions section was updated, and missing parts of the evaluation card were added. The checklist was also corrected to accurately reflect the required documents.	$ 330.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/14/2025	2.5	$ 165.00	I worked alongside Ivette Arocho, RECOMS Financial Advisor, on modifications and rephrasing of the RFP to ensure necessary clarifications were incorporated. This included refining the instructions, integrating essential technical documents, providing a detailed explanation of the sample pricing project, and inserting the scorecard evaluation criteria within the evaluation section.	$ 412.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/14/2025	2.5	$ 165.00	Continued working on modifications and rephrasing of the RFP to ensure necessary clarifications were incorporated. This included refining the instructions, integrating essential technical documents, providing a detailed explanation of the sample pricing project, and inserting the scorecard evaluation criteria within the evaluation section. A final review ensured legal and procurement compliance before submission for approval.	$ 412.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/14/2025	1	$ 165.00	I worked with Isabel Rodríguez Recoms Engineer to work on the scorecard, Independent Cost Estimate (ICE), and reference checks. During our discussion, we reviewed the evaluation criteria in detail, ensuring that the scorecard accurately reflected the new metrics for the proposals. We also analyzed the ICE to verify that the cost estimate. Additionally, we examined the reference checks, ensuring that all necessary verifications were conducted and properly documented.	$ 165.00

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/14/2025	1.5	$ 165.00	I worked alongside Daniela Santiago, RECOMS Administrative Support, to compile and organize the list of proponents for outreach. We began by identifying the proponents who had submitted NDAs in response to the previous RFP, prioritizing them for initial contact. To streamline communication, I drafted two separate letters: one specifically for these previous proponents, acknowledging their prior engagement and inviting them to participate in the new process, and another for potential new proponents, introducing the opportunity and outlining the necessary steps for involvement.	$ 247.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/17/2025	2	$ 165.00	I worked with the evaluation committee—Vicente Díaz, Miguel García, and Ivette Arocho—on revising the scorecard evaluation to ensure it accurately reflected all necessary criteria. We reviewed and incorporated essential information into the proposal instructions and the RFP, ensuring consistency and clarity. Additionally, we conducted a cross-reference analysis of the sample project to align evaluation benchmarks with real-world applications. Throughout the process, we discussed the overall project structure and evaluation methodology to ensure a comprehensive and fair assessment framework for the proposals.	$ 330.00
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/17/2025	1.5	$ 165.00	Revised the Project Reference and Comparable project excel table to include additonal information we will be requesting. Also created the Questionaries for the proponent refrences to include their answers on the proponets performance .	$ 247.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/18/2025	1	$ 165.00	I worked with the data manager, Fabian Velez, to finalize the RFP package, ensuring all required documents, attachments, and exhibits were complete and correctly formatted. We conducted a final review to verify accuracy, alignment with the approved timeline, and consistency with prior addenda. Once all elements were confirmed, we prepared the package for publication, ensuring it met all submission and approval requirements.	$ 165.00
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/18/2025	0.5	$ 165.00	I worked on answering questions related to the bid bond, ensuring clarity and alignment with the RFP requirements. Additionally, I prepared Addendum N4, incorporating relevant updates and responses. Once finalized, I sent the addendum to the data manager, Fabian Velez, for publication, ensuring all necessary information was properly documented and communicated to the bidders.	$ 82.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/18/2025	1	$ 165.00	I working meeting with Rubén Lugo from P3 and Mariela Quinones Recoms Project Manager to discuss the new RFP and emphasized the need for LUMA's approval of the timeline, as it must align with their letter of cancellation and relaunching. We reviewed key aspects of the new solicitation to ensure all requirements were addressed. Following this discussion, I sent the proposed timeline to Joe Adamski for LUMA's approval before proceeding with publication.	$ 165.00

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/19/2025	1	$ 165.00	I worked with proposals, reviewed bidder questions, and addressed the intent to bid. This involved analyzing submitted inquiries, verifying responses for consistency with project requirements, and ensuring that all clarifications were accurately reflected in the RFP.	$ 165.00
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/21/2025	0.5	$ 165.00	Provided assistance to Fabian Vélez, RECOMS Data Manager, in organizing and identifying the appropriate documents to be shared with Joe Adamski from LUMA as part of the RFP package. This support included reviewing the contents of the proponents' files to ensure all required materials were complete and aligned with the RFP.	$ 82.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/21/2025	0.5	$ 165.00	Received the proposed timeline from LUMA and proceeded to make the necessary adjustments across relevant documents, including the RFP tracker. Modifications were made to reflect the updated RFP publication date, which was moved from Friday to Monday. This included revising all dependent milestones and ensuring consistency throughout the documentation to align with the revised timeline.	$ 82.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/21/2025	0.25	$ 165.00	Prepared the bi-weekly report to be distributed among RECOMS, P3, and LUMA, which included detailed updates on the progress of the RFP process. The report outlined key milestones, completed steps, upcoming deliverables, and any pending actions or concerns.	$ 41.25
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/21/2025	0.25	$ 165.00	Prepared the bi-weekly report to be distributed among RECOMS, P3, and LUMA, which included detailed updates on the progress of the RFP process. The report outlined key milestones, completed steps, upcoming deliverables, and any pending actions or concerns.	$ 41.25
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/21/2025	0.25	$ 165.00	Prepared the bi-weekly report to be distributed among RECOMS, P3, and LUMA, which included detailed updates on the progress of the RFP process. The report outlined key milestones, completed steps, upcoming deliverables, and any pending actions or concerns.	$ 41.25
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/21/2025	0.25	$ 165.00	Prepared the bi-weekly report to be distributed among RECOMS, P3, and LUMA, which included detailed updates on the progress of the RFP process. The report outlined key milestones, completed steps, upcoming deliverables, and any pending actions or concerns.	$ 41.25
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/24/2025	1	$ 165.00	Reviewed, verified, and made necessary changes to the Scope of Work and Attachment Y provided by LUMA to ensure accuracy and alignment with project requirements. This included correcting inconsistencies, clarifying technical details, and confirming that all components met the standards set for the RFP. Final adjustments were made prior to completing the full RFP package for publication in Power Advocate (PA), ensuring the documentation was clear, complete, and ready for distribution to potential proponents.	$ 165.00

LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/24/2025	2	$ 165.00	Worked with Fabian Vélez -RECOMS data manager, on the final verification of the RFP package, ensuring all components were accurate, complete, and properly formatted for publication. Assisted in organizing the folder structure to facilitate a smooth and efficient upload process. Once the final package was confirmed, the RFP was successfully published. Additionally, an outreach letter was drafted and finalized to notify potential proponents, providing key information about the opportunity and instructions for accessing the published materials.	$ 330.00
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/25/2025	1	$ 165.00	Lead the by-weekly meeting with Joe Adamski and Yadira Lugo from LUMA Procurement, Rubén Lugo from P3A, Mariela Quiñones (RECOMS Program Manager), Gerardo Mechally (RECOMS Project Manager), and Fabian Vélez (RECOMS Data Manager) to discuss the progress and next steps related to the RFP. The meeting focused on current deliverables, alignment on outstanding items, and coordination among all parties to ensure timely completion of tasks. We discussed status updates, clarification of responsibilities, and agreement on upcoming milestones to maintain momentum and ensure successful execution of the RFP process.	$ 165.00
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/25/2025	0.5	$ 165.00	Held a meeting with Rubén Lugo from P3 to discuss the compressed timeline for the Streetlight RFP. The discussion focused on recent changes made by LUMA in response to additional Q&A submissions, which impacted the overall schedule. We reviewed the implications of these adjustments while ensuring sufficient time for proponents to submit proposals. As a result, we agreed on the possibility of moving the proposal submission date one week earlier, pending final confirmation, to better align with project deadlines and stakeholder expectations.	$ 82.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/25/2025	0.5	$ 165.00	Working on Edwin Ramos' question from LUMA regarding Haugland's pricing for demobilization and mobilization, which appeared considerably higher than expected. I verified the pricing details to confirm the data's accuracy and involved Ivette Arocho, RECOMS Financial Advisor, to review the final report. After thoroughly checking the report and the summary, the concern was documented and included as a key item to be addressed. It was noted that, if the contract is signed, this issue should be reviewed and clarified to ensure transparency and alignment with contractual expectations.	$ 82.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/28/2025	2	$ 165.00	Addressed additional Q&A from proponents regarding LED light specifications and submitted a request to LUMA for the necessary information. Prepared the corresponding addendum for publication on Power Advocate.	$ 330.00

LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/28/2025	1	$ 165.00	Attended a meeting with the Public-Private Partnerships Authority (P3A), including Ezequiel Nievez and Ruben Lugo, to discuss pricing findings related to Batch 1 and to review comments in preparation for LUMA's evaluation. The discussion focused on pricing structures, evaluation methodology, and alignment with procurement objectives.	$ 165.00
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/31/2025	2	$ 165.00	Worked with Fabian Vélez (RECOMS Data Manager) and Yadira Lugo from LUMA to address various questions related to helicopter hour expectations, base location, and the number of helicopters required. Additionally, prepared an addendum for publication on Power Advocate.	$ 330.00
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/31/2025	1.5	$ 165.00	Worked with Francisco Amil, RECOMS Legal Advisor, to evaluate a potential Organizational Conflict of Interest (OCI) identified during the site visit. As the intent to bid deadline is Monday, we are preparing the report for submission to P3, given the possibility that activation may be required.	$ 247.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/31/2025	0.5	$ 165.00	Worked with Fabian Vélez (RECOMS Data Manager) and Francisco Amil (RECOMS Legal Advisor) to respond to an email from LUMA regarding a proponent's Request for Information (RFI) submitted outside the Power Advocate platform, and to address matters related to the blackout period.	$ 82.50
LUMA	17	(17) Transmission Lines Construction 3PPO-0312-19-TL25	Tendering T0212		Yolanda Velez	Technical Specialist /Engineer	3/31/2025	0.5	$ 165.00	Worked with Fabian Vélez (RECOMS Data Manager) and Francisco Amil (RECOMS Legal Advisor) to respond to an email from LUMA regarding a proponent's Request for Information (RFI) submitted outside the Power Advocate platform, and to address matters related to the blackout period.	$ 82.50
								81.75			**$ 13,488.75**

432.7	

Subtotal	**$ 61,785.20**
Sales tax	
Total Invoice Amount	**$ 61,785.20**

"We certify under penalty of nullity that no public servant of the Puerto Rico Electric Power Authority, the Puerto Rico Public-Private Partnerships Authority or the Operators, as defined in the Professional Services Agreement, will derive or obtain any benefit or profit of any kind from the contractual relationship which is the basis of this invoice. If such benefit or profit exists, the required waiver has been obtained prior to entering into the Agreement. The only consideration to be received in exchange for the delivery of goods or for the Services provided is the agreed-upon price that has been negotiated with an authorized representative of Puerto Rico Public-Private Partnerships Authority. The total amount shown on this invoice 25-03-01-L (P3 - LUMA) on MARCH 31, 2025, is true and correct. The Services have been rendered, and no payment has been received in respect thereof".



Contractor's Signature