REGULATORY COMPLIANCE SERVICE
1509 CALLE LOPEZ LANDRON
PH
SAN JUAN PR 00911
787-300-6483

Invoice: 24-05-01-L (P3 - GENERA)
Invoice Date: 2024-5-31

Bill To: **PR ELECTRIC POWER AUTHORITY,represented by its agent, PR PUBLIC-PRIVATE PARTNERSHIPS AUTHORITY**

Contract Num: 2024-PPP039

Operator (LUMA/ GENERA)	Project #	Professional Name	Date	Hours	Hourly Rate	Description (detail)	Total
Genera	3PPO-01-04-02-GCM	Mariela Quiñones	5/9/2024	1.5	$ 160.00	Working on the contract management SOP. Meeting with Baker Donelson and Gerrado Mechaly to discuss their input . Certain suggestions were discussed.	$ 240.00
Genera	3PPO-01-04-02-GCM	Mariela Quiñones	5/9/2024	0.5	$ 160.00	Working with Miguel Garcia in regards to the list of documents that need to be requested for the contract management. Asked Fabian velez to prepare an encrypted folder to share with Genera. Sent email with contact management update.	$ 80.00
Genera	3PPO-0118-04-FA	Antonio Pavia	20-May-24	1	$190.00	Review Contract Management SOP	$ 190.00
Genera	3PPO-01-04-02-GCM	Fabián W. Vélez	5/9/2024	3	$ 105.00	Created new encrypted folder for the exchange of initial documentation. Organized list of bullets for the documents we are asking for to Genera POC. Created SharePoint environment for the Contract management process. Edited permissions to new folders. Relocated files from the procurement SharePoint to the contract management SharePoint.	$ 315.00
Genera	3PPO-01-04-02-GCM	Fabián W. Vélez	5/13/2024	2	$ 105.00	Received, organized Erin notes and SOP. Archived and edit permissions. Created SOP MASTER. Edited e\Erin notes. Added suggestions of the communications protocols between operators, p3a and 3ppo.	$ 210.00
Genera	3PPO-01-04-02-GCM	Fabián W. Vélez	5/20/2024	1	$ 105.00	Organized final process of Genera DOCUMENTATION FOR CONTRACT MANAGEMENT.	$ 105.00
Genera	3PPO-01-04-02-GCM	Fabián W. Vélez	5/21/2024	1	$ 105.00	Updated last bullets from master SOP . Started creating automated process for the upcoming documents from Genera.	$ 105.00
Genera	3PPO-01-04-02-GCM	Fabián W. Vélez	5/24/2024	2	$105.00	Continued with the process of invoices and additional documentation conversion from pdf to word and creation of templates.	$ 210.00
Genera	3PPO-01-04-02-GCM	Fabián W. Vélez	5/31/2024	1	$ 105.00	Started with the process of receiving and download all of the documentation from Genera through Encrypted folder.	$ 105.00

Genera	3PPO-01-04-02-GCM	Christine Cortes	5/17/2024	3	$ 42.00	Review NFEnergia documents and create a table with the corresponding expiration dates for each one	$ 126.00
Genera	3PPO-01-04-02-GCM	Gerardo Mechaly	5/7/2024	2.5	$ 110.00	Programming tasks focused on supporting the contract management department. This included maintaining and enhancing software tools for contract reviews, streamlining document management, and ensuring that project timelines and deliverables were accurately tracked and managed. This ensured alignment between contract management practices and overall project objectives.	$ 275.00
Genera	3PPO-01-04-02-GCM	Gerardo Mechaly	5/8/2024	4	$ 110.00	Continued alignment of SOP for the Contract Management department with P3 and the operator's guidelines. This included reviewing procurement schedules, coordinating with contract administrators, and managing vendor relationships to ensure timely execution and adherence to guidelines.	$ 440.00
Genera	3PPO-01-04-02-GCM	Gerardo Mechaly	5/13/2024	3	$ 110.00	Reviewed and revised invoices to ensure they met approval criteria, including checking for compliance with contract terms, verifying the accuracy of costs and services billed, and preparing documentation for payment processing.	$ 330.00
Genera	3PPO-01-04-02-GCM	Gerardo Mechaly	5/14/2024	2	$ 110.00	Reviewed and updated the SOP for contract management, aligning it with current practices, federal and Puerto Rican laws, and clarifying procedures for administration. Feedback was incorporated from stakeholders to support efficient and transparent contract management, ensuring proper execution and compliance of SOP V.3	$ 220.00
Genera	3PPO-01-04-02-GCM	Gerardo Mechaly	5/15/2024	2	$ 110.00	Identified and mapped the tools for resource allocation in contract management, including managing software, optimizing task distribution, and ensuring efficient use of resources. This supported the department's alignment with project objectives, preventing bottlenecks and delays.	$ 220.00
Genera	3PPO-01-04-02-GCM	Gerardo Mechaly	5/16/2024	2.5	$ 110.00	Developed and reviewed the responsibility matrix, clarifying roles and responsibilities, aligning tasks with project objectives, and ensuring efficient contract management. This provided guidance on task ownership, preventing overlaps and gaps in administration.	$ 275.00

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Genera	3PPO-01-04-02-GCM	Gerardo Mechaly	5/30/2024	2	$ 110.00	Conducted resource management activities, including forecasting project timelines, identifying needs, and developing strategies for efficient allocation. This helped anticipate staffing and budgeting needs, ensuring projects remained on schedule and within budget.	$ 220.00
Genera	3PPO-0118-04-FA	Francisco G. Amill	5/6/2024	5	$ 189.00	Contarct Managment internal process GENERA, review sub- letter 1804FA (NFE)	$ 945.00
Genera	3PPO-0118-04-FA	Francisco G. Amill	5/9/2024	4	$ 189.00	Work ed on internal process outline for the 3PPO on CM Process outline 4.19.24	$ 756.00
Genera	3PPO-0118-04-FA	Francisco G. Amill	5/13/2024	4	$ 189.00	CM work session with PM,s Pavia and Mechaly. worked on general and specifics provision of CM and upcoming deployment of CM team.	$ 756.00
Genera	3PPO-0118-04-FA	Francisco G. Amill	5/20/2024	4	$ 189.00	Pre brief session (Prepared legal Q/A) Worksession with GENERA team and P3 CM. De-briefing session worked docuemnt on findings that emerged from session.	$ 756.00
Genera	3PPO-0118-04-FA	Francisco G. Amill	5/21/2024	5	$ 189.00	Task assigned by PM Mechaly, Review of final version for P3 approval CM SOP.	$ 945.00
Genera	3PPO-0118-04-FA	Francisco G. Amill	5/22/2024	5	$ 189.00	Finnished SOP V.3 and included a legal analyssi of Act. 5-1955 and its applicability to the SOP. Presnted to P3.	$ 945.00
Genera	3PPO-0118-04-FA	Francisco G. Amill	5/28/2024	5	$ 189.00	Worked on docuemnt review of process pertaining up and coming contract execution and added new provions of the current CM SOP.	$ 945.00
Genera	3PPO-0118-04-FA	Miguel Garcia	5/7/2024	1	$ 110.00	Consultation session with team to develop contract guideline documentation specifically for monthly fuel consumption validation and approval, in alignment with the staffing guidelines set forth by the P3 Authority.	$ 110.00
Genera	3PPO-0118-04-FA	Miguel Garcia	5/8/2024	2	$ 110.00	Contract verification session focused on identifying information needed from Genera to ensure compliance with contract specifications, in accordance with the staffing guidelines established by the P3 Authority	$ 220.00
Genera	3PPO-0118-04-FA	Miguel Garcia	5/9/2024	1	$ 110.00	Drafting of an email to Genera requesting all documentation necessary for contract validation, aligned with the staffing matters guidelines of the P3 Authority.	$ 110.00

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Genera	3PPO-0118-04-FA	Miguel Garcia	5/20/2024	1	$ 110.00	Consultation session with Genera's Christian Torres and Cesar Figueroa to review all documentation and Genera's procedures related to fuel delivery, documentation, and distribution, ensuring compliance with the staffing matters guidelines set by the P3 Authority.	$ 110.00
Genera	3PPO-0118-04-FA	Miguel Garcia	5/31/2024	6	$ 110.00	Initial review of Genera's April 2024 invoices from New Fortress and fuel receiving reports for San Juan and Palo Seco Plants, conducted in accordance with the staffing matters guidelines established by the P3 Authority. Documentation review of fuel delivery for San Juan and Palo Seco Plants, including the commencement of drafting required receiving certifications to facilitate data validation, carried out in compliance with the staffing matters guidelines laid out by the P3 Authority.	$ 660.00
				88.25		Subtotal	$ 12,161.50
						Sales tax	$ -
						Total Invoice Amount	**$ 12,161.50**

"We certify under penalty of nullity that no public servant of the Puerto Rico Electric Power Authority, the Puerto Rico Public-Private Partnerships Authority or the Operators, as defined in the Professional Services Agreement, will derive or obtain any benefit or profit of any kind from the contractual relationship which is the basis of this invoice. If such benefit or profit exists, the required waiver has been obtained prior to entering into the Agreement. The only consideration to be received in exchange for the delivery of goods or for the Services provided is the agreed-upon price that has been negotiated with an authorized representative of Puerto Rico Public-Private Partnerships Authority. The total amount shown on this invoice 24-05-01-L (P3 - GENERA) on MAY 31, 2024, is true and correct. The Services have been rendered, and no payment has been received in respect thereof".

Contractor's Signature