REGULATORY COMPLIANCE SERVICE
1509 CALLE LOPEZ LANDRON
PH
SAN JUAN PR 00911
787-300-6483

Invoice: 25-02-01-L (P3 - LUMA)
Invoice Date: 2025-02-28

Bill To: **PR ELECTRIC POWER AUTHORITY,represented by its agent, PR PUBLIC-PRIVATE PARTNERSHIPS AUTHORITY**
Contract Num: 2025-PPP021

		HOURS		TOTAL
2	3PPO-1123-02-TL-02	27.06	$	3,563.70
3	3PPO-1123-01-DL-02	19	$	3,322.20
4	3PPO-1212-03-EM-02	4.25	$	721.25
6	3PPO-0517-10-VCM-02	25.65	$	2,822.25
7	3PPO-0328-08-DP-02	13.17	$	1,678.05
8	3PPO-0708-13-MSA	17.65	$	1,907.25
9	3PPO-0703-11-SUB2	29.1	$	3,621.50
1a	3PPO-01-04-01-LCM-02	42.83	$	4,724.65
5a	3PPO-0412-09-SUB-02	54	$	8,419.00
11	(11) 3PPO-1017-15-RPO	5.98	$	951.90
12	(12) 3PPO-0909-14-WA	100.98	$	15,647.40
13	3PPO-1101-16-SC	26.32	$	2,816.55
15	3PPO-0120-18-HELI	59.32	$	7,842.39
		425.31	**$**	**58,038.09**

We certify under penalty of nullity that no public servant of the Puerto Rico Electric Power Authority, the Puerto Rico Public-Private Partnerships Authority or the Operators, as defined in the Professional Services Agreement, will derive or obtain any benefit or profit of any kind from the contractual relationship which is the basis of this invoice. If such benefit or profit exists, the required waiver has been obtained prior to entering into the Agreement. The only consideration to be received in exchange for the delivery of goods or for the Services provided is the agreed-upon price that has been negotiated with an authorized representative of Puerto Rico Public-Private Partnerships Authority. The total amount shown on this invoice *25-02-01-L(P3 -LUMA) on February 28, 2025* ***is true and correct. The Services have been rendered, and no payment has been received in respect thereof".***



Contractor's Signature

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Invoice: 25-02-01-L (P3 - LUMA)
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Bill To: **PR ELECTRIC POWER AUTHORITY,represented by its agent, PR PUBLIC-PRIVATE PARTNERSHIPS AUTHORITY**
Contract Num: 2025-PPP021

Operator	Work Order #	Project #	WBS Task Name	LUMA Account	Professional Name	Labor Cat	Date	Hours	HR/RATE	Description (detail)	Total
LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Contract Development - T0213	Cat Z-10F000 210000	Antonio Pavia	Sr. Project Manager	2/3/2025	**3.5**	$ 190.00	Review and revise procurement memo to address concerns from LUMA regarding the recommended entities for award re assurance with compliance with federal regulations. Memo was requested by Juan Rogers (CPO of LUMA). Intent of the memo is to address LUMAâ€™s request to change evaluation criteria post closing of proposal submittal date. Pursuant to federal regulations this is not a valid procedure. However LUMA was not satisfied with award to recommended entities.	$ 665.00
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Contract Development - T0213	Cat Z-10F000 210000	Antonio Pavia	Sr. Project Manager	2/10/2025	**0.5**	$ 190.00	Communication with Edwin Ramos (LUMA) regarding final contract drafts to be executed with non OCI entities for purposes of using similar language for Quanta contract. 3PPO requests these contracts to ensure OCI contract is aligned with contracts to be executed with other awarded entities.	$ 95.00
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Contract Development - T0213	Cat Z-10F000 210000	Antonio Pavia	Sr. Project Manager	2/13/2025	**0.5**	$ 190.00	Communication with Edwin Ramos (LUMA) regarding final contract drafts to be executed with non OCI entities for purposes of using similar language for Quanta contract. 3PPO requests these contracts to ensure OCI contract is aligned with contracts to be executed with other awarded entities.	$ 95.00

LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Contract Development - T0213	Cat Z-10F000 210000	Antonio Pavia	Sr. Project Manager	2/20/2025	**0.5**	$ 190.00	Communicate with Edwin Ramos (LUMA) to discuss Mastecâ€™s request to include costs for construction excise tax and Payment and Performance Bond. Mr. Ramos wished to learn our position regarding this request to ensure compliance with federal regulations and policies.	$ 95.00
LUMA	4	(4) Emergency Restoration 3PPO-1212-03-EM-02	Contract Development - T0213	03-6005-93000-550-420-000	Antonio Pavia	Sr. Project Manager	2/21/2025	**2**	$ 190.00	Communicate with Edwin Ramos (LUMA) to discuss Mastecâ€™s request to include costs for construction excise tax and Payment and Performance Bond. Mr. Ramos wished to learn our position regarding this request to ensure compliance with federal regulations and policies.	$ 380.00
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Contract Development - T0213	Cat Z-10F000 210000	Antonio Pavia	Sr. Project Manager	2/27/2025	**1.5**	$ 190.00	Review and revise response to dispute letters submitted by two non-awarded proponents re reasons of non selection. The original letter was drafted by Yolanda Velez (3PPO), the purpose of the revision was to ensure compliance with legal requirements and eliminate any irrelevant or confidential information.	$ 285.00
								8.5			**$ 1,615.00**
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Daniela Santiago	Administative Support	2/5/2025	**1**	$ 42.00	Outreach to potential bidders via phone call for the Dry and Wet Helicopter (3PPO-120-18-HELI), stating soon to launch RFP event and proliferating the procurement available.	$ 42.00
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Daniela Santiago	Administative Support	2/6/2025	**1.5**	$ 42.00	Outreach to potential bidders via phone call for the Dry and Wet Helicopter (3PPO-120-18-HELI), stating soon to launch RFP event and proliferating the procurement available.	$ 63.00
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Daniela Santiago	Administative Support	2/13/2025	**4.17**	$ 42.00	Outreach to (40 total) potential bidders via email for the Dry and Wet Helicopter (3PPO-0120-18-HELI), clearly outlining the project objectives, such as enhancing operational and technical team support, along with submission deadlines and required documentation	$ 175.14
								6.67			**$ 280.14**

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Edwin Quiñones	Legal Advisor	2/24/2025	**0.5**	$ 189.00	Communications with Yolanda Velez, Technical Specialist and Engineer for Recoms regarding task to review petitions presented and initial review of Work Augmentation RFP and the Sharepoint files, its attachments and exhibits, as also the Supplier Tracker, in order to prepare and work with initial legal compliance revision of documents included by suppliers in their petitions filed.	$ 94.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Edwin Quiñones	Legal Advisor	2/24/2025	**1.25**	$ 189.00	Work with evaluation of â€œThe Beatlesâ€ proposal presented for the Work Augmentation RFP, in particular the initial evaluation and legal compliance revision of all documents included with the proposal and provide report on compliance with documentation filing and provide information on documents failed to include in initial filing.	$ 236.25
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Edwin Quiñones	Legal Advisor	2/25/2025	**1.25**	$ 189.00	Work with evaluation of â€œThe Doorsâ€ proposal presented for the Work Augmentation RFP, in particular the initial evaluation and legal compliance revision of all documents included with the proposal and provide report on compliance with documentation filing and provide information on documents failed to include in initial filing.	$ 236.25
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Edwin Quiñones	Legal Advisor	2/25/2025	**1.25**	$ 189.00	Work with evaluation of â€œMetallicaâ€ proposal presented for the Work Augmentation RFP, in particular the initial evaluation and legal compliance revision of all documents included with the proposal and provide report on compliance with documentation filing and provide information on documents failed to include in initial filing.	$ 236.25
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Edwin Quiñones	Legal Advisor	2/25/2025	**1.25**	$ 189.00	Participate in Teams video meeting with Miguel Garcia, Project Manager for Recoms, and Vicente Diaz, Legal Advisor for Recoms, on evaluation and revision of Work Augmentation RFP score card, in light of proposal submittals.	$ 236.25
								5.5			**$ 1,039.50**

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/3/2025	0.75	$ 105.00	Managed the submission of Q&A forms from Power Advocate, ensuring proper documentation and tracking. Performed data backup and securely uploaded the files to SharePoint. Developed a new master spreadsheet for streamlined record management and granted access to the Procurement and Technical Departments. Transferred the Q&A records to an encrypted folder and securely shared them with Joe Adamsky (LUMA).	$ 78.75
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Fabian Velez	IT/Data Specialist	2/3/2025	0.33	$ 105.00	Oversaw the management of BAFO letters submitted by suppliers in Power Advocate. Uploaded the documents to SharePoint and configured access permissions for the evaluating team in Recoms to ensure secure and controlled document review.	$ 34.65
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/3/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/3/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/3/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/3/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/3/2025	0.33	$ 105.00	Addenda Management and Publishing: Edited and standardized the formatting of Addenda N4, ensuring compliance with document style guidelines and incorporating required logos. Converted the finalized document to PDF format to maintain consistency and integrity. Uploaded the document to Power Advocate and published it to ensure timely and accurate distribution to all suppliers.	$ 34.65
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/3/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/3/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/3/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/3/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	2	(2) Transmissio n Line Construction 3PPO-1123-02-TL-02	Tendering - T0212	Cat Z-10F000 210000	Fabian Velez	IT/Data Specialist	2/3/2025	3	$ 105.00	Collaborated with Yolanda VÃ©lez, Technical Specialist from the Recoms team, on the analysis of procurement scenarios. Composed, edited, and structured the report letter to ensure clarity and alignment with data management standards.	$ 315.00
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	11	(11) RPO Bucket Trucks 3PPO-1017-15-RPO	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.75	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 78.75

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LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	1	$ 105.00	Compiled all RFP documentation published in Power Advocate, created a new folder within the encrypted folder, and uploaded the files. Granted access to RubÃ©n Lugo (P3) to ensure secure review and management of the documentation.	$ 105.00
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/4/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/5/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/5/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/6/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/6/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/6/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/6/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/6/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/6/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version con	$ 52.
LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Tendering - T0212	Cat Z-10F000 210000	Fabian Velez	IT/Data Specialist	2/6/2025	1	$ 105.00	Revised and optimized the filing organizational structure to f document management process in preparation for the ca RFP, ensuring proper archival, compliance, and version	

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/6/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Fabian Velez	IT/Data Specialist	2/6/2025	0.5	$ 105.00	Edited and applied **password protection** to **evaluation documents** to ensure data security and integrity. Transferred the secured files to an **encrypted folder** for **RubÃ©n Lugo** and **Gerardo LorÃ¡n (P3)**. Configured and granted **controlled access** to **Melitza LÃ³pez (LUMA)** in compliance with document security protocols.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/7/2025	0.5	$ 105.00	Processed the **Letter Request for Timeline Compression (MSA & SC)**, ensuring proper document control and version management. Created a **secure, encrypted folder** for **RubÃ©n Lugo** and **Gerardo LorÃ¡n (P3)** to facilitate controlled access and data security in compliance with document management protocols.	$ 52.50

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LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/7/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/7/2025	0.5	$ 105.00	Processed the **Letter Request for Timeline Compression (MSA & SC)**, ensuring proper document control and version management. Created a **secure, encrypted folder** for **RubÃ©n Lugo** and **Gerardo LorÃ¡n (P3)** to facilitate controlled access and data security in compliance with document management protocols.	$ 52.50

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/7/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/7/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/7/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/7/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/7/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering - T0212	Cat Z-10F000 210000	Fabian Velez	IT/Data Specialist	2/7/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/7/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	2	$ 105.00	Managed and resolved new pending inquiries addressed by Luma. Transferred relevant files from an encrypted folder to SharePoint, ensuring secure and organized storage. Granted access to the Procurement team for the Recoms documents. Conducted a thorough review of all submitted documents, including responses and addenda, ensuring accuracy and completeness. Oversaw the upload of new Statements of Work (SOW) and technical files, maintaining proper version control. Finalized the process by publishing updates in Power Advocate and issuing notifications to all relevant suppliers for alignment and transparency.	$ 210.00
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/10/2025	3	$ 105.00	Executed comprehensive backup of all final package documents, ensuring data integrity and accessibility. Uploaded and systematically categorized all associated attachments and exhibits within Power Advocate, maintaining organized and searchable records. Configured schedule settings and implemented event categorization for streamlined tracking and management. Successfully published the event and generated a new post on Luma's website to ensure timely communication and visibility.	$ 315.00
LUMA	2	(2) Transmissio n Line Construction 3PPO-1123-02-TL-02	Tendering - T0212	Cat Z-10F000 210000	Fabian Velez	IT/Data Specialist	2/11/2025	0.25	$ 105.00	Issued a cancellation letter for signing to Osvaldo, ensuring proper documentation and compliance. Prepared and organized an encrypted folder for secure transfer to P3, maintaining data confidentiality and adherence to established protocols.	$ 26.25
LUMA	11	(11) RPO Bucket Trucks 3PPO-1017-15-RPO	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.08	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.08	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.08	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.08	$ 105.00	Collaborated with Edwin Ramos, Yadira Lugo, Joe Adasmky, Yolanda VÃ©lez, Gerardo Mechaly, and Antonio PavÃ-a to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.08	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.08	$ 105.00	Collaborated with Edwin Ramos, Yadira Lugo, Joe Adasmky, Yolanda VÃ©lez, Gerardo Mechaly, and Antonio PavÃ-a to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40

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LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.08	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.08	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.08	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering - T0212	Cat Z-10F000 210000	Fabian Velez	IT/Data Specialist	2/11/2025	0.08	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40
LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Tendering - T0212	Cat Z-10F000 210000	Fabian Velez	IT/Data Specialist	2/11/2025	0.08	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 8.40

LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering - T0212	Cat Z-10F000 210000	Fabian Velez	IT/Data Specialist	2/11/2025	0.25	$ 105.00	Collaborated with Yadira Lugo to organize and structure an encrypted folder, ensuring secure and efficient document management. Facilitated the distribution of the RFP (Request for Proposal) for Dist Lines and coordinated the compilation, review, and submission of Q&A responses, maintaining accuracy and compliance with established protocols.	$ 26.25
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/11/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/12/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/12/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/12/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/12/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/12/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

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LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/12/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/12/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/12/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/12/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/12/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/12/2025	3	$ 105.00	Designed and developed a flyer advertisement for outreach initiatives, ensuring alignment with branding and communication standards. Configured the Supplier Tracker system, including the creation and assignment of alias names for over 60 supplier entries, ensuring accurate data organization, streamlined tracking, and efficient supplier management.	$ 315.00
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	3	$ 105.00	Continued with the Design and developing of flyer advertisement for outreach initiatives, ensuring alignment with branding and communication standards. Configured the Supplier Tracker system, including the creation and assignment of alias names for over 60 supplier entries, ensuring accurate data organization, streamlined tracking, and efficient supplier management.	$ 315.00

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LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/13/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/14/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/14/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/14/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/14/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/14/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/14/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/14/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/14/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/14/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/14/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Tendering - T0212	Cat Z-10F000 210000	Fabian Velez	IT/Data Specialist	2/14/2025	0.25	$ 105.00	Prepared and finalized the **Letter of Recommendation to Cancel and Relaunch**, ensuring accuracy and compliance with documentation standards. Transferred the document to a secure encrypted folder, granting access to Gerardo Loran and Ruben Lugo while maintaining data confidentiality and adherence to document control protocols.	$ 26.25
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Fabian Velez	IT/Data Specialist	2/14/2025	0.25	$ 105.00	Prepared and finalized the **Letter of Exploring Cost-Optimization Strategies**, ensuring accuracy, compliance, and alignment with organizational standards. Transferred the document to a secure encrypted folder, granting controlled access to Gerardo Loran and Ruben Lugo while maintaining data security, confidentiality, and adherence to document management protocols.	$ 26.25
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/17/2025	0.5	$ 105.00	Prepared addenda, backup document, transferred addenda and new Q&A responses documentation to power advocate, notify all suppliers and published.-Changed event schedule and in Luma's website and in our automated timelines in sharepoint.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/17/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/17/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/17/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/18/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/18/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/18/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/18/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/18/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/18/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/18/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/18/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/18/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/18/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Revised and finalized **Addenda N5** and the **Exhibit Checklist**, ensuring accuracy and compliance with project requirements. Published the updated documents in Power Advocate, maintaining version control and accessibility. Conducted outreach to all suppliers, issuing reminders regarding the upcoming proposal submission deadline to ensure timely and complete responses.	$ 52.50

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/19/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/20/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/20/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/20/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/20/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/20/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/20/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/20/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/20/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/20/2025	2.5	$ 105.00	Configured and implemented **automated timeline schedules** within **SharePoint Lists**, ensuring efficient tracking, task management, and alignment with project milestones. Streamlined workflow processes by setting up automated reminders and updates, enhancing productivity and adherence to project timelines.	$ 262.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/20/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/20/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/21/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/21/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/21/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/21/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/21/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

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LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/21/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/21/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/21/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/21/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/21/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/21/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.25	$ 105.00	Managed the **Pricing Proposal** and **Attachment AA**, ensuring accuracy, compliance, and proper documentation standards. Uploaded the finalized documents to a secure encrypted folder, maintaining data integrity and confidentiality. Granted access to Yadira Lugo at LUMA, adhering to document control and access management protocols.	$ 26.25

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LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	1	$ 105.00	Managed **Addenda N8**, incorporating the **timeline change**, and published the updated document to all suppliers via **Power Advocate**. Configured and implemented updates in **Power Advocate** and **LUMA's website** to reflect the revised timeline. Automated the **RFP timeline update process** using **SharePoint Lists**, streamlining workflow efficiency and ensuring accurate, real-time tracking of project milestones.	$ 105.00
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	1.5	$ 105.00	Managed and organized all proposal documentation received from suppliers, ensuring proper backup, categorization, and upload to designated Suppliers Submittals folders in SharePoint. Maintained version control and data integrity throughout the process. Closed the event on LUMA's website and configured the post-bid setup in Power Advocate, ensuring compliance with procurement protocols and seamless transition to the evaluation phase.	$ 157.50

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/24/2025	1.5	$ 105.00	Managed and processed all supplier proposal submissions, ensuring comprehensive backup of all documentation for data security and recovery purposes. Categorized and updated the **Supplier Tracker to maintain accurate and organized records. Granted access to the Procurement Team for seamless collaboration. Organized and structured all attachments and exhibits for the Evaluation Team, ensuring accessibility, clarity, and alignment with evaluation protocols.	$ 157.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Managed *LUMA letters addressed to **P3**, ensuring proper archiving and granting access to the Evaluation Team for review and reference. Handled the **Alias Identification Dist. Poles letter**, organizing and sharing it securely within an encrypted folder accessible to both **LUMA** and **P3**. Monitored and documented all incoming communications and files, maintaining accurate records and ensuring compliance with data management and document control protocols.	$ 52.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.17	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 17.85
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.17	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 17.85
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.17	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda VÃ©lez, RubÃ©n Lugo, Mariela QuiÃ±ones and Antonio PavÃ-a to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 17.85

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.17	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda VÃ©lez, RubÃ©n Lugo, Mariela QuiÃ±ones and Antonio PavÃ-a to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 17.85
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.17	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda VÃ©lez, RubÃ©n Lugo, Mariela QuiÃ±ones and Antonio PavÃ-a to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 17.85
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.17	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 17.85
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.17	$ 105.00	Collaborated with, Yadira Lugo, Joe Adasmky, Yolanda VÃ©lez, RubÃ©n Lugo, Mariela QuiÃ±ones and Antonio PavÃ-a to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 17.85
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000209997	Fabian Velez	IT/Data Specialist	2/25/2025	0.17	$ 105.00	Collaborated with Edwin Ramos (Luma), Yadira Lugo (Luma), Joe Adasmky (luma), Yolanda VÃ©lez (Recoms), Gerardo Mechaly (recoms), and Antonio PavÃ-a recoms) to compile, review, and finalize the Bi-Weekly Report. Ensured accurate data collection, documentation, and timely submission in alignment with organizational standards and reporting protocols.	$ 17.85

LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/25/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	6	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Managed **Addenda N8** and **Exhibit A - Proposal Submission Requirements Checklist (3PPO-0708-13-MSA V2)**, ensuring accuracy, compliance, and proper version control. Published the finalized documents in **Power Advocate** to ensure accessibility for all stakeholders. Issued reminders to all suppliers regarding the updated requirements and submission deadlines, maintaining clear communication and adherence to procurement timelines.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Managed **Addenda N8** and **Exhibit A - Proposal Submission Requirements Checklist (3PPO-0703-11-SUB2 V2)**, ensuring accuracy, compliance, and version control. Published the finalized documents in **Power Advocate** to ensure accessibility and transparency for all stakeholders. Issued reminders to all suppliers participating in the event, ensuring awareness of updated requirements and submission deadlines in alignment with procurement protocols.	$ 52.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	2	$ 105.00	Managed the **award letter format**, ensuring compliance with organizational standards and procurement requirements. Published the finalized award letter in **Power Advocate** and completed all necessary steps in the **award section**, including fulfilling requirements for selected suppliers. Addressed and resolved all **supplier disputes** related to the award letter, ensuring transparency, fairness, and adherence to procurement protocols throughout the process.	$ 210.00

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50

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LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

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LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/26/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/27/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/27/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/27/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/27/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/27/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/27/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50

LUMA	4	(4) Emergency Restoration 3PPO-1212-03-EM-02	Tendering - T0212	03-6005-93000-550-420-000	Fabian Velez	IT/Data Specialist	2/27/2025	0.5	$ 105.00	Managed **QUANTA-Emergency Cat II - Insurance Requirements** documentation, including the **comments letter**, using a structured data management and document control system. Created a **new encrypted folder** with restricted access and granted **Quanta** the necessary permissions to access the folder securely.	$ 52.50
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering - T0212	Cat Z-10F000 210000	Fabian Velez	IT/Data Specialist	2/27/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/27/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/27/2025	0.5	$ 105.00	Managed **dispute letters** for **non-awarded suppliers**, ensuring proper documentation and compliance. Finalized and distributed the letters to the respective suppliers. Published the **scorecard** to the **Post-Bid** platform in **Power Advocate** for transparency and record-keeping.	$ 52.50

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LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	0.5	$ 105.00	Addenda Management and Publishing: Edited and standardized the formatting of Addenda N4, ensuring compliance with document style guidelines and incorporating required logos. Converted the finalized document to PDF format to maintain consistency and integrity. Uploaded the document to Power Advocate and published it to ensure timely and accurate distribution to all suppliers.	$ 52.50

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	0.5	$ 105.00	Document Backup and SharePoint Integration: Ensured the secure transfer of supplier-submitted documents, including NDAs, Intent to Bid forms, and Q&A documents, from Power Advocate to SharePoint. Applied robust data backup protocols to safeguard document integrity and maintain centralized access. Power Advocate Data Management: Systematically downloaded, backed up, and re-uploaded all project-related documents from Power Advocate to SharePoint. Maintained data accuracy, integrity, and accessibility through rigorous version control and synchronization processes. Categorization and Permissions Management: Implemented structured document categorization and tagging to optimize retrieval and usability. Conducted audits and applied corrective actions to permissions, ensuring compliance with access control policies and maintaining secure data governance.	$ 52.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	0.5	$ 105.00	Project Tracker Management: Maintained and updated the project tracker in Excel, ensuring accurate logging and tracking of all documentation uploaded from Power Advocate. Leveraged data validation and structured formatting to enhance data integrity and reporting capabilities. Document Facilitation for Recommendations Team: Streamlined the organization and distribution of documents to the recommendations team. Ensured efficient data access and delivery by implementing a centralized repository and clear version control protocols.	$ 52.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	0.5	$ 105.00	Monitored the event messaging system to track communications, address issues promptly, and maintain comprehensive records of interactions for audit and compliance purposes.	$ 52.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	0.5	$ 105.00	Supplier Request Management: Developed and maintained a streamlined workflow for managing supplier requests related to event access. Ensured timely updates and accurate tracking by employing structured data management techniques. Automated the onboarding process with standardized welcome messages and clear instructions for NDA submission, enhancing supplier compliance and efficiency. Power Advocate System Monitoring: Regularly monitored and updated the Power Advocate messaging system's status using a data-driven approach. Ensured effective communication flow and swift issue resolution by implementing real-time tracking and reporting mechanisms. Documentation Submission Updates: Organized and maintained the documentation submission folder by utilizing data management best practices. Ensured all records were accurately categorized and regularly updated to facilitate seamless data access, retrieval, and version control.	$ 52.50
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Fabian Velez	IT/Data Specialist	2/28/2025	1.5	$ 105.00	Prepared a new encrypted folder for Dist. Poles, compiling all submitted documentation from awarded suppliers and the final published RFP package. Uploaded the complete set of documents to the encrypted folder, ensuring secure storage and controlled access in compliance with data management protocols.	$ 157.50
								129.7			**$ 13,613.25**

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LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Contract Development - T0213	Cat Z-10F000 210000	Francisco Amill	Legal Advisor	2/21/2025	**3**	$ 189.00	Commenced redaction of the contract agreement for the awarded vendor based on the Distribution System Construction Services Contract between PREPA, LUMA Energy, and Quanta Service Solutions PR, LLC. Reviewed and integrated contractual provisions, regulatory compliance measures, and federal procurement requirements to ensure adherence to government contracting standards. Focused on risk allocation, performance obligations, and compliance with FEMA and OMB guidelines for federally funded projects. Drafted key sections addressing indemnity, dispute resolution, subcontractor requirements, insurance provisions, and compliance with federal acquisition regulations. Ensured contract enforceability, alignment with procurement policies, and mitigation of legal risks for project execution and oversight.	$ 567.00
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Contract Development - T0213	Cat Z-10F000 210000	Francisco Amill	Legal Advisor	2/24/2025	**5**	$ 189.00	Continued drafting the contract agreement for the awarded vendor, ensuring alignment with federal, state, and Generaâ€™s Procurement Manual provisions. Integrated cross-referenced clauses to maintain compliance with Federal Acquisition Regulations (FAR), FEMA guidelines, and Puerto Rico government contracting requirements, particularly concerning indefinite delivery/indefinite quantity (IDIQ) contracts, competitive procurement, and federal funding eligibility. Drafted sections addressing contractor obligations under the Stafford Act, Davis-Bacon Act wage requirements, and System for Award Management (SAM.gov) enrollment mandates. Incorporated procurement manual protocols to regulate task order execution, performance monitoring, invoicing procedures, and dispute resolution mechanisms while ensuring enforceability under public-private partnership (P3) legal frameworks. Strengthened contractual risk mitigation strategies by incorporating liability, indemnification, termination rights, and compliance reporting obligations to uphold federal oversight and accountability standards.	$ 945.00
								8			**$ 1,512.00**

LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	PO Prep - T0214		Gerardo Mechaly	Project Manager	2/4/2025	**5.8**	$ 110.00	Verified and ensured the timely submission of accurately formatted time cards by all resources, adhering to compliance standards and payroll processing requirements. Addressed any formatting discrepancies to maintain data integrity and streamline approvals. This done for January invoice.	$ 638.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	PO Prep - T0214		Gerardo Mechaly	Project Manager	2/5/2025	**5.25**	$ 110.00	Continued January verification and ensured the timely submission of accurately formatted time cards by all resources, adhering to compliance standards and payroll processing requirements. Addressed any formatting discrepancies to maintain data integrity and streamline approvals.	$ 577.50
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	PO Prep - T0214		Gerardo Mechaly	Project Manager	2/6/2025	**4.3**	$ 110.00	Reviewed and revised the contract extension amendment to reflect scope modifications based on updated project forecasts and anticipated resource needs. Ensured alignment with contractual obligations, budgetary constraints, and operational feasibility while preparing necessary documentation for approval and invoicing compliance.	$ 473.00
LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Planning - T0211	Cat Z-10F000 210000	Gerardo Mechaly	Project Manager	2/7/2025	**4.75**	$ 110.00	Conducted a comprehensive re-forecast of required resources for the Transmission Line Construction project due to the necessity of restarting operations from inception. Assessed workforce, equipment, and material needs to align with revised project timelines, budget allocations, and contractual requirements, ensuring accurate financial planning and operational feasibility	$ 522.50
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	Contract Development - T0213		Gerardo Mechaly	Project Manager	2/11/2025	**3.5**	$ 110.00	Reviewed and revised the November invoice per request from Ruben Lugon (P3), ensuring accuracy and compliance with contractual requirements. Identified and corrected spelling errors caused by a download issue from Harvest. Sent updated items to the team for immediate action and validation to prevent discrepancies in financial reporting	$ 385.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	Contract Development - T0213		Gerardo Mechaly	Project Manager	2/13/2025	**2.5**	$ 110.00	Reviewed and revised November time entries to ensure accuracy, proper allocation, and compliance with contractual and financial requirements. Verified descriptions, corrected discrepancies, and aligned entries with project scope, task orders, and budget constraints. Ensured all adjustments met invoicing standards before final approval and submission.	$ 275.00

LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	Contract Development - T0213		Gerardo Mechaly	Project Manager	2/18/2025	**3**	$ 110.00	Reviewed and revised the contract increment letter as requested by P3, adjusting the contract duration from six months to five months. Analyzed the financial impact of the reduction, ensuring budget realignment, cost implications assessment, and compliance with contractual and funding requirements."	$ 330.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	Contract Development - T0213		Gerardo Mechaly	Project Manager	2/18/2025	**1**	$ 110.00	Meeting with Rubén to review pending action items, focusing on billing accuracy and task order compliance. Addressed key financial and contractual requirements to ensure proper alignment with project scope, invoicing standards, and regulatory obligations.	$ 110.00
LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Contract Development - T0213	Cat Z-10F000 210000	Gerardo Mechaly	Project Manager	2/19/2025	**2.33**	$ 110.00	Continued reconciliation and identification of available funds to support the management of the transmission line following its reinstatement. Ensured proper resource allocation by aligning financial planning with project needs, verifying budget sufficiency, and addressing any funding gaps to maintain operational continuity	$ 256.30
LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Contract Development - T0213	Cat Z-10F000 210000	Gerardo Mechaly	Project Manager	2/19/2025	**1**	$ 110.00	Met with Gerardo Lorand and Ruben Lugo from P3 to review feedback and adjust the contract amendment, reducing the duration from six months to five months. Ensured alignment with project scope, financial impact considerations, and compliance with contractual requirements.	$ 110.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	Contract Development - T0213		Gerardo Mechaly	Project Manager	2/20/2025	**2.5**	$ 110.00	Finalized and adjusted November invoices per P's request, ensuring accuracy, compliance with contractual terms, and proper alignment with approved budget allocations. Verified corrections and updated records to facilitate timely processing and approval. Update corresponding shared folders for accesqbility	$ 275.00
LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Contract Development - T0213	Cat Z-10F000 210000	Gerardo Mechaly	Project Manager	2/21/2025	**2**	$ 110.00	Processed reinstatement with updated requirements provided by Yolanda Velez, ensuring alignment with current project scope, resource needs, and budgetary constraints. Adjusted allocations and operational plans to accommodate the revised specifications for seamless execution.	$ 220.00

LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Contract Development - T0213	Cat Z-10F000 210000	Gerardo Mechaly	Project Manager	2/23/2025	**2.9**	$ 110.00	Reconciled resource usage and adjusted allocations in anticipation of the contract value increase. Conducted a detailed assessment of current expenditures, identified gaps, and strategically reassigned resources to optimize utilization while ensuring compliance with budgetary and contractual requirements. Additionally, forecasted resource usage based on the expected budget increase and submitted the projections for approval to support financial planning and operational continuity	$ 319.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	Contract Development - T0213		Gerardo Mechaly	Project Manager	2/25/2025	**3.65**	$ 110.00	Reviewed and revised January time card entries for accuracy and compliance. Verified hours, project allocations, and descriptions for the 40% of individuals. Ensured alignment with contract requirements and financial reporting, addressing any discrepancies before submission	$ 401.50
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	Contract Development - T0213		Gerardo Mechaly	Project Manager	2/26/2025	**3**	$ 110.00	Addressed and mitigated January corrections per P3's request (Rubén Lugo), ensuring accurate time card adjustments, budget compliance, and proper allocation of resources. Reviewed discrepancies, implemented necessary revisions, and validated entries to align with contractual and financial reporting requirements before final submission	$ 330.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	Contract Development - T0213		Gerardo Mechaly	Project Manager	2/27/2025	**3**	$ 110.00	Conducted thorough invoice validation to ensure accuracy, compliance, and alignment with contractual obligations. Reviewed supporting documentation, verified labor hours, expense allocations, and budget adherence. Addressed discrepancies, coordinated with relevant stakeholders for corrections, and finalized invoices for approval and submission.	$ 330.00
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	Contract Development - T0213		Gerardo Mechaly	Project Manager	2/28/2025	**5**	$ 110.00	Performed modifications and followed up with employees on pending corrections to ensure accurate time and task entries. Adjusted invoice validation processes, conducting QA/QC reviews to verify compliance with contractual requirements, budget allocations, and task order assignments. Ensured all entries were properly documented and aligned with project financial controls before final approval and submission.	$ 550.00
								55.48			**$ 6,102.80**

LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/6/2025	**2**	$ 165.00	Gather all submitted quotes, proposals, or bids from vendors. Ensure all pricing documents are complete and include all necessary details (e.g., itemized costs, terms, conditions). Standardize the data format for easier comparison (e.g., Excel, pricing database).	$ 330.00
LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/7/2025	**2**	$ 165.00	Prepare Initial Proposal to Reduce Costs from Vendor Proposals. Highlight key cost differences between vendors. Identify Cost Reduction Strategies	$ 330.00
LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/11/2025	**0.5**	$ 165.00	Met with Yolanda Velez recoms engineer, to discuss EPC substation. It was determined that a comprehensive cost estimate is required to assess financial feasibility, resource allocation, and procurement strategy. The cost estimate will include detailed breakdowns of material, labor, equipment, and contingency costs to ensure accurate budgeting and alignment with project objectives.	$ 82.50
LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/11/2025	**3**	$ 165.00	Evaluate documentation required to start Cost Estimate. Project Scope Documents â€“ Review the project scope definition, including objectives, deliverables, and constraints. Engineering Drawings & Specifications â€“ Ensure the latest design schematics, one-line diagrams, and technical specifications are available. Bill of Materials (BOM) â€“ Obtain a detailed list of components, equipment, and materials required for the project. Work Breakdown Structure (WBS) â€“ Review the structured breakdown of tasks and activities to align cost estimation with project phases. Historical Cost Data & Benchmarking Reports â€“ Gather past project cost data and industry benchmarks for reference. Vendor & Supplier Quotes â€“ Collect vendor pricing for key equipment, materials, and subcontracted services.	$ 495.00

LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/12/2025	**2**	$ 165.00	Perform Quantity Takeoff (QTO) for Cost Estimate Extract material quantities from drawings and specifications. Calculate required volumes, lengths, areas, and unit counts for materials (e.g., concrete, cables, steel, transformers, switchgear). Identify labor, equipment, and subcontracting requirements. Verify measurements and assumptions with engineering and procurement teams.	$ 330.00
LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/13/2025	**2**	$ 165.00	Perform Quantity Takeoff (QTO) for Cost Estimate. Continue performing Takeoff analysis. Extract material quantities from drawings and specifications. Calculate required volumes, lengths, areas, and unit counts for materials (e.g., concrete, cables, steel, transformers, switchgear). Identify labor, equipment, and subcontracting requirements. Verify measurements and assumptions with engineering and procurement teams.	$ 330.00
LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/17/2025	**4**	$ 165.00	Prepare cost estimate for EPC Substation scope. Develop Cost Breakdown Structure (CBS): Categorize costs into materials, labor, equipment, subcontracting, indirect costs, and contingencies. Assign unit rates to each cost element based on vendor pricing, past projects, or industry benchmarks. Identify cost drivers and potential areas for optimization.	$ 660.00
LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/18/2025	**4**	$ 165.00	Prepare cost estimate for EPC Substation scope. Estimate Direct Costs Calculate costs for materials, equipment, and direct labor based on takeoff quantities. Factor in procurement costs, lead times, and availability constraints.	$ 660.00
LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/19/2025	**4**	$ 165.00	Prepare cost estimate for EPC Substation scope. Cross-check takeoff quantities and cost calculations with engineering and procurement teams. Review historical project data for benchmarking and accuracy. Ensure cost estimate aligns with project budget and scope.	$ 660.00

LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/20/2025	**4**	$ 165.00	Prepare the Cost Estimate Draft Compile cost estimate details in a structured format. Categorize costs into: Direct Costs (materials, labor, equipment). Indirect Costs (project management, logistics, permits). Contingency & Risk Factors (unexpected costs, inflation, delays). Assign unit pricing for materials and labor based on vendor data, historical projects, and market rates. Develop a structured cost estimate using spreadsheets	$ 660.00
LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/21/2025	**4**	$ 165.00	Prepare cost estimate for EPC Substation scope. Ensuring that material takeoff amounts are validated and compared against the LUMA estimate. Verify and Validate Takeoff Amounts Cross-check material and labor quantities with vendor-supplied data. Ensure unit rates match LUMAâ€™s cost database and historical trends. Identify discrepancies between vendor takeoffs and LUMA's internal estimate. Investigate variances and validate assumptions used in calculations.	$ 660.00
LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/27/2025	**3**	$ 165.00	Prepare cost estimate for Sabana Llana EPC. Ensure that material takeoff amounts are validated and compared against Barbuda proposal and the LUMA estimate. Collect vendor bids and proposals for major substation components. Standardize vendor pricing formats to facilitate an apples-to-apples comparison. Identify any cost discrepancies among vendor estimates. Compare vendor pricing to LUMA's internal estimate to assess variations.	$ 495.00

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LUMA	**5a**	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Isabel Rodriguez	Technical Specialist / Engineer	2/28/2025	**3**	$ 165.00	Prepare cost estimate for Sabana Llana EPC. Ensure that material takeoff amounts are validated and compared against Curacao proposal and the LUMA estimate. Collect vendor bids and proposals for major substation components. Standardize vendor pricing formats to facilitate an apples-to-apples comparison. Identify any cost discrepancies among vendor estimates. Compare vendor pricing to LUMA's internal estimate to assess variations.	$ 495.00
								37.5			**$ 6,187.50**
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Planning - T0211		Ivette Arocho	Sr. Financial Analyst	2/4/2025	**3**	$ 189.00	The Stage I documents, specifically Attachment A of the Scope of Work, were reviewed to understand the purpose of the RFP in detail. The technical requirements for Wet and Dry Rental were reviewed along with their specifications. The cost analysis, as well as Attachments B and C, were also verified.	$ 567.00
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Planning - T0211		Ivette Arocho	Sr. Financial Analyst	2/5/2025	**2**	$ 189.00	The documents in the Stage 2 folder were reviewed, specifically Attach G - Helicopter General Specifications and Attachment F - Health and Safety High Risk.	$ 378.00
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Planning - T0211		Ivette Arocho	Sr. Financial Analyst	2/6/2025	**2**	$ 189.00	Collaborated with Miguel GarcÃ-a (Recoms Project Manager) and Yolanda Velez (Recoms Tech Spec/Engi) on the review of the Final Report, focusing on the BAFO (Best and Final Offer) section. Ensured that sentences were reworded where necessary to prevent any inadvertent disclosure of proponent identities. Additionally, reviewed and verified comments related to items that should be excluded from the report and clarified references to ensure accuracy and consistency in the document.	$ 378.00

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Planning - T0211		Ivette Arocho	Sr. Financial Analyst	2/6/2025	**3**	$ 189.00	Reviewed all attachments and exhibits with Yolanda Velez (Recoms Engineer) to ensure alignment with the RFP requirements. This included verifying and revising Exhibit E â€“ Pricing and Attachment AA â€“ Scope of Work for consistency, modifying Exhibit K â€“ Proposal Submission Instructions for clarity, and inserting the required OSHA form. Additionally, corrections were made to Exhibit A â€“ Checklist to reflect compliance requirements, and the *scorecard was properly integrated into the proposal submission instructions to align with evaluation requirements. Lastly, a query was sent to Joe Adamski from LUMA regarding the Bid Bond to address any outstanding clarifications.	$ 567.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Planning - T0211	Cat Z-10F000 209997	Ivette Arocho	Sr. Financial Analyst	2/11/2025	**1**	$ 189.00	A working session with the Evaluator Committee and Yolanda Velez will be used to discuss the preparation for the next proposal evaluations. Also discussed the due dates for each RFP and how we will work on it.	$ 189.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Planning - T0211		Ivette Arocho	Sr. Financial Analyst	2/12/2025	**2**	$ 189.00	Revised and analyzed all the details on the RFP, including but not limited to the Scope of Work, contract terms and financial approach	$ 378.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Planning - T0211		Ivette Arocho	Sr. Financial Analyst	2/24/2025	**3**	$ 189.00	I reviewed the supplier tracker to ensure that each bidder included all requirements. Reviewing and analyzing the new scorecard for RFP 3PPO-0909-14-WA to ensure that each evaluation criterion is included in the content of the bidder's proposal. I also reviewed and analyzed RFP 3PPO-0909-14 to ensure that all established requirements are covered in the bidders' proposals.	$ 567.00

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LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Planning - T0211		Ivette Arocho	Sr. Financial Analyst	2/25/2025	**2**	$ 189.00	Engaged in an in-depth working session with Miguel Garcia (Technical Engineer) to review, refine, and enhance the Workforce Augmentation Request for Proposal (RFP) evaluation scorecard. Focused on ensuring that the scoring criteria were aligned with the projectâ€™s objectives, procurement best practices, and regulatory requirements. Also, verified that the scorecard structure provided a clear framework for the evaluation team, enabling a comprehensive and objective assessment of proposals. Ensured that all modifications adhered to procurement policies and industry standards, making necessary adjustments to streamline the evaluation process.	$ 378.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Planning - T0211		Ivette Arocho	Sr. Financial Analyst	2/27/2025	**3**	$ 189.00	I began evaluating The Doors' (vendor candidate) proposal, including Exhibit J - Supplier General Information, Attachment C - Notice of Intent, Attachment E - Vendor Registration Form, and Attachment F, with a focus on the red lines indicated by the bidder regarding the invoices section. Also, the company's profile was reviewed ensuring alignment with the scope of work and operational demands outlined in the RFP.	$ 567.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Planning - T0211		Ivette Arocho	Sr. Financial Analyst	2/27/2025	**4**	$ 189.00	Working session on behalf of the Finance Department, with Vicente Diaz (Legal Department) and Miguel GarcÃ-a (Engineering Department), to begin evaluating the received proposals for the Workforce Augmentation RFP (3PPO-0909-14-WA). The session aims to discuss the two proposals (The Doors and Metallica) with the Evaluation Committee members.	$ 756.00

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LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Planning - T0211		Ivette Arocho	Sr. Financial Analyst	2/28/2025	**2.5**	$ 189.00	Engaged in a collaborative working session with Vicente Diaz (Legal Department) and Miguel Garcia (Engineering Department) to conduct a comprehensive review and discussion regarding Metallica's proposal for the Workforce Augmentation Request for Proposal (RFP). Focused on verifying financial statements, company profile, and overall capabilities to ensure alignment with project requirements and contractual expectations. Additionally, conducted an in-depth assessment of key personnel resumes, technical qualifications, and expertise to evaluate the proponentâ€™s ability to meet the project's operational demands. Reviewed technical aspects of the proposal, pricing structure, and cost breakdowns, ensuring accuracy, competitiveness, and compliance with industry standards. Worked on identifying any discrepancies, gaps, or areas requiring further clarification, preparing a summary of findings and recommendations for the next steps in the evaluation process. Created RFI for Metallica regarding Pricing structure	$ 472.50

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LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Planning - T0211		Ivette Arocho	Sr. Financial Analyst	2/28/2025	**4**	$ 189.00	Engaged in a collaborative working session with Vicente Diaz (Legal Department) and Miguel Garcia (Engineering Department) to conduct an in-depth review and discussion regarding The Doors' proponent submission for the Workforce Augmentation Request for Proposal (RFP). Focused on thoroughly verifying financial statements, company profile, and overall capabilities to ensure compliance with project requirements, contractual expectations, and industry standards. Conducted a detailed assessment of key personnel resumes, technical expertise, and qualifications, ensuring alignment with the scope of work and operational demands outlined in the RFP. Additionally, reviewed the technical aspects of the proposal, including methodologies, staffing plans, and execution strategies, while analyzing the pricing structure and cost breakdowns to assess competitiveness, accuracy, and feasibility. Identified key areas requiring further clarification and created a structured Request for Information (RFI) specifically addressing Exhibit B, requesting additional details and justifications for the omission of recent projects. Ensured the RFI covered critical aspects related to past performance, compliance with previous contracts, and any supporting documentation necessary to strengthen the proposal's	$ 756.00
								27.5			**$ 5,953.50**
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Joel Rojas	Financial Analyst	2/5/2025	**0.63**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 61.74
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Joel Rojas	Financial Analyst	2/5/2025	**0.63**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 61.74

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Joel Rojas	Financial Analyst	2/5/2025	**0.62**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 60.76
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Joel Rojas	Financial Analyst	2/5/2025	**0.62**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 60.76
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Joel Rojas	Financial Analyst	2/6/2025	**0.62**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 60.76
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Joel Rojas	Financial Analyst	2/6/2025	**0.62**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 60.76
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Joel Rojas	Financial Analyst	2/6/2025	**0.63**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 61.74
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Joel Rojas	Financial Analyst	2/6/2025	**0.63**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 61.74

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Joel Rojas	Financial Analyst	2/7/2025	**1.75**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 171.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Joel Rojas	Financial Analyst	2/7/2025	**1.75**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 171.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Joel Rojas	Financial Analyst	2/7/2025	**1.75**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 171.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Joel Rojas	Financial Analyst	2/7/2025	**1.75**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 171.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Joel Rojas	Financial Analyst	2/10/2025	**0.25**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 24.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Joel Rojas	Financial Analyst	2/10/2025	**0.25**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 24.50

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LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Joel Rojas	Financial Analyst	2/10/2025	**0.25**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 24.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Joel Rojas	Financial Analyst	2/10/2025	**0.25**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 24.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Joel Rojas	Financial Analyst	2/11/2025	**0.5**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 49.00
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Joel Rojas	Financial Analyst	2/11/2025	**0.5**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 49.00
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Joel Rojas	Financial Analyst	2/11/2025	**0.5**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 49.00
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Joel Rojas	Financial Analyst	2/11/2025	**0.5**	$ 98.00	Update LUMA Vendors Outreach list, collect the current contact information, check and verify email addresses and phone numbers for accuracy, and confirm the current points of contact by reaching out to each vendor. Keep a record of any changes and plan to review the list regularly.	$ 49.00

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LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Joel Rojas	Financial Analyst	2/25/2025	**3**	$ 98.00	Examine the submitted documents for Proponets for Workforce Augmentation 3PPO-0909-14-WA. Utilize the submission tracker and proposal checklist to confirm that all received documents meet the evaluation criteria.	$ 294.00
								18			**$ 1,764.00**
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Contract Development - T0213	Cat Z-10F000 209997	Miguel Garcia	Project Manager	2/3/2025	**4**	$ 110.00	Conducting a thorough verification of the Best and Final Offer (BAFO) for Batch 1 Engineering, Procurement, and Construction (EPC) substation projects by Barbuda and CuraÃ§ao proponents to ensure compliance, accuracy, and alignment with project requirements.	**$ 440.00**
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Contract Development - T0213	Cat Z-10F000 209997	Miguel Garcia	Project Manager	2/6/2025	**4**	$ 110.00	Participated in a collaborative working session with Ivette Arocho and Yolanda Velez to analyze and evaluate the pricing options for Batch 1 RFP, specifically for LUMA, while also comparing and aligning these figures with current market cost estimates to ensure accuracy, competitiveness, and financial feasibility.	**$ 440.00**
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Contract Development - T0213		Miguel Garcia	Project Manager	2/11/2025	**0.25**	$ 110.00	Engaged in a comprehensive working session with the Recoms evaluation team, including Ivette Arocho, Vicente Diaz, and Yolanda Velez, to review and discuss the details of upcoming Requests for Proposals (RFPs) scheduled for evaluation. The session focused on outlining the evaluation criteria, identifying key special conditions, addressing potential challenges, and ensuring alignment with regulatory and contractual requirements to facilitate a thorough and objective assessment process.	**$ 27.50**
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	2/11/2025	**0.25**	$ 110.00	Engaged in a comprehensive working session with the recoms evaluation team, including Ivette Arocho, Vicente Diaz, and Yolanda Velez, to review and discuss the details of upcoming Requests for Proposals (RFPs) scheduled for evaluation. The session focused on outlining the evaluation criteria, identifying key special conditions, addressing potential challenges, and ensuring alignment with regulatory and contractual requirements to facilitate a thorough and objective assessment process.	**$ 27.50**

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Contract Development - T0213		Miguel Garcia	Project Manager	2/11/2025	**0.25**	$ 110.00	Engaged in a comprehensive working session with the evaluation team, including Ivette Arocho, Vicente Diaz, and Yolanda Velez, to review and discuss the details of upcoming Requests for Proposals (RFPs) scheduled for evaluation. The session focused on outlining the evaluation criteria, identifying key special conditions, addressing potential challenges, and ensuring alignment with regulatory and contractual requirements to facilitate a thorough and objective assessment process.	**$ 27.50**
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	2/11/2025	**5**	$ 110.00	Conducted an in-depth review and analysis of the Workforce Augmentation Request for Proposal (RFP), with a particular focus on the engineering requirements, scope of services, and cost proposal specifications. Evaluated key provisions related to staffing needs, technical qualifications, compliance standards, and financial structuring to ensure alignment with project objectives, budgetary constraints, and industry best practices.	**$ 550.00**
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Contract Development - T0213		Miguel Garcia	Project Manager	2/11/2025	**2**	$ 110.00	Conducted an in-depth review and analysis of the Vieques and Culebra Microgrid Request for Proposal (RFP), with a particular focus on the engineering requirements, scope of services, and cost proposal specifications. Evaluated key provisions related to staffing needs, technical qualifications, compliance standards, and financial structuring to ensure alignment with project objectives, budgetary constraints, and industry best practices.	**$ 220.00**

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	2/25/2025	**4**	$ 110.00	Engaged in an in-depth working session with RECOMS (Legal) Vicente Diaz, (Finance) - Ivette Arocho and (Legal)- Edwin Quinones to review, refine, and enhance the evaluation scorecard for the Workforce Augmentation Request for Proposal (RFP). Focused on ensuring that the scoring criteria were aligned with the projectâ€™s objectives, procurement best practices, and regulatory requirements. Analyzed key evaluation metrics, weighting factors, and assessment methodologies to ensure transparency, fairness, and consistency in the selection process. Discussed modifications to better capture bidder qualifications, experience, cost-effectiveness, compliance with contractual obligations, and overall value proposition. Additionally, verified that the scorecard structure provided a clear framework for the evaluation team, enabling a comprehensive and objective assessment of proposals. Ensured that all modifications adhered to procurement policies and industry standards, making necessary adjustments to streamline the evaluation process. Finalized key elements for further review and validation before submission to stakeholders for approval.	**$ 440.00**
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	2/25/2025	**4**	$ 110.00	Initiated the development of a detailed price comparison document, focusing on analyzing and evaluating The Beatles estimate in relation to LUMAâ€™s Independent Cost Estimate (ICE). Conducted an initial review of both pricing models, assessing key cost components, underlying assumptions, and any variances that may impact the overall financial outlook of the project. Began structuring the document to ensure a clear side-by-side comparison of cost breakdowns, procurement, and pricing justifications, facilitating a thorough and data-driven evaluation. Additionally, worked on identifying potential discrepancies, and areas requiring further validation to ensure alignment with industry benchmarks and financial feasibility.	**$ 440.00**

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	2/26/2025	**6**	$ 110.00	Continued refining and expanding the price comparison document, focusing on an in-depth analysis of the Metallica estimate in relation to The Doors' pricing structure. Conducted a detailed review of both cost models, evaluating key financial components, underlying assumptions, and any discrepancies that may impact the overall budget, cost-efficiency, and feasibility of the project. Worked on structuring the document to provide a comprehensive side-by-side comparison, highlighting key differences in pricing methodologies, cost allocations, and market trends. Analyzed potential cost-saving opportunities, areas requiring further clarification, and any deviations from standard industry benchmarks. Continued refining the presentation format to enhance clarity, readability, and ease of evaluation for decision-makers before finalizing for further internal review and approval.	**$ 660.00**
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	2/26/2025	**2**	$ 110.00	Conducted a thorough review and analysis of LUMAâ€™s Independent Cost Estimate (ICE) and identified several discrepancies that required further examination and clarification. Carefully documented inconsistencies related to pricing structures, cost assumptions, and variances in estimated expenditures compared to industry benchmarks and project specifications. Compiled a detailed report outlining the identified discrepancies, providing a structured breakdown of the affected cost components, potential financial implications, and recommended corrective actions. Ensured that the report was comprehensive, well-documented, and aligned with procurement and contractual standards before formally submitting it for review and necessary corrections.	**$ 220.00**

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LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	2/28/2025	**2.5**	$ 110.00	Engaged in a collaborative working session with Sr. Legal Advisor Vicente Diaz and Sr. Financial Analyst Ivette Arocho to conduct a comprehensive review and discussion regarding Metallica's proposal for the Workforce Augmentation Request for Proposal (RFP). Focused on verifying financial statements, company profile, and overall capabilities to ensure alignment with project requirements and contractual expectations. Additionally, conducted an in-depth assessment of key personnel resumes, technical qualifications, and expertise to evaluate the proponentâ€™s ability to meet the projectâ€™s operational demands. Reviewed technical aspects of the proposal, pricing structure, and cost breakdowns, ensuring accuracy, competitiveness, and compliance with industry standards. Worked on identifying any discrepancies, gaps, or areas requiring further clarification, preparing a summary of findings and recommendations for the next steps in the evaluation process. Created RFI for Metallica regarding Pricing structure inconsistencies	**$ 275.00**

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LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Contract Development - T0213		Miguel Garcia	Project Manager	2/28/2025	**4**	$ 110.00	Engaged in a collaborative working session with Sr. Legal Advisor Vicente Diaz and Sr. Financial Analyst Ivette Arochoto conduct an in-depth review and discussion regarding The Doors' proponent submission for the Workforce Augmentation Request for Proposal (RFP). Focused on thoroughly verifying financial statements, company profile, and overall capabilities to ensure compliance with project requirements, contractual expectations, and industry standards. Conducted a detailed assessment of key personnel resumes, technical expertise, and qualifications, ensuring alignment with the scope of work and operational demands outlined in the RFP. Additionally, reviewed the technical aspects of the proposal, including methodologies, staffing plans, and execution strategies, while analyzing the pricing structure and cost breakdowns to assess competitiveness, accuracy, and feasibility. Identified key areas requiring further clarification and created a structured Request for Information (RFI) specifically addressing Exhibit B, requesting additional details and justifications for the omission of recent projects. Ensured the RFI covered critical aspects related to past performance, compliance with previous contracts, and any supporting documentation necessary to strengthen the proposalâ€™s credibility.	**$ 440.00**
								38.25			**$ 4,207.50**
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Vicente Diaz	Sr. Legal Advisor	2/11/2025	**0.67**	$ 250.00	Conduct a review and evaluation of the Final RFP Package documents as part of the Recoms Evaluation Committee, Legal Division, for the assessment of proposals for RFP-3PPO-0909-14-WA Workforce Augmentation in order to properly prepare the work plan to address the submissions from proponents.	$ 167.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Vicente Diaz	Sr. Legal Advisor	2/13/2025	**2.5**	$ 250.00	Conduct a review and evaluation of the Final RFP Package documents as part of the recoms Evaluation Committee, Legal Division, for the assessment of proposals for RFP-3PPO-0909-14-WA Workforce Augmentation in order to discuss with the Evaluation Committee members and adequately complete the scorecard.	$ 625.00

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Vicente Diaz	Sr. Legal Advisor	2/25/2025	**1.5**	$ 250.00	Meeting with Miguel GarcÃ-a from the Engineering Department and Edwin QuiÃ±ones from the Legal Department to review and ensure that the new scorecard aligns with the RFP 3PPO-0909-14-WA requirements. Any necessary adjustments will be made to prevent potential delays during the scorecard completion process.	$ 375.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Vicente Diaz	Sr. Legal Advisor	2/26/2025	**2.83**	$ 250.00	Working session on behalf of the legal Department starting the evaluation of the received proposals for the Workforce Augmentation RFP (3PPO-0909-14-WA) in order to be able to discuss and adequetly fill the scorecard.	$ 707.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Vicente Diaz	Sr. Legal Advisor	2/27/2025	**4**	$ 250.00	Working session on behalf of the Legal Department, with Ivette Arocho (Financial Department) and Miguel Garcí-a (Engineering Department), to begin evaluating the received proposals for the Workforce Augmentation RFP (3PPO-0909-14-WA). The session aims to discuss the three proposals (The Doors, Metallica and The Beatles) with the Evaluation Committee members and to adequately complete the scorecard.	$ 1,000.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Vicente Diaz	Sr. Legal Advisor	2/28/2025	**2.5**	$ 250.00	Engaged in a collaborative working session with Miguel GarcÃ-a (Engineering) and Ivette Arocho (Finance) to conduct a comprehensive review and discussion regarding Metallica's proposal for the Workforce Augmentation Request for Proposal (RFP). Focused on verifying financial statements, company profile, and overall capabilities to ensure alignment with project requirements and contractual expectations. Additionally, conducted an in-depth assessment of key personnel resumes, technical qualifications, and expertise to evaluate the proponentâ€™s ability to meet the projectâ€™s operational demands. Reviewed technical aspects of the proposal, pricing structure, and cost breakdowns, ensuring accuracy, competitiveness, and compliance with industry standards. Worked on identifying any discrepancies, gaps, or areas requiring further clarification, preparing a summary of findings and recommendations for the next steps in the evaluation process. Created RFI for Metallica regarding Pricing structure inconsistencies.	$ 625.00

LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Vicente Diaz	Sr. Legal Advisor	2/28/2025	**4**	$ 250.00	Engaged in a collaborative working session with Miguel GarcÃ-a (Engineering) and Ivette Arocho (Finance) to conduct an in-depth review and discussion regarding The Doors' proponent submission for the Workforce Augmentation Request for Proposal (RFP). Focused on thoroughly verifying financial statements, company profile, and overall capabilities to ensure compliance with project requirements, contractual expectations, and industry standards. Conducted a detailed assessment of key personnel resumes, technical expertise, and qualifications, ensuring alignment with the scope of work and operational demands outlined in the RFP. Additionally, reviewed the technical aspects of the proposal, including methodologies, staffing plans, and execution strategies, while analyzing the pricing structure and cost breakdowns to assess competitiveness, accuracy, and feasibility. Identified key areas requiring further clarification and created a structured Request for Information (RFI) specifically addressing Exhibit B, requesting additional details and justifications for the omission of recent projects. Ensured the RFI covered critical aspects related to past performance, compliance with previous contracts, and any supporting documentation necessary to strengthen the proposalâ€™s credibility.	$ 1,000.00
								18			**$ 4,500.00**
LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Contract Development - T0213	Cat Z-10F000 210000	Yolanda Velez	Technical Specialist /Engineer	2/3/2025	**3**	$ 165.00	I reviewed and revised the summary report by accepting necessary changes, ensuring clarity, and maintaining alignment with project objectives. This process included discussing specific lines that should not be included to keep the report concise and relevant. Additionally, I inserted the appropriate logo for branding consistency and formatted the introduction to provide a clear and structured overview.	$ 495.00

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/3/2025	**4**	$ 165.00	Reviewed the Stage 1 and Stage 2 folders provided by LUMA and began structuring the RFP package by creating dedicated folders for attachments and exhibits. Ensured that the original versions of all documents were preserved in a separate folder for reference and version control. Reorganized the documents to align with the structure and format of previous RFPs, ensuring consistency in content flow and document placement. Additionally, standardized the naming conventions of all files to match previous RFPs, facilitating easier navigation and review.	$ 660.00
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/4/2025	**4**	$ 165.00	Prepared the RFP package using the information provided by LUMA, ensuring all necessary attachments and exhibits were properly incorporated to create a comprehensive and structured document. Conducted a thorough review of the RFP wording to enhance clarity, accuracy, and alignment with project requirements, making necessary revisions to improve readability and ensure compliance with procurement standards. Modified the RFP language to explicitly define the role of the 3PPO, ensuring its responsibilities were clearly stated within the document. Identified and inserted missing critical sections by referencing previous RFPs, maintaining consistency in structure, terminology, and procedural requirements across procurement documents.	$ 660.00
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/4/2025	**4**	$ 165.00	Developed detailed instructions for Exhibit K, outlining the evaluation criteria in a structured format. This included defining the specific percentage weights assigned to each evaluation category, breaking down the assessment methodology, and providing clear guidelines for evaluators to ensure a fair, transparent, and standardized review process. These updates ensured that the RFP was both comprehensive and aligned with past procurement practices while addressing all necessary evaluation and procedural elements.	$ 660.00

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LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/5/2025	**4**	$ 165.00	Continue preparing the RFP package using the information provided by LUMA, ensuring all necessary attachments and exhibits were properly incorporated to create a comprehensive and structured document. Conducted a thorough review of the RFP wording to enhance clarity, accuracy, and alignment with project requirements, making necessary revisions to improve readability and ensure compliance with procurement standards. Modified the RFP language to explicitly define the role of the 3PPO, ensuring its responsibilities were clearly stated within the document. Identified and inserted missing critical sections by referencing previous RFPs, maintaining consistency in structure, terminology, and procedural requirements across procurement documents.	$ 660.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Contract Development - T0213	Cat Z-10F000 209997	Yolanda Velez	Technical Specialist /Engineer	2/6/2025	**2**	$ 165.00	Collaborated with Miguel GarcÃ-a and Ivette Arocho on the review of the Final Report, focusing on the BAFO (Best and Final Offer) section. Ensured that sentences were reworded where necessary to prevent any inadvertent disclosure of proponent identities. Additionally, reviewed and verified comments related to items that should be excluded from the report and clarified references to ensure accuracy and consistency in the document.	$ 330.00
LUMA	11	(11) RPO Bucket Trucks 3PPO-1017-15-RPO	Contract Development - T0213		Yolanda Velez	Technical Specialist /Engineer	2/6/2025	**3**	$ 165.00	Reviewed all attachments and exhibits to ensure alignment with the RFP requirements. This included verifying and revising Exhibit E â€“ Pricing and Attachment AA â€“ Scope of Work for consistency, modifying Exhibit K â€“ Proposal Submission Instructions for clarity, and inserting the required OSHA form. Additionally, corrections were made to Exhibit A â€“ Checklist to reflect compliance requirements, and the scorecard was properly integrated into the proposal submission instructions to align with evaluation requirements. Lastly, a query was sent to Joe Adamski from LUMA regarding the Bid Bond to address any outstanding clarifications.	$ 495.00

LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Contract Development - T0213	Cat Z-10F000 210000	Yolanda Velez	Technical Specialist /Engineer	2/6/2025	**1.5**	$ 165.00	I drafted and sent a message to LUMA requesting a formal cancellation letter to officially eliminate the RFP for the Transmission Line project. Subsequently, I received an email from Juan Rogers (LUMA) containing a letter; however, instead of confirming the cancellation, the letter outlined a request to reevaluate the proposals using the new scorecard criteria. Given this discrepancy, I prepared and submitted a follow-up letter to P3, referencing both the letter and email from Rogers, and formally requesting that P3 issue an official cancellation letter to ensure clarity and proper documentation of the RFPâ€™s status. Additionally, I consulted with Gerardo Mechaly, RECOMS Project Manager, to review our contract budget and task order.	$ 247.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Contract Development - T0213	Cat Z-10F000 209997	Yolanda Velez	Technical Specialist /Engineer	2/6/2025	**0.5**	$ 165.00	I collaborated with Fabian VÃ©lez, RECOMS Data Manager, on the filing process for P3, ensuring that all required evaluation documents were properly organized and submitted. This included compiling the scorecard, the price comparison table, the final evaluation report, and the summary. We worked to ensure accuracy and completeness in the documentation evaluation process.	$ 82.50
LUMA	11	(11) RPO Bucket Trucks 3PPO-1017-15-RPO	Contract Development - T0213		Yolanda Velez	Technical Specialist /Engineer	2/7/2025	**2**	$ 165.00	Performed final review before approving for publication, ensuring all attachments and exhibits aligned with the RFP requirements. Additionally, corrections were made to Exhibit A â€“ Checklist and the Bid Bond which is not needed on this RFP. Also made corrections to the price proposal eliminating mobilization costs.	$ 330.00
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Yolanda Velez	Technical Specialist /Engineer	2/7/2025	**2.5**	$ 165.00	Worked on market pricing for equipment with Miguel GarcÃ-a and Isabel RodrÃ-guez, both engineers from RECOMS. We analyzed different scenarios to propose to LUMA for negotiating lower prices. One key option discussed was removing procurement from the vendorâ€™s responsibility and passing it to LUMA, which could reduce costs by 50%. Additionally, we considered dividing pricing into design and construction to improve negotiation leverage and facilitate a comparative evaluation of site proposals, potentially awarding only one substation.	$ 412.50

LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/7/2025	**2.5**	$ 165.00	Completed the preparation of the RFP package using the information provided by LUMA, ensuring all necessary attachments and exhibits were properly incorporated to create a comprehensive and structured document. Prepared the package for the Data Manager to facilitate filing in PowerAdvocate and publication. Conducted a thorough review of the RFP wording to enhance clarity, accuracy, and alignment with project requirements, making necessary revisions to improve readability and ensure compliance with procurement standards. Revised the timeline, setting the RFP submission for Monday, February 10, 2025, and slightly modifying the proposal submission due date.	$ 412.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/10/2025	**6**	$ 165.00	After receiving the remaining answers to the Q&A from LUMA, I carefully reviewed the technical documents provided, which included an updated scope of work (SOW) for Vieques and Culebra. I conducted a detailed comparison between the originally published SOW and the revised version, identifying all modifications, additions, and eliminations. To ensure accuracy, I inserted new requirements, adjusted sections to reflect the current scope, and removed any outdated or irrelevant information. This process required thorough cross-referencing with the latest Q&A responses and technical clarifications to maintain consistency with project requirements.	$ 990.00
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/10/2025	**1.5**	$ 165.00	I created an addenda incorporating the revised scope and the additional technical documents; and worked alongside the Data Manager to ensure the correct documents were included in the system to be publised in PowerAdvocate. This process required thorough cross-referencing with the latest Q&A responses and technical clarifications to maintain consistency with project requirements.	$ 247.50
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Yolanda Velez	Technical Specialist /Engineer	2/10/2025	**1**	$ 165.00	I created a letter for p3 regarding the 3PPO engineers which are conducting a market verification to explore cost-saving strategies for optimizing project execution, particularly if the RFP requires a relaunch due to pricing concerns. Including Strategies which could enhance efficiency and reduce costs.	$ 165.00

LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Tendering - T0212	Cat Z-10F000 210000	Yolanda Velez	Technical Specialist /Engineer	2/10/2025	**0.5**	$ 165.00	I drafted a formal letter to P3, as requested, for them to formally request LUMA to issue an official cancellation letter to officially terminate the RFP for the Transmission Line project.	$ 82.50
LUMA	11	(11) RPO Bucket Trucks 3PPO-1017-15-RPO	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/10/2025	**0.15**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 24.75
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/10/2025	**0.15**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 24.75
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/10/2025	**0.15**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 24.75
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/10/2025	**0.15**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 24.75
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/10/2025	**0.15**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 24.75

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/10/2025	**0.15**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 24.75
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/10/2025	**0.1**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 16.50
LUMA	11	(11) RPO Bucket Trucks 3PPO-1017-15-RPO	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/11/2025	**0.25**	$ 165.00	Followup meeting with Joe Adamski, Yadira Lugo (both LUMA procurement), Edwin Ramos (LUMA), Ruben Lugo (P3A), Antonio Pavia(recoms Sr. Project Manager) and Fabian Velez (recoms data manager) to discuss RFP progress and deliverables.	$ 41.25
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/11/2025	**0.25**	$ 165.00	Followup meeting with Joe Adamski, Yadira Lugo (both LUMA procurement), Edwin Ramos (LUMA), Ruben Lugo (P3A), Antonio Pavia(recoms Sr. Project Manager) and Fabian Velez (recoms data manager) to discuss RFP progress and deliverables.	$ 41.25
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/11/2025	**0.25**	$ 165.00	Followup meeting with Joe Adamski, Yadira Lugo (both LUMA procurement), Edwin Ramos (LUMA), Ruben Lugo (P3A), Antonio Pavia(recoms Sr. Project Manager) and Fabian Velez (recoms data manager) to discuss RFP progress and deliverables.	$ 41.25
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/11/2025	**0.25**	$ 165.00	Followup meeting with Joe Adamski, Yadira Lugo (both LUMA procurement), Edwin Ramos (LUMA), Ruben Lugo (P3A), Antonio Pavia(recoms Sr. Project Manager) and Fabian Velez (recoms data manager) to discuss RFP progress and deliverables.	$ 41.25

LUMA	4	(4) Emergency Restoration 3PPO-1212-03-EM-02	Tendering - T0212	03-6005-93000-550-420-000	Yolanda Velez	Technical Specialist /Engineer	2/11/2025	**0.5**	$ 165.00	I created a formal letter clarifying that LUMA is not working directly with Quantaâ€™s contract, but rather that the 3PPO is the entity managing the engagement with Quanta, as it is classified as an Organizational Conflict of Interest (OCI). It emphasizes that LUMAâ€™s involvement remains separate from Quantaâ€™s contract administration and that all interactions and decision-making related to Quanta are being handled through the appropriate channels within the 3PPO.	$ 82.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/11/2025	**0.25**	$ 165.00	I attended a meeting with the Evaluation Committee to discuss key aspects of the RFPs, including the Q&A responses and any addenda issued. The purpose of this discussion was to ensure that all committee members were aligned on the latest updates and clarifications before the arrival of the proposals. We reviewed the impact of the Q&A responses on the evaluation criteria, addressed any potential ambiguities, and confirmed that all necessary adjustments to the RFP documents had been properly communicated.	$ 41.25
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/11/2025	**0.25**	$ 165.00	I attended a meeting with the Evaluation Committee to discuss key aspects of the RFPs, including the Q&A responses and any addenda issued. The purpose of this discussion was to ensure that all committee members were aligned on the latest updates and clarifications before the arrival of the proposals. We reviewed the impact of the Q&A responses on the evaluation criteria, addressed any potential ambiguities, and confirmed that all necessary adjustments to the RFP documents had been properly communicated.	$ 41.25
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/11/2025	**0.25**	$ 165.00	I attended a meeting with the Evaluation Committee to discuss key aspects of the RFPs, including the Q&A responses and any addenda issued. The purpose of this discussion was to ensure that all committee members were aligned on the latest updates and clarifications before the arrival of the proposals. We reviewed the impact of the Q&A responses on the evaluation criteria, addressed any potential ambiguities, and confirmed that all necessary adjustments to the RFP documents had been properly communicated.	$ 41.25

LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/11/2025	**0.25**	$ 165.00	I attended a meeting with the Evaluation Committee to discuss key aspects of the RFPs, including the Q&A responses and any addenda issued. The purpose of this discussion was to ensure that all committee members were aligned on the latest updates and clarifications before the arrival of the proposals. We reviewed the impact of the Q&A responses on the evaluation criteria, addressed any potential ambiguities, and confirmed that all necessary adjustments to the RFP documents had been properly communicated.	$ 41.25
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/11/2025	**0.5**	$ 165.00	I drafted a message to a proponent addressing their question regarding an in-person meeting request and clarifying the role of the 3PPO in the procurement process. In the message, I explained that the 3PPO is responsible for overseeing the procurement to ensure a fair, transparent, and competitive process. Additionally, I informed the proponent that we are currently in a blackout period, meaning we are not permitted to discuss any details related to the RFPs with proponents to maintain the integrity and confidentiality of the process.	$ 82.50
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/11/2025	**1**	$ 165.00	I developed the Outreach Letter and Plan to ensure clear communication with stakeholders regarding the procurement process. The letter outlined key objectives, expectations, and next steps, emphasizing transparency and equal opportunity for all proponents. Simultaneously, the plan established a structured timeline for engagement, specifying communication methods, stakeholder briefings, and response mechanisms to address inquiries. It incorporated targeted messaging and follow-up strategies to enhance outreach effectiveness while ensuring alignment with regulatory requirements.	$ 165.00

LUMA	2	(2) Transmission Line Construction 3PPO-1123-02-TL-02	Tendering - T0212	Cat Z-10F000 210000	Yolanda Velez	Technical Specialist /Engineer	2/13/2025	**1**	$ 165.00	I drafted a recommendation letter to P3 advocating for the cancellation and relaunch of the RFP, emphasizing that proceeding with a partial award would likely result in a dispute among proponents. The letter outlined the potential legal and procedural risks associated with a partial award, including challenges related to fairness, compliance, and bidder expectations. Instead, it proposed that canceling the current process and relaunching the RFP would ensure equal opportunity for all proponents, fostering a more transparent and competitive procurement process. This approach would mitigate legal exposure and reinforce the integrity of the selection process, ultimately leading to a stronger and more defensible outcome.	$ 165.00
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/14/2025	**1**	$ 165.00	I reviewed the Q&A answers provided by LUMA, verifying their accuracy and ensuring they aligned with the RFP requirements while also identifying and incorporating additional necessary information. Based on this review, I created an addendum that included the newly identified documents and updated details. To maintain consistency across related procurement processes, I cross-checked the timeline with other active RFPs, verifying key milestone dates such as submission deadlines, Q&A periods, and award dates. After confirming the accuracy of these dates, I updated the timeline in the system and finalized the addendum. Lastly, I sent the addendum to the data manager for publication in Power Advocate, ensuring all proponents had timely access to the updated RFP documentation.	$ 165.00
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/19/2025	**0.5**	$ 165.00	I created Addendum N5, which outlines modifications to Exhibit A â€“ the Proposal Submission Checklist. In this addendum, I corrected the list of required documents and clarified which items are not needed, ensuring the checklist is accurate and up-to-date.	$ 82.50
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/21/2025	**0.25**	$ 165.00	I created an Addendum which outlines modifications to Exhibit A â€“ the Proposal Submission Checklist. In this addendum, I corrected the list of required documents and clarified which items are not needed, ensuring the checklist is accurate and up-to-date.	$ 41.25

LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/21/2025	**0.25**	$ 165.00	I created an Addenda which outlines modifications to Exhibit A â€“ the Proposal Submission Checklist. In this addendum, I corrected the list of required documents and clarified which items are not needed, ensuring the checklist is accurate and up-to-date.	$ 41.25
LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/24/2025	**1.5**	$ 165.00	I created an addenda to extend the RFP timeline due to scope changes, updating key deadlines such as proposal submission, and award dates. To ensure alignment, I compared the revised schedule with other ongoing RFPs, avoiding conflicts and optimizing the evaluation process. Additionally, I updated the tracker to record new deadlines, track dependencies, and provide visibility.	$ 247.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/24/2025	**0.25**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/24/2025	**0.25**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	15	(15) Dry and Wet Helicopter 3PPO-0120-18-HELI	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/24/2025	**0.25**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	1a	(1a) Luma Contract Mgmt 3PPO-01-04-01-LCM-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/24/2025	**0.25**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25

LUMA	6	(6) Vieques and Culebra Microgrid 3PPO-0517-10-VCM-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/24/2025	**0.25**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/24/2025	**0.25**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	8	(8) Substation MSA 3PPO-0708-13-MSA	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/24/2025	**0.25**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/24/2025	**0.25**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	4	(4) Emergency Restoration 3PPO-1212-03-EM-02	Tendering - T0212	03-6005-93000-550-420-000	Yolanda Velez	Technical Specialist /Engineer	2/24/2025	**0.25**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25
LUMA	5a	(5a) EPC Substation (Batch #1) 3PPO-0412-09-SUB-02	Tendering - T0212	Cat Z-10F000 209997	Yolanda Velez	Technical Specialist /Engineer	2/24/2025	**0.25**	$ 165.00	I reviewed and updated the Excel tracker timeline to ensure its accuracy in preparation for the progress report. This involved verifying work progress over the past four weeks and compiling a new report with the most up-to-date information. Additionally, I drafted the progress report, which will be finalized and sent to LUMA.	$ 41.25

LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/25/2025	**0.17**	$ 165.00	Followup meeting with Joe Adamski, Yadira Lugo (both LUMA procurement)), Ruben Lugo (P3A), Antonio Pavia(recoms Sr. Project Manager), Mariela QuiÃ±ones (recoms program manager) and Fabian Velez (recoms data manager) to discuss RFP progress and deliverables.	$ 28.05
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/25/2025	**0.17**	$ 165.00	Followup meeting with Joe Adamski, Yadira Lugo (both LUMA procurement)), Ruben Lugo (P3A), Antonio Pavia(recoms Sr. Project Manager), Mariela QuiÃ±ones (recoms program manager) and Fabian Velez (recoms data manager) to discuss RFP progress and deliverables.	$ 28.05
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering - T0212	Cat Z-10F000 210000	Yolanda Velez	Technical Specialist /Engineer	2/25/2025	**0.17**	$ 165.00	Followup meeting with Joe Adamski, Yadira Lugo (both LUMA procurement)), Ruben Lugo (P3A), Antonio Pavia(recoms Sr. Project Manager), Mariela QuiÃ±ones (recoms program manager) and Fabian Velez (recoms data manager) to discuss RFP progress and deliverables.	$ 28.05
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering - T0212	Cat Z-10F000 210000	Yolanda Velez	Technical Specialist /Engineer	2/25/2025	**1.5**	$ 165.00	I worked with Franky to review and discuss the redlined version of Quantas' contract, focusing on modifications, scope clarifications, and potential implications of the proposed changes. The discussion included analyzing the scope of work outlined in the draft provided by Edwin Ramos, ensuring alignment with project requirements, and contractual obligations. We ensured that the final contract language is precise, comprehensive, and structured to protect the interests of all parties while maintaining compliance with procurement and regulatory requirements.	$ 247.50
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering - T0212	Cat Z-10F000 210000	Yolanda Velez	Technical Specialist /Engineer	2/25/2025	**2**	$ 165.00	After receiving confirmation from P3 that LUMA accepted the evaluation of the proposals and our recommendations, I prepared the identifier letter, listing the proponents' names to allow LUMA and P3 to see which proposals were selected. This step ensured transparency in the selection process and provided clarity on the awarded proponents. Additionally, I drafted the award letter, formalizing the decision.	$ 330.00

LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/26/2025	**1**	$ 165.00	Worked on analyzing the dispute message from PEDCON and carefully reviewed multiple key documents, including the evaluation report, the summary report, and the scorecard, to ensure the accuracy and consistency of the findings. This process involved cross-referencing the evaluation criteria with the assigned scores and justifications, verifying that the rankings were aligned with the established methodology. Additionally, the review focused on substantiating why PEDCON was ranked #5 and ultimately not recommended for the award, ensuring that the rationale was clearly documented and supported by objective data.	$ 165.00
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/26/2025	**1**	$ 165.00	Worked on analyzing the dispute message from Master Link and reviewed key documents, including the evaluation report, the summary report, and the scorecard, to ensure an accurate and well-supported response. This involved verifying the assigned scores, assessing the justifications provided by the evaluation committee, and ensuring that the ranking methodology was consistently applied. Particular attention was given to confirming why Master Link was ranked #6 and not recommended for the award, ensuring that the rationale was clearly documented and aligned with the established evaluation criteria.	$ 165.00
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering - T0212	Cat Z-10F000 210000	Yolanda Velez	Technical Specialist /Engineer	2/26/2025	**2**	$ 165.00	Verified comments from Francisco Amil (Recoms legal advisor) on the contract provided by LUMA to be used for Quanta. Eliminated information from other proponents and marked in yellow table and sections with rates for verification of the data vs the proposal.	$ 330.00
LUMA	3	(3) Distribution Line Construction 3PPO-1123-01-DL-02	Tendering - T0212	Cat Z-10F000 210000	Yolanda Velez	Technical Specialist /Engineer	2/27/2025	**1**	$ 165.00	I collaborated with Antonio PavÃ-a, RECOMS Project Manager, to review the comments provided by Francisco Amil, RECOMS Legal Advisor, on QUANTAâ€™s redlined version of the contract. We ensured that all legal and contractual concerns raised by Francisco were properly addressed and aligned with RECOMS' requirements before proceeding with the next steps. We carefully analyzed the proposed modifications, verifying their implications on the contractual terms, scope, and compliance aspects.	$ 165.00

LUMA	4	(4) Emergency Restoration 3PPO-1212-03-EM-02	Tendering - T0212	03-6005-93000-550-420-000	Yolanda Velez	Technical Specialist /Engineer	2/27/2025	**1**	$ 165.00	I collaborated with RubÃ©n Tapia, RECOMS Financial Advisor and Insurance Specialist, to review the insurance-related comments before submitting them for QUANTAâ€™s review. We ensure that the feedback did not include any sensitive or inadequate information that could compromise confidentiality or misrepresent contractual obligations. We carefully assessed the proposed revisions, verifying their alignment with the projectâ€™s insurance requirements while safeguarding critical financial and legal details.	$ 165.00
LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/27/2025	**1.5**	$ 165.00	As requested by Antonio PavÃ-a, RECOMS Project Manager, I drafted a letter responding to the dispute from Masterlink and Pedcon by incorporating the relevant details from the report and attaching the scorecard, which included the ranking number. I integrated findings from the report to support the justification of the ranking.	$ 247.50
LUMA	13	(13) Streetlight Construction 3PPO-1101-16-SC	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/27/2025	**0.5**	$ 165.00	I followed up with LUMA regarding their responses to the Q&A which we haven't received yet. Additionally, after attempting to access the materials list file and encountering access restrictions, I sent a request to LUMA to provide the document in a format that could be opened without issues.	$ 82.50
LUMA	12	(12) Workforce Augmentation 3PPO-0909-14-WA	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/27/2025	**0.75**	$ 165.00	After verifying the Excel ICE (Independent Cost Estimate) with Miguel GarcÃ-a, RECOMS Project Manager and Engineer, we identified discrepancies in certain hourly rates that appeared inconsistent. Based on our review, we suggested requesting clarification from LUMA to ensure accuracy and alignment with standard cost structures. I sent LUMA a request to clarify. Later LUMA sent response to the discrepancy and provided new excel with corrections. I uploaded into the evaluation folder for them to use on the cost validation.	$ 123.75
LUMA	9	(9) EPC Substation 3PPO-0703-11-SUB2 (Batch #2)	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/27/2025	**0.5**	$ 165.00	After receiving LUMAâ€™s response regarding the units of measure (UOMs) in Column G of the pricing spreadsheet for wire and cable items, I reviewed the clarification to ensure alignment with the pricing structure. Once confirmed, I prepared a response and sent it to the Data Manager for submission in Power Advocate.	$ 82.50

LUMA	7	(7) Distribution Poles and Conduct Repairs 3PPO-0328-08-DP-02	Tendering - T0212		Yolanda Velez	Technical Specialist /Engineer	2/28/2025	**1**	$ 165.00	Worked with the 2nd award dispute letter from Master Link and provided the link to the letter to Antonio PavÃ-a (Recoms Project Manager) for his review and to provide response. This included the verification of the award letter with the evaluation report, summary and proponent proposal.	$ 165.00
								68.26			**$ 11,262.90**

421.3

Subtotal	**$ 58,038.09**
Sales tax	
Total Invoice Amount	**$ 58,038.09**

"We certify under penalty of nullity that no public servant of the Puerto Rico Electric Power Authority, the Puerto Rico Public-Private Partnerships Authority or the Operators, as defined in the Professional Services Agreement, will derive or obtain any benefit or profit of any kind from the contractual relationship which is the basis of this invoice. If such benefit or profit exists, the required waiver has been obtained prior to entering into the Agreement. The only consideration to be received in exchange for the delivery of goods or for the Services provided is the agreed-upon price that has been negotiated with an authorized representative of Puerto Rico Public-Private Partnerships Authority. The total amount shown on this invoice 25-02-01-L (P3 - LUMA) on FEBRUARY 28, 2025, is true and correct. The Services have been rendered, and no payment has been received in respect thereof".

Contractor's Signature